Chapter 20 -- Replacing Barcodes

To replace a barcode on an item, bring up the record of the item in Holdings Maintenance view and highlight the barcode line that you wish to replace. Then, under Actions for Selected Rows (Alt + F) select Replace Barcode.

A dialog box will pop up, asking you to enter the barcode.

Scan or enter the new barcode into the box.
Click **OK**, or press **Enter**.

Note that the barcode displayed is now the new barcode.