



American Rescue Plan Act Grants for Indiana Libraries

Indiana State Library

7/23/2021

ISL ARPA Grant Team

ISL Administration

ISL Business Office

Library Development Office

ARPA@library.in.gov

ARPA Grants Overview

- Made possible by the American Rescue Plan Act of 2021 (ARPA), passed March 2021.
- The Institute of Museum and Library Services received \$200 million in pandemic response funding.
 - Distributed \$178M to State Library agencies.
- Similar to our LSTA grants, but a one-time occurrence, and a different intent.
- ISL will re-grant a majority of our funding to public and academic libraries.



“The coronavirus pandemic persists in taking its harsh toll on communities. This infusion of support for America’s vital community institutions is crucial. The need for access to information for health, job, educational, and unemployment resources continues across the country, especially in communities that were already vulnerable.”

-IMLS Director Crosby Kemper.

Who is Eligible?

- Indiana Public and Academic Libraries
- Special libraries (meeting eligibility requirements)
- Library consortiums/supporting organizations

- School libraries should seek funding through their district

What can grants be used for?



Technology

Connectivity
(Networks, wireless,
WiFi)

Meeting Room
upgrades

Automation/Touch free
tech

Security

Digital Content

Ebooks

E-Audio

Online magazines

Streaming video

Outreach

Vehicles/Bikes

Curbside service

Locker service

Homebound services

Programming
(including outdoor
spaces)

Seating

Screens

Meeting Room
upgrades

Other

PPE

Consulting

Assessments

Workforce

Telehealth

What can funds NOT be used for?

- Operating Support, including but not limited to:
 - Payroll
 - Rent/building expenses/land purchases
 - Maintenance
 - Utilities
 - Supplies
 - Regularly scheduled technology upgrades (e.g. public PCs)
 - Any other costs associated with daily operations
- Food and beverages
- Prizes and giveaways
- Pre-award expenses
- Subscriptions continuing past 9/30/2022
- Construction (including renovations)
- Lobbying or advocacy
- Travel
- Regranting to other organizations
- Fundraising
- Professional Development not related to COVID-19 or recovery
- Any expenses not related to pandemic relief and recovery

FAQs

- Why did it take so long for ISL to make these grants available?
- Why can't I request reimbursement for things I've already purchased?
- Why isn't every library receiving funding? Can't you just send us the funds?
- Why are these limited to pandemic relief?
- Is it hard to apply?

Other sources of funding

- Your municipality – libraries may be eligible for other rescue funds from your town or county
- Indiana Humanities – Programming and Capacity Building grants
 - <https://indianahumanities.org/grant/arpgrants/>
 - Up to \$10,000
 - Possible uses:
 - Creating programming in response to COVID-19 or pandemics
 - Getting people back to the library via humanities-based programming
 - Strategic planning and capacity building (in response to the pandemic)
 - Applications due 8/31/2021

How to Apply

- Visit <https://www.in.gov/library/arpa-grants/>
- Complete the Application (via Microsoft Forms)
 - Contact Info
 - Project Title
 - Brief Description (just the facts)
 - Project narrative (more info, please)
 - \$ requested
 - Budget explanation
 - FEIN and DUNS (a federal requirement)
- Project Budget – Excel – Email to ARPA@library.in.gov

The Project Budget

- Budget item – what is requested
- Source or method of computation – how the price was determined
- Grant Funds – how much you're requesting
- Cost sharing – if the library is purchasing any portion
- Project Total
- Do not need to have something in every category.
- Can expand and add rows if needed.

INDIANA LIBRARIES ARPA PROJECT BUDGET				
Your budget should provide an overview of all anticipated project costs from federal and local sources. Cost sharing is NOT required for ARPA grants.				
Round all amounts to the nearest whole dollar.				
All amounts must match the amounts given in your Grant Application.				
You are not limited to the space provided. Cells are set to expand as you type. Your budget may continue on to additional pages.				
A row may be added anywhere by (1) right-clicking on the row above which you wish to insert the new row, (2) selecting <i>Insert</i> from the menu that appears and (3) selecting <i>Entire Row</i> from the next menu.				
You are encouraged to obtain quotes for products and services to develop your application budget. Should your application be approved, your grant contract will include the project budget "as is" unless you request revision in advance. After contract, changes to the approved project budget must be requested of and approved by the Indiana State Library.				
BUDGET ITEM	SOURCE OR METHOD OF COMPUTATION	LSTA GRANT FUNDS	COST SHARING (NOT REQUIRED)	PROJECT TOTAL
Supplies				
<i>Supplies</i>				
TOTAL SUPPLIES				
Other Services & Charges				
<i>Professional Services</i>				
<i>Communication & Transportation</i>				
<i>Printing & Advertising</i>				
<i>Repair & Maintenance</i>				
<i>Indirect Costs</i>				
TOTAL OTHER SERVICES & CHARGES				
Capital Outlays				
<i>Furniture & Equipment</i>				
<i>Print, AV, Electronic Resources & Collection Materials</i>				
<i>Software</i>				
<i>Other Capital Outlays</i>				
TOTAL CAPITAL OUTLAYS				
BUDGET TOTAL				

ARPA funds cannot be used to supplant local or system funds.

Timeline

August 9, 2021	Applications due
August-September 2021	Grants awarded, applicants notified via email, contracts emailed
September-October 2021	Project begins when contract is complete
March 1, 2022	Interim report due
July 30, 2022	Grant amount expended by
August 15, 2022	Reimbursement requests due
September 30, 2022	Final reports due

Your responsibilities as a grantee

- If your grant is funded:
 - Complete and return the grant contract ASAP
 - Can take up to 45 days after ISL receives
 - Spend funding as budgeted
 - Unapproved expenses will not be reimbursed
 - Complete spending by July 2022
 - Submit reimbursement requests with required documentation
 - Itemized receipts/invoices with proof of payment
 - Stay in touch with ISL if there are changes
 - Complete all required reports



Questions?

ARPA@library.in.gov