American Rescue Plan Act Grants for Indiana Libraries

Indiana State Library
7/23/2021
ISL ARPA Grant Team

ISL Administration
ISL Business Office
Library Development Office

ARPA@library.in.gov
ARPA Grants Overview

• Made possible by the American Rescue Plan Act of 2021 (ARPA), passed March 2021.

• The Institute of Museum and Library Services received $200 million in pandemic response funding.
  • Distributed $178M to State Library agencies.

• Similar to our LSTA grants, but a one-time occurrence, and a different intent.

• ISL will re-grant a majority of our funding to public and academic libraries.
“The coronavirus pandemic persists in taking its harsh toll on communities. This infusion of support for America’s vital community institutions is crucial. The need for access to information for health, job, educational, and unemployment resources continues across the country, especially in communities that were already vulnerable.”
- IMLS Director Crosby Kemper.
Who is Eligible?

• Indiana Public and Academic Libraries
• Special libraries (meeting eligibility requirements)
• Library consortiums/supporting organizations

• School libraries should seek funding through their district
What can grants be used for?

- Technology
- Connectivity (Networks, wireless, WiFi)
- Meeting Room upgrades
- Automation/Touch free tech
- Security

- Digital Content
- Ebooks
- E-Audio
- Online magazines
- Streaming video

- Outreach
- Vehicles/Bikes
- Curbside service
- Locker service
- Homebound services

- Programming (including outdoor spaces)
- Seating
- Screens
- Meeting Room upgrades

- Other
- PPE
- Consulting
- Assessments
- Workforce
- Telehealth
What can funds NOT be used for?

- Operating Support, including but not limited to:
  - Payroll
  - Rent/building expenses/land purchases
  - Maintenance
  - Utilities
  - Supplies
  - Regularly scheduled technology upgrades (e.g. public PCs)
  - Any other costs associated with daily operations
- Food and beverages
- Prizes and giveaways
- Pre-award expenses
- Subscriptions continuing past 9/30/2022

- Construction (including renovations)
- Lobbying or advocacy
- Travel
- Regranting to other organizations
- Fundraising
- Professional Development not related to COVID-19 or recovery
- Any expenses not related to pandemic relief and recovery
FAQs

• Why did it take so long for ISL to make these grants available?
• Why can’t I request reimbursement for things I’ve already purchased?
• Why isn’t every library receiving funding? Can’t you just send us the funds?
• Why are these limited to pandemic relief?
• Is it hard to apply?
Other sources of funding

• Your municipality – libraries may be eligible for other rescue funds from your town or county

• Indiana Humanities – Programming and Capacity Building grants
  • [https://indianahumanities.org/grant/arpgrants/](https://indianahumanities.org/grant/arpgrants/)
  • Up to $10,000
  • Possible uses:
    • Creating programming in response to COVID-19 or pandemics
    • Getting people back to the library via humanities-based programming
    • Strategic planning and capacity building (in response to the pandemic)
  • Applications due 8/31/2021
How to Apply

• Visit https://www.in.gov/library/arpa-grants/
• Complete the Application (via Microsoft Forms)
  • Contact Info
  • Project Title
  • Brief Description (just the facts)
  • Project narrative (more info, please)
  • $ requested
  • Budget explanation
  • FEIN and DUNS (a federal requirement)
• Project Budget – Excel – Email to ARPA@library.in.gov
The Project Budget

- Budget item – what is requested
- Source or method of computation – how the price was determined
- Grant Funds – how much you’re requesting
- Cost sharing – if the library is purchasing any portion
- Project Total

- Do not need to have something in every category.
- Can expand and add rows if needed.
<table>
<thead>
<tr>
<th>Date/Month Range</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 9, 2021</td>
<td>Applications due</td>
</tr>
<tr>
<td>August-September 2021</td>
<td>Grants awarded, applicants notified via email, contracts emailed</td>
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<tr>
<td>September-October 2021</td>
<td>Project begins when contract is complete</td>
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<tr>
<td>March 1, 2022</td>
<td>Interim report due</td>
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<tr>
<td>July 30, 2022</td>
<td>Grant amount expended by</td>
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<tr>
<td>August 15, 2022</td>
<td>Reimbursement requests due</td>
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<tr>
<td>September 30, 2022</td>
<td>Final reports due</td>
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Your responsibilities as a grantee

If your grant is funded:

- Complete and return the grant contract ASAP
  - Can take up to 45 days after ISL receives
- Spend funding as budgeted
  - Unapproved expenses will not be reimbursed
- Complete spending by July 2022
- Submit reimbursement requests with required documentation
  - Itemized receipts/invoices with proof of payment
- Stay in touch with ISL if there are changes
- Complete all required reports
Questions?

ARPA@library.in.gov