MINUTES

INDIANA LIBRARY AND HISTORICAL BOARD

DECEMBER 14TH 2023

INDIANA STATE LIBRARY

ROOM 401

1. **CALL TO ORDER AND INTRODUCTIONS**

The Business meeting of the Indiana Library and Historical Board was called to order by Ms. Laural Setser at 10:30 am. Board members present were Ms. Megan Thompson, and Mr. Tom Neuffer. Mr. Randy Mills was present via Teams. Also, present was, Jacob Speer, Director of the Indiana State Library.

Others present were:

Katrice Anders-Jordan, State Library

Stephanie Asberry, State Library

Angela Downs, State Library

Seth Irwin, State Library

Michella Marino, Historical Bureau

Sylvia Watson, State Library

John Wekluk, State Library

1. **INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS**

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| 12-1-23  Agenda | The agenda was presented for approval. Ms. Thompson moved, and Mr. Neuffer seconded: to approve the agenda.  **TO APPROVE THE AGENDA.**  **Motion passed.** |

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| 12-2-23  Approval of the ILHB October 5th 2023, Minutes | The minutes of the October 5th, 2023, meeting were presented for approval. Mr. Neuffer moved, and Ms. Thompson seconded:  **TO APPROVE THE OCTOBER 5TH 2023 MINUTES AS PRESENTED.**  **Motion passed.** |

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| 12-3-2023  ISL Personnel Report | Mr. Speer presented the Personnel Report for approval. New Hire: Lacey Kleem, PDO, Librarian 1, effective October 2, 2023. Jannell Summers, Talking Books, Library Tech 2, effective October 30, 2023. Promotion/Transfers: Gideon Bower, Genealogy, Program Coordinator 5, transferred to Indiana Office of Technology, effective October 30, 2023. Ms. Thompson moved, and Mr. Neuffer seconded:  **TO APPROVE THE PERSONNEL REPORT AS PRESENTED.**  **Motion passed.** |

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| 12-4-2023  ISL Financial Report | Ms. Anders-Jordan presented the Financial Report for approval. Mr. Neuffer moved, and Ms. Thompson seconded:  **TO APPROVE THE FINANCIAL REPORT AS PRESENTED.**  **Motion passed.** |

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| 12-5-2023  Set the fee for the 2024 Public Library Access Card (PLAC) | Mr. Speer presented the set fee for the 2024 Public Library Access Card (PLAC). Which will stay at $65.00. Ms. Thompson moved, and Mr. Neuffer seconded:  **TO APPROVE THE SET FEE FOR THE 2024 PUBLIC ACCESS CARD (PLAC). WHICH WILL STAY AT $65.00**  **Motion passed.** |

1. **REPORTS**

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| 12-6-2023  Deputy Director Public Services Report | Ms. Asberry presented the Public Library Services Report that was included in the packet. Mr. Irwin gave a presentation and a slideshow of some of the items that Conservation has been treating. |

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| 12-7-2023  Deputy Director of the Historical Bureau | Dr. Marino presented the Historical Bureau Report that was included in the packet. |

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| 12-8-2023  State Librarian | Mr. Speer stated that Info-Express has been having problems since June 2023, with getting the material in a timely manner to the different libraries in Indiana. Mr. Speer also stated that he is in communication with different state agencies on which couriers they are using. NOW Courier would like to do just a 6-month contract with the Indiana State Library. Mr. Speer will give an update on NOW Courier at the March 2024 meeting. Imagination Library has hired Melinda Brown and Katie Mullins to make sure that the State of Indiana is fully covered for the program. The plan is to move Imagination Library under the Indiana State Library Foundation after two years. In 2024, staff will work on projects to celebrate the ISL Bicentennial in 2025, including the State Library historical marker. |

1. **OLD AND NEW BUSINESS**

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| 12-9-2023  Old and New Business | New Business: Proposed Meeting Dates for 2024. Meeting time at 10:30 am  March 8  June 14  September 13  December 6  Ms. Thompson moved, and Mr. Neuffer seconded:  **TO APPROVE THE PROPOSED MEETING DATES AND TIME FOR THE 2024 ILHB MEETINGS.**  **Motion passed.** |

Adjourn Time: 11:21am

Ms. Thompson moved, and Mr. Neuffer seconded:

Next Meeting Date: March 8th 10:30am