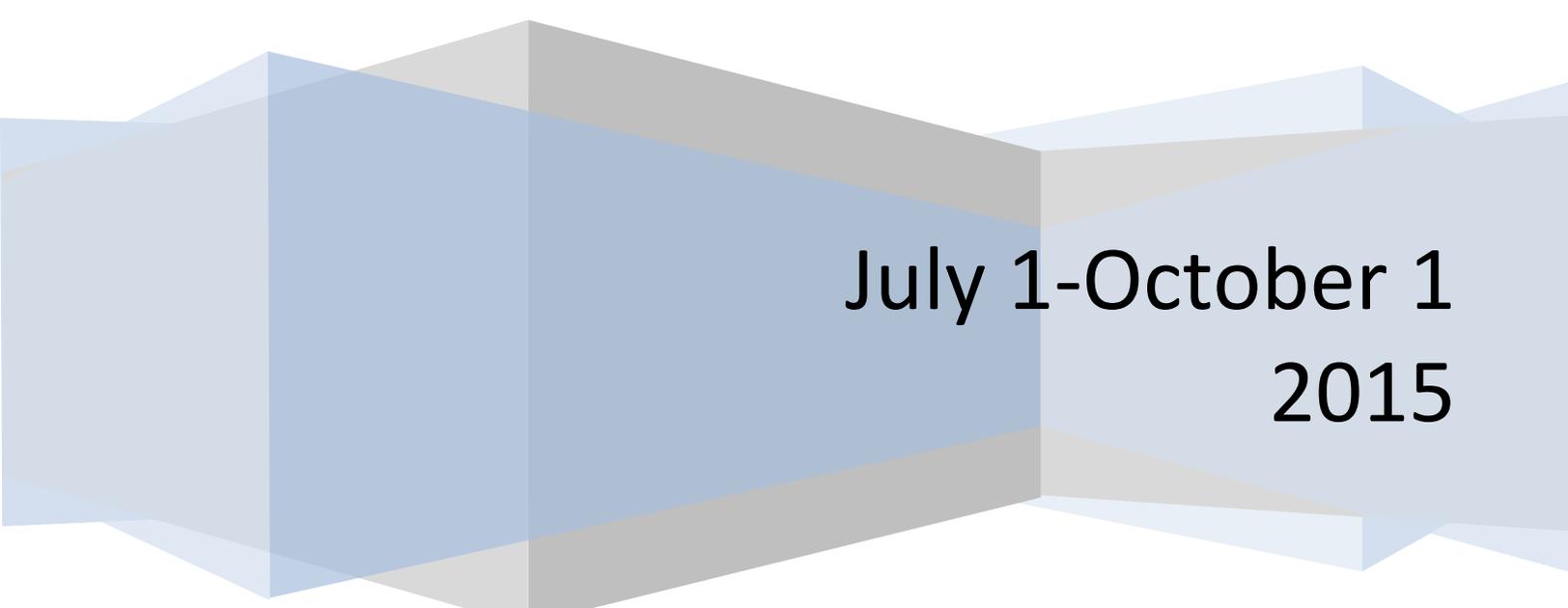


State of Indiana

# Justice Reinvestment Advisory Council

Annual Report



July 1-October 1  
2015

# Table of Contents

<b>Executive Summary .....</b>	<b>1</b>
<b>Members.....</b>	<b>2</b>
<b>About the Advisory Council .....</b>	<b>3</b>
<b>Meeting Highlights.....</b>	<b>5</b>
<b>1006 DOC Grant Process Timeline .....</b>	<b>6</b>
<b>DMHA Voucher Process Timeline .....</b>	<b>7</b>
<b>Appendix: Meeting Minutes.....</b>	<b>8</b>

---

## *Executive Summary*

---

Legislation establishing the Justice Reinvestment Advisory Council went into effect on July 1, 2015. The 9-member Advisory Council consists of leadership from both the executive and judicial branches of state and local government. The Justice Reinvestment Advisory Council is charged with conducting state level reviews of local corrections programs, county jails and probation services, and the processes used by the Department of Correction and the Division of Mental Health and Addiction in awarding grants. The goal of the Justice Reinvestment Advisory Council is to develop incarceration alternatives and recidivism reduction programs at the county and community level by promoting the development of probation services, problem solving courts, mental health treatment, substance abuse treatment, programs providing for court supervision, probation, or pretrial diversion, community corrections, evidence based recidivism reduction programs for currently incarcerated persons, and other alternatives to incarceration.

Between July 1, 2015 and October 1, 2015, the Justice Reinvestment Advisory Council met on July 1 (with an organizational pre-meeting on June 17), July 15, August 19, and September 25. The Advisory Council worked with DOC and DMHA to establish grant criteria and grant reporting requirements. In October and November, the Advisory Council will review grant applications, make recommendations, and provide feedback to DOC and DMHA concerning grants to be awarded.

---

*Justice Reinvestment Advisory Council*  
*Members*

---

**Jane Seigel**, Chair  
Executive Director  
Indiana Judicial Center

**Bruce Lemmon**  
Commissioner  
Indiana Department of Correction

**Larry Landis**  
Executive Director  
Indiana Public Defender Council

**David Murtaugh**  
Executive Director  
Indiana Criminal Justice Institute

**David Powell**  
Executive Director  
Indiana Prosecuting Attorneys  
Council

**William Cunningham**  
President  
Indiana Association of Community  
Corrections Act Counties

**Kevin Moore**  
Director  
Division of Mental Health and  
Addiction

**Linda Brady**  
President  
Probation Officers Professional  
Association of Indiana

**Jerry Harbstreit**  
President  
Indiana Sheriffs Association

---

## *About the Justice Reinvestment Advisory Council*

---

Governor Pence signed House Enrolled Act 1006 into law on May 5, 2015. Also known as Public Law 179-2015, this legislation established the nine member Justice Reinvestment Advisory Council [IC 33-38-9.5]. The statute provides the following:

### Membership

The advisory council consists of the following members:

- (1) The executive director of the Indiana public defender council or the executive director's designee.
- (2) The executive director of the Indiana prosecuting attorneys council or the executive director's designee.
- (3) The director of the division of mental health and addiction or the director's designee.
- (4) The president of the Indiana Sheriffs' Association or the president's designee.
- (5) The commissioner of the Indiana department of correction or the commissioner's designee.
- (6) The executive director of the Indiana judicial center or the executive director's designee.
- (7) The executive director of the Indiana criminal justice institute or the executive director's designee.
- (8) The president of the Indiana Association of Community Corrections Act Counties or the president's designee.
- (9) The president of the Probation Officers Professional Association of Indiana or the president's designee.

### Chair

The executive director of the Indiana judicial center shall serve as chairperson of the advisory council.

### Purpose

The purpose of the advisory council is to conduct a state level review and evaluation of:

- (1) local corrections programs, including community corrections, county jails, and probation services; and
- (2) the processes used by the department of correction and the division of mental health and addiction in awarding grants.

The advisory council may make a recommendation to the department of correction, community corrections advisory boards, and the division of mental health and addiction concerning the award of grant.

### Goal

The goal of the justice reinvestment advisory council is to develop incarceration alternatives and recidivism reduction programs at the county and community level by promoting the development of:

- (1) probation services;
- (2) problem solving courts;
- (3) mental health treatment;
- (4) substance abuse treatment;
- (5) programs providing for court supervision, probation, or pretrial diversion;
- (6) community corrections;
- (7) evidence based recidivism reduction programs for currently incarcerated persons;
- (8) other alternatives to incarceration.

### Meetings

The advisory council shall meet as necessary to:

- (1) work with the department of correction and the division of mental health and addiction to establish the grant criteria and grant reporting requirements described in subsection (k);
- (2) review grant applications;
- (3) make recommendations and provide feedback to the department of correction and the division of mental health and addiction concerning grants to be awarded;
- (4) review grants awarded by the department of correction and the division of mental health and addiction; and
- (5) suggest areas and programs in which the award of future grants might be beneficial.

### Staff

The Indiana judicial center shall staff the advisory council.

---

## *Meeting Highlights*

---

### **June 17, 2015**

- Organizational Meeting
- Reviewed statutory charge of the Advisory Council
- Discussed Council members expectations
- Received DOC grant application documents for review

### **July 1, 2015**

- Inaugural Meeting
- Welcome by Chief Justice Loretta Rush
- Review and approval of DOC grant application and instructions
- Report from DMHA on forensic treatment services fund

### **July 15, 2015**

- Report from DOC on June monthly inmate population report
- Report from DMHA on Healthy Indiana Plan
- Established recidivism definition subcommittee, data collection subcommittee, and legislative subcommittee

### **August 19, 2015**

- Report from DOC on July monthly inmate population report
- Report from DOC on technical assistance sessions conducted for grant application process
- Report from DMHA on the development timeline for the treatment voucher system and the possibility of telehealth services for people in rural areas
- Report from Recidivism Definition Committee update on first meeting
- Discussed procedures for voting on Advisory Council matters

### **September 25, 2015**

- Report from DOC on August monthly inmate population report
- Report from DOC on grant applications and process
- Report from DMHA on treatment program status
- Approve Advisory Council voting procedures
- Review and approve draft Annual Report

---

## *FY 16 Community Corrections Grant Amendment Process Timeline*

---

- June 17—DOC presents grant application documents to Advisory Council at organizational meeting
- July 1—Advisory Council reviews grant application documents and requests edits to documents
- July 7—DOC and IJC distribute grant application documents to community corrections departments, probation departments, judges and prosecutors (<http://www.in.gov/idoc/2716.htm> and <http://www.in.gov/judiciary/center/2893.htm>)
- July 30, 31—DOC conducts technical assistance sessions on grant applications in Veedersburg and New Castle
- August 10, 11, 13, 14—DOC conducts technical assistance sessions on grant applications in Vincennes, Salem, Elkhart and Valparaiso
- September 18—grant application deadline
- September 21-October 9—DOC and Advisory Council staff review grant applications
- September 25—Advisory Council meets to establish priorities and parameters for the grant review process
- October 13—Advisory Council meets to discuss staff recommendations on grant funding and determine council recommendations to the DOC commissioner
- November 1—grant funding distributed to successful applicants

### **1006 Grant Application Highlights**

- 60 applications submitted
- \$17.4 million in total funds requested (\$5 million available)
  - Community corrections—\$13.5 M, probation—\$3.4 M, court recidivism reduction—\$535,000, prosecutor—\$28,000
- 70 counties represented in application requests

---

## *Mental Health and Addiction Forensic Treatment Services Grant Process Timeline*

---

- August 18—Memo to eligible treatment providers formally announcing Forensic Treatment Program
- September 21—Host first webinar to explain to providers the application process to become Designated Forensic Treatment Provider
- September 21—Open application process for providers to become Designated Forensic Treatment Provider
- September 21—Rebrand Forensic Treatment Program as Recovery Works
- October 5—Host first webinar with criminal justice providers to review Recovery Works, including referral process and provider expectations
- October 15—Present Recovery Works program manual to Justice Reinvestment Advisory Council for review
- October 23—Host first webinar with any approved Designated Forensic Treatment Providers to review Recovery Works provider manual
- October 26—Host first voucher system training with any approved Designated Forensic Treatment Providers
- October 30—Recovery Works voucher system go live/internal testing
- November 1—Recovery Works services and voucher claiming begins

## **Appendix**

### **Justice Reinvestment Advisory Council Meeting Minutes**

<b>July 1, 2015.....</b>	<b>p. 9</b>
<b>July 15, 2015.....</b>	<b>p. 13</b>
<b>August 19, 2015.....</b>	<b>p. 15</b>
<b>September 25, 2015.....</b>	<b>p. 18</b>

**Justice Reinvestment Advisory Council**  
**Meeting Minutes**  
**July 1, 2015**

The Justice Reinvestment Advisory Council met for its inaugural meeting at the Indiana Judicial Center in the 8<sup>th</sup> Floor Conference Center at 30 South Meridian Street in Indianapolis, Indiana on July 1, 2015. The Advisory Council met 11:00 a.m.-2:40 p.m.

- 1. Members present.** The following members of the Justice Reinvestment Advisory Council were present: Larry Landis, Executive Director of the Indiana Public Defender Council; David Powell, Executive Director of the Indiana Prosecuting Attorneys Council; Kevin Moore, Director of the Division of Mental Health and Addiction; Bruce Lemmon, Commissioner of the Indiana Department of Correction; Devon McDonald, Interim Executive Director of the Indiana Criminal Justice Institute; Dave Heath, designee of the President of the Indiana Association of Community Corrections Act Counties; Linda Brady, President of the Probation Officer's Professional Association of Indiana; and Jane Seigel, Executive Director of the Indiana Judicial Center and Council Chair.
- 2. Guests present.** The following guests also attended the meeting: Chief Justice Loretta Rush; Randy Koester and Julie Lanham from the Indiana Department of Correction; Bill Watson from the Indiana Association of Community Corrections Act Counties; Hilary Alderete from the Indiana State Budget Agency; John Hill and Allison Karns from the Office of Governor Mike Pence; Sara Cozad and Stephanie Spoolstra from the Division of Mental Health and Addiction; Ryan Hull and Christine Kerl from the Probation Officers Professional Association; Chris Naylor from the Indiana Prosecuting Attorneys Council; Dave Reynolds from the Senate Finance Committee; and Steve McCaffrey from Mental Health America Indiana.
- 3. Staff assistance.** Mary Kay Hudson, Jennifer Bauer and Michelle Goodman provided staff assistance to the Advisory Council.
- 4. Welcome & Introductions.** Chief Justice Loretta Rush welcomed everyone to the inaugural meeting of the Justice Reinvestment Advisory Council and thanked the members for meeting on the first day that the Advisory Council officially exists by statute. She remarked that the meeting was an historic occasion and that the work of the group will have an important impact on the criminal justice system. Jane Seigel led the members and guests in introductions.
- 5. Summary of Organizational Meeting.** Jane Seigel provided a summary of the organizational meeting held on June 17, 2015. She highlighted the importance of member attendance and encouraged members to bring designees to the

meetings. Ms. Seigel reported that the members at the organizational meeting reviewed the Advisory Council's statutory duties under HEA 1006, discussed member expectations, established two work groups (overview of funding and recidivism), and discussed the grant process envisioned by the Department of Correction and the voucher process envisioned by the Division of Mental Health and Addiction.

- 6. Review DOC Grant Amendment Application Instructions.** The Department of Correction distributed copies of the grant application instructions. The Advisory Council members discussed making the following revisions to the document: change the purpose of the grant to include all moderate and high risk felony offenders and include Autism Spectrum Disorder; add supervision and the statutory citation to program targets; clarify that previous awards are part of consideration in making awards, add that the grant awards may become part of the county's base award from DOC; add that the total for grant awards is \$5 million and awards may be reduced based upon the number of applications; change the project award period start date to November 1; add a reference to the DMHA funding for certified treatment services; add application procedures for counties that do not have a community corrections advisory board; add "funded through county funds" in the explanation of supplanting in funding guidelines; change the target population, change bullet #3 and #4 to include probation and community corrections in #6 of funding guidelines. Jane Seigel asked that DOC make the changes as soon as possible so that the Advisory Council members can review the document one more time before it is released next week. The Department of Correction agreed to send copies of the grant amendment application documents to the Indiana Judicial Center and the Prosecuting Attorneys Council so they can send to judges, chief probation officers and prosecutors.
- 7. Review DOC Grant Amendment Application.** The Department of Correction distributed copies of the grant application. The Advisory Council members discussed making conforming changes from the application instructions. Julie Lanham explained that grant applicants will use the budget section to make the funding request.
- 8. Discuss County Collaboration Plan Template.** Jane Seigel reported that the collaboration plan template was developed by DOC and the Judicial Center. She explained the collaboration plan will be required as part of the grant amendment application process. The members discussed that counties can apply for year two of the funding cycle if they cannot complete the plan by the grant amendment due date.
- 9. Update from DMHA on forensic treatment services fund.** Kevin Moore reported that DMHA is still developing the process for distributing the forensic

treatment funds and looking at rates it will pay providers. He stated that DMHA plans to create an operations manual and offer trainings to treatment providers. Mr. Moore also reported that DMHA has identified three additional positions that it will need to implement the voucher system.

Stephanie Spoolstra distributed handouts to the Advisory Council members. She stated that vouchers will be limited to providers trained to deliver services to forensic populations and DMHA plans to provide regional trainings in motivational interviewing for a forensic population. Ms. Spoolstra explained the handout that shows the process once a treatment referral is made by a criminal justice entity and highlighted that felons referred to treatment will have individual treatment plans. Ms. Spoolstra also stated that the forensic treatment services funds will follow the individual and there will be an individual treatment cap of \$2500 per person. She also stated that most people will qualify for insurance, Medicaid or HIP 2.0 before they reach the cap.

Sara Cozad reported that DMHA is seeking input from the Advisory Council on five questions. She stated that question #1 is on the preferred referral process—DMHA is considering whether referral agencies will refer clients to a designated assessor (following the Access to Recovery Model) or refer directly to a treatment provider for assessment. She said DMHA is leaning toward the referral directly to the provider for assessment and wants the opinion of the Advisory Council. The Advisory Council members stated that they are in agreement with DMHA's preference. Ms. Cozad stated that question #2 is about treatment providers requesting IRAS results from the referral source. The Advisory Council agreed that this would be a good idea. Ms. Cozad stated that question #3 is about barriers to sharing court documents with treatment providers. The Advisory Council discussed that sharing court documents would be helpful and there may be barriers to sharing some documents. The Advisory Council members agreed to discuss this issue further at the next meeting. Ms. Cozad stated question #4 is about whether there is data to determine treatment providers that community supervision agencies refer to most frequently. The Advisory Council members discussed that Drug Courts and Alcohol and Drug programs do not collect this data and suggested looking at the mapping done by the Children's Commission. Ms. Cozad stated that question #5 is about ensuring there is an equitable allocation of funds among the providers/referral sources. The Advisory Council members recommended that DMHA place caps on the total amount of funding available by quarter and then analyze the quarterly distribution by provider to determine if the funding should be allocated differently. John Hill stated that he has a map that shows overdose deaths in each county and offered to share it with the Advisory Council. The Advisory Council members also discussed using CHINS maps related to heroin use and the possibility of designating high priority areas.

**10. Overview of Funding Opportunities.** Jane Seigel requested that the Advisory Council members review the overview of funding opportunities document and provide feedback by July 8<sup>th</sup>.

**11. Future meeting dates.** Jane Seigel announced that the Advisory Council is scheduled to meet on the following dates: July 15 at 11 a.m.-2 p.m. at the Judicial Center; August 5; August 19; and September 15. The time and location of the August and September meetings is to be determined.

Respectfully submitted,

Jennifer Bauer  
Staff Attorney, IJC

**Justice Reinvestment Advisory Council**  
**Meeting Minutes**  
**July 15, 2015**

The Justice Reinvestment Advisory Council met at the Indiana Judicial Center in the 8<sup>th</sup> Floor Conference Center at 30 South Meridian Street in Indianapolis, Indiana on July 15, 2015. The Advisory Council met 11:00 a.m.-2:00 p.m.

- 1. Members present.** The following members of the Justice Reinvestment Advisory Council were present: Larry Landis, Executive Director of the Indiana Public Defender Council; Jim Oliver, designee of the Executive Director of the Indiana Prosecuting Attorneys Council; Kevin Moore, Director of the Division of Mental Health and Addiction; Randy Koester, designee of the Commissioner of the Indiana Department of Correction; Devon McDonald, Interim Executive Director of the Indiana Criminal Justice Institute; Chris Cunningham, President of the Indiana Association of Community Corrections Act Counties; Linda Brady, President of the Probation Officer's Professional Association of Indiana; Bill Wilson, designee of the President of the Indiana Sheriffs Association; and Jane Seigel, Executive Director of the Indiana Judicial Center and Council Chair.
- 2. Guests present.** The following guests also attended the meeting: Julie Lanham and Aaron Garner from the Indiana Department of Correction; Bill Watson from the Indiana Association of Community Corrections Act Counties; Hilary Alderete from the Indiana State Budget Agency; Allison Karns from the Office of Governor Mike Pence; Sara Cozad and Stephanie Spoolstra from the Division of Mental Health and Addiction; and Steve McCaffrey from Mental Health America Indiana.
- 3. Staff assistance.** Jennifer Bauer and Michelle Goodman provided staff assistance to the Advisory Council.
- 4. Approval of minutes.** The minutes from the July 1, 2015 meeting were unanimously approved. Jane Seigel announced that the minutes will be posted to the Judicial Center's website.
- 5. DOC Update.** Jane Seigel congratulated DOC for distributing the grant amendment documents. Ms. Seigel reported that she has received many questions about help sessions for the application. Julie Lanham reported that DOC plans to conduct technical assistance training sessions on the following dates: July 30 at New Castle, July 31 in Knox County, August 10 in Wabash County, August 11 in Elkhart County, and August 13 in Porter County. Aaron Garner distributed the DOC monthly population report and stated that the report is required by statute. He gave an overview of the report and highlighted that most new admissions still fall under the old criminal code (only 8% have a

1006 crime). Randy Koester reported that DOC submits a similar report to the State Budget Agency and will consider a trend report at the end of the year.

- 6. DMHA Update.** Kevin Moore presented information on the Healthy Indiana Plan (HIP 2.0) to the Council members. He explained the eligibility criteria and reported that 70% of enrollees are in the HIP Plus plan. Mr. Moore also explained that persons who qualify as “medically frail” qualify for Medicaid and that the term has a fixed definition. Mr. Moore also stated that DMHA expects 400-500,000 people to enroll in HIP. The Council members engaged in a lengthy conversation on who can pay for services to incarcerated persons. DMHA stated that their interpretation of HEA 1006 is that they are limited to paying for services provided to eligible individuals in a community setting and cannot pay for services for incarcerated persons. The Council members discussed the mental health treatment needs of persons sent to jail and whether a court order for the treatment could trigger the voucher. DMHA stated they would discuss the jail option with their legal counsel and report back at the next meeting. Hilary Alderete suggested development of a “cheat sheet” on who can pay for treatment based on where the person is located.
- 7. Future Policy Discussion Items.** The Council discussed the following as future policy discussion items: definition of recidivism (subgroup volunteers are Devon McDonald, Mary Kay Hudson, Chris Cunningham, Julie Lanham, Stephanie Spoolstra, David Powell, and Aaron Garner); the real need for funding of mental health services and how to give feedback to the General Assembly (legislative subgroup volunteers are Steve McCaffrey, Larry Landis, Dave Heath, and Linda Brady); data collection (subgroup volunteers are Court Technology, Aaron Garner, Devon McDonald, Kevin Moore, Troy Hatfield and Tom Rhodes); and future roll-out of funding.
- 8. Future Education Opportunities.** The Council discussed the following as future education opportunities: treatment programs, foundations of evidence-based practices, and outcome evaluations/performance measures.
- 9. Next meeting dates.** Jane Seigel announced that the Advisory Council is scheduled to meet on the following dates: August 19 at 1:30-3:30 p.m. and September 25 at 10 a.m.-3 p.m., with locations to be determined.

Respectfully submitted,

Jennifer Bauer  
Staff Attorney, IJC

**Justice Reinvestment Advisory Council**  
**Meeting Minutes**  
**August 19, 2015**

The Justice Reinvestment Advisory Council met at the Indiana Government Center South, Conference Room 2, in Indianapolis, Indiana on August 19, 2015. The Advisory Council met 1:30 p.m.-3:30 p.m.

- 1. Members present.** The following members of the Justice Reinvestment Advisory Council were present: Larry Landis, Executive Director of the Indiana Public Defender Council; David Powell, Executive Director of the Indiana Prosecuting Attorneys Council; Kevin Moore, Director of the Division of Mental Health and Addiction; Julie Lanham, designee of the Commissioner of the Indiana Department of Correction; David Murtaugh, Executive Director of the Indiana Criminal Justice Institute; Bill Watson, designee of the President of the Indiana Association of Community Corrections Act Counties; Linda Brady, President of the Probation Officer's Professional Association of Indiana; Bill Wilson, designee of the President of the Indiana Sheriffs Association; and Jane Seigel, Executive Director of the Indiana Judicial Center and Council Chair.
- 2. Guests present.** The following guests also attended the meeting: Deb Braun and Aaron Garner from the Indiana Department of Correction; Dave Heath from the Indiana Association of Community Corrections Act Counties; Christine Kerl from the Probation Officers Professional Association of Indiana; Hilary Alderete and Ron Sobeki from the Indiana State Budget Agency; Sara Cozad and Stephanie Spoolstra from the Division of Mental Health and Addiction; Chris Naylor from the Indiana Prosecuting Attorneys Council; Devon McDonald from the Indiana Criminal Justice Institute; Steve McCaffrey from Mental Health America Indiana; Matthew Brooks from the Indiana Council of Community Mental Health Centers; Krista Rivera from the Indiana Senate and Maureen Hayden from CNHI Indiana Newspapers.
- 3. Staff assistance.** Jennifer Bauer and Mary Kay Hudson provided staff assistance to the Advisory Council.
- 4. Approval of minutes.** The minutes from the July 15, 2015 meeting were unanimously approved with corrections.
- 5. DOC Update.** Aaron Garner reported that the July population report was sent to all Advisory Council members via email. He highlighted that the report contains data on percentage to capacity and trend reports, July admission were up 13%, that 33% of the July admissions were for 1006 crimes, Felony 6 convictions were up 34% and 7% of all DOC inmates were convicted of a 1006 crime. Deb Braun

reported that DOC recently conducted six regional technical assistance training sessions on the grant application process. She stated that the trainings were well-attended and that most questions related to reporting requirements. Julie Lanham reported that the funding for the first round of grants should go out by November 1<sup>st</sup> and that the second round of grant applications will be due by December 31<sup>st</sup>. David Powell reported that he was contacted by the prosecutors in Marshall and Koskiusko Counties because they are confused by the grant application process. The Advisory Council discussed the need for a triage team to meet with Marshall, Koskiusko and the other counties that do not have community corrections programs.

- 6. DMHA Update.** Kevin Moore reported that DMHA’s vendor has an issue with the technology for the vouchers that will move the availability of the system back to November 1<sup>st</sup>. Mr. Moore distributed a project development timeline and reported that DMHA just sent out a memo to eligible treatment providers to formally announce the forensic treatment program. DMHA will conduct training for providers in October on the provider manual and the voucher process. Sara Cozad reported that DMHA hired three new staff members to support the forensic treatment program, that DMHA will complete the provider manual by September 11<sup>th</sup>, and will conduct a webinar for criminal justice partners on September 5<sup>th</sup>. Ms. Cozad also reported that DMHA is developing rates for services and plans to review and approve provider applications as they are received. Mr. Moore added that DMHA will identify gaps in treatment coverage as the applications come in and will contact community mental health centers about filling the gaps. Mr. Moore also stated that because transportation is an issue in rural areas, providing services by telehealth may be an option to fill service gaps. In addition, Mr. Moore stated that DMHA will put together a chart that shows what services are covered by HIP or Medicaid. Stephanie Spoolstra stated that persons in work-release would be eligible for voucher services if the services are provided outside the walls of the jail or facility.
- 7. Recidivism Committee Report.** Mary Kay Hudson reported that the Recidivism Committee met last week and had a lengthy discussion on how to report recidivism. She state that this is complicated and will take some time for the committee to work it out. Ms. Hudson also reported that the committee will not be able to report on state-level success of programs and may need to seek clarification from the General Assembly on this issue.
- 8. Preliminary Annual Report.** Jane Seigel reported that the Justice Reinvestment Advisory Council is required by statute to make an annual report to the General Assembly by October 1<sup>st</sup>. She stated that she plans to submit minutes from the meetings and details on the DOC applications and timelines for distribution of grant funds. Ms. Seigel stated that she would like to have the first report ready by September 25<sup>th</sup>. Larry Landis suggested a follow-up report at the beginning of

the year to report how the grant funds were distributed. Ms. Seigel suggested that the Legislative Committee review the statute for potential amendments.

- 9. Council Procedural Matters.** Jane Seigel reported that the Advisory Council needs to come up with a voting process. She distributed a handout with proposed voting procedures and explained that it is borrowed from the process used by the Indiana Criminal Justice Institutes Board of Directors. Devon McDonald explained that the ICJI voting process requires a voting member to abstain from voting on his agency's grant application and to step out of the room for discussion by the subcommittee. The Advisory Council members discussed the proposed procedures and requested that a #5 be added to require the member to leave the room during review of his agency's application and not participate in discussion.
  
- 10. Future Agenda Items.** Jane Seigel announced that agenda items for future meetings will include reports from subcommittees, reports from DOC and DMHA, review of grant applications, and education on evidence-based practices.
  
- 11. Next meeting dates.** Jane Seigel announced that the Advisory Council is scheduled to meet on the following dates: September 25 at 10 a.m. at the Indiana Judicial Center and October 13<sup>th</sup> at 9 a.m. at the Indiana Judicial Center.

Respectfully submitted,

Jennifer Bauer  
Staff Attorney, IJC

**Justice Reinvestment Advisory Council  
Meeting Minutes  
September 25, 2015**

The Justice Reinvestment Advisory Council met at the Indiana Judicial Center in the 8<sup>th</sup> Floor Conference Center at 30 South Meridian Street in Indianapolis, Indiana on September 25, 2015. The Advisory Council met 10:00- 12:15 p.m.

- 1. Members present.** The following members of the Justice Reinvestment Advisory Council were present: Larry Landis, Executive Director of the Indiana Public Defender Council; David Powell, Executive Director of the Indiana Prosecuting Attorneys Council; Kevin Moore, Director of the Division of Mental Health and Addiction; Julie Lanham, designee of the Commissioner of the Indiana Department of Correction; David Murtaugh, Executive Director of the Indiana Criminal Justice Institute; Chris Cunningham, President of the Indiana Association of Community Corrections Act Counties; Linda Brady, President of the Probation Officer's Professional Association of Indiana; Bill Wilson, designee of the President of the Indiana Sheriffs Association; and Jane Seigel, Executive Director of the Indiana Judicial Center and Council Chair.
- 2. Guests present.** The following guests also attended the meeting: Deb Braun from the Indiana Department of Correction; Dave Heath and Bill Watson from the Indiana Association of Community Corrections Act Counties; Hilary Alderete from the Indiana State Budget Agency; Sara Cozad, Stephanie Spoolstra, and Terry Cook from the Division of Mental Health and Addiction; Chris Naylor from the Indiana Prosecuting Attorneys Council; Steve McCaffrey from Mental Health America Indiana; Krista Rivera from the Indiana Senate and Marilyn Odendahl from The Indiana Lawyer.
- 3. Staff assistance.** Jennifer Bauer, Mary Kay Hudson, and Michelle Goodman provided staff assistance to the Advisory Council.
- 4. Approval of minutes.** The minutes from the August 19, 2015 meeting were unanimously approved.
- 5. DOC Population Report.** Jane Seigel reported that Aaron Garner distributed the July population report to the Advisory Council members via email. She stated that there was nothing of note to report and that Mr. Garner will give a full report at the October meeting.
- 6. DOC report on grant process.** Deb Braun reported that DOC received 60 grant applications requesting \$17.4 million. Ms. Braun stated that the requests consisted of 59 community corrections requests for \$13.5 million, 37 probation

requests for \$3.4 million, 6 court recidivism reduction requests for \$535,000 and 1 prosecutor diversion request for \$28,000 and were mostly for expansion of programs and collaborative projects between community corrections and probation. She also stated that DOC plans to contact applicants for clarification on unclear objectives. Ms. Braun reported that DOC is reviewing the grant applications and will work with staff from the Indiana Judicial Center to make funding recommendations to the Advisory Council. Jane Seigel led the Advisory Council in a lengthy discussion of priorities in making funding awards. The Advisory Council decided that collaboration, increasing capacity, readiness, use of EBP, and target population should all be considerations in the award process. The Advisory Council also discussed how to allocate funds and decided that funding a small number of applicants rather than all applicants has the best chance of successful outcomes. The Advisory Council requested that DOC and IJC staff make recommendations for funding at the next meeting. Ms. Seigel announced that she will create a subcommittee to review the grant process and suggest improvements for FY 17 grant applications.

- 7. DMHA Report.** Kevin Moore reported that DMHA is still targeting November 1<sup>st</sup> to begin the treatment voucher process. He also reported that DMHA has branded the forensic treatment program as “Recovery Works”. Sara Cozad reported that DMHA has started hiring staff for Recovery Works and that the manual has been review by the legal department. She also reported that the first webinar for treatment providers was on September 21<sup>st</sup>. The webinar generated a lot of interest from providers and several have already submitted applications. DMHA will conduct the first webinar for criminal justice partners on October 5<sup>th</sup> and Ms. Cozad asked Advisory Council members to inform their peers of the date. Ms. Cozad distributed a timeline of events and a list of proposed definitions. She also reported that treatment in jails will be covered with a prior authorization for 21 days before release, for reincarceration, or for reentry.
- 8. Council Procedural Matters.** Jane Seigel distributed the draft voting procedures and reported that members are not required to leave the room when the member’s grant is discussed based on the public nature of the Advisory Council meetings. Dave Powell made a motion to approve the voting procedures and Chris Cunningham seconded the motion. The Advisory Council unanimously approved the voting procedures.
- 9. Preliminary Annual Report.** Jane Seigel distributed copies of the draft annual report and reported that it must be submitted to the Legislative Council, Governor Pence and Chief Justice Rush before October 1<sup>st</sup>. She stated that the minutes from this meeting will be attached to the report. Sara Cozad stated that she will send a new DMHA timeline for the report. John Hill stated that he can receive the report on behalf of the governor.

**10. Website.** Jane Seigel reported that the Judicial Center is working with in.gov to create a website for the Advisory Council.

**11. Next meeting.** Jane Seigel announced that the Advisory Council is scheduled to meet next on October 13<sup>th</sup> at 10 a.m. at the Indiana Judicial Center.

Respectfully submitted,

Jennifer Bauer  
Staff Attorney, IJC