

## Justice Reinvestment Advisory Council (JRAC)

### Electronic Communication Attendance Policy

In compliance with I.C. 5-14-1.5-3.6, the following policy has been adopted by a majority vote of the members of JRAC to provide for participation in its meetings through use of electronic communication:

- 1. Meetings Limitation:** All JRAC meetings may include members appearing by means of electronic communication; provided an in-person quorum exists at the meeting location.
- 2. Meeting Limit on Electronic Participation:** No more than nine (9) members may attend a meeting through electronic communication.
- 3. Permission to Attend by Electronic Communication:** A member who cannot be physically present for a meeting must request authorization from the chair to participate by electronic communication at least 48 hours before the meeting. The chair has discretion to approve electronic participation requests submitted less than 48 hours in advance of a meeting. The chair shall maintain a record for each meeting of the date and time of receipt of requests for permission to attend by electronic communication and the disposition of each request.
- 4. Individual Member Limits:** Attendance by electronic communication is limited by provisions of I.C. 5-14-1.5-3.5.
- 5. Voting Requirements:** A member who participates in a meeting by electronic communication may not cast the deciding vote on any official action. A member casts the deciding vote on an official action if, regardless of the order in which the votes are cast, the member votes with the majority and the official action is adopted or defeated by one (1) vote. A member participating in a meeting by electronic communication must confirm in writing to the chair the votes cast by the member during the meeting within 72 hours after the date of the meeting.
- 6. Application to Work Groups:** Paragraphs 1 and 3-5 above apply to all work groups established by JRAC. Each work group is limited to no more than 49% of its members attending through electronic communication.

Initially Adopted August 6, 2021  
Revised July 29, 2022