



Indiana Judicial Nominating Commission

251 N. Illinois Street, Suite 1600
Indianapolis, IN 46204
(317) 232-4706

Applicant Checklist

(The following checklist is being provided to assist interested candidates to ensure they have completed all components of the application.)

- Met Eligibility Requirements
- Completed Part One **and** Two of the application
- Signed the waiver and statement of consent form
- Included a certified copy of educational transcripts for each school attended with original hard-copy application; included copies of educational transcripts for all other application copies
- Included 4 writing samples
- Included Indiana State Police release form (green sheet) with hard-copy original application only
- Included a color photograph of candidate with all 12 hard-copy applications
- Emailed to jncvacancy@courts.IN.gov a digital photograph of candidate with a resolution of 300 dpi or larger
- Submitted 12 hard copies to the Judicial Nominating Commission's office
- Submitted a complete electronic application (Parts One and Two with transcripts and writing samples) to the Indiana Courts Portal
- Instructed individuals writing letters of recommendation on applicant's behalf to email the letters to jncvacancy@courts.IN.gov.

APPLICATION DEADLINE:

MONDAY, MARCH 16 at 12:00 NOON (EDT)