1. **Attendance:** The following members participated in the meeting: Russell Bailey (via conference call), Steven Eichholtz, Peter Foley, Steven Hagen (via conference call), Phillip Houk (via conference call), J. Terrence Cody, chair.

2. **Guest:** Erica Costello, Indiana Office of Court Services; LaJuan Epperson, Trial Court Technology.

3. **Staff Assistance:** The committee received staff assistance from Michelle Goodman and Kyle Hunter.

4. **Approval of minutes:** The committee approved the November 2018 meeting minutes.

5. **Adult Guardianship Office Update:** Erica Costello reported 18 VASIA grant applications were approved adding seven more counties to the program, bringing the total up to 49 counties. Adult Guardianship Symposium is scheduled for May 9 and will focus on elder abuse, financial exploitation, and least restrictive alternatives. The conference will provide 6 hours of CLE. She also reported on the status of WINGS and efforts regarding Supportive Decision Making. SB 380 will formalize Supportive Decision Making and require guardianship petitions to outline least restrictive alternatives. Indiana University Maurer Law School Clinic will be participating with Supportive Decision Making and the Lawrence County training on Supportive Decision Making is complete.

6. **Guardianship Registry Update:** The Guardianship Registry includes 67 counties. The committee reviewed a draft form to follow upon past due accountings. The committee revised the form and requested it be formatted as a notice with an event to Odyssey. The committee discussed the status of the remaining counties and most are coming on with Odyssey deployments. Staff is also looking to bring on existing Odyssey courts who are not yet on the registry.

   The committee also discussed best practice guidance regarding process of minor guardianship cases and related juvenile cases. The committee approved the guidance with a minor amendment and approved distribution of the final text.

   The committee also approved the following updates and revisions to the registry: adjusting the information flow from the registry to Odyssey rather than bi-directional communication; adding a flag regarding incapacity for minors that will continue past age 18; adjusting letter dates to be associated with each guardian rather than the protected person; adding expiration date to the letters for temporary guardianships; and affirmed requirement for letters even in minor guardianship cases. The committee also discussed the exceptions to use the guardianship registry under IC 29-3-4, which is being considered for new case type designation. The committee requested tip sheets and overview of the changes be distributed.
The committee briefly discussed the process on restricted accounts for minors and the interaction with the guardianship requirements if the compromise is over $10,000. The committee agreed to discuss this at the next meeting.

7. Review of Memo on letters: The committee reviewed the best practice guidance regarding issuing letters in guardianship cases. The committee approved the text without revision and requested the information be distributed.

8. Update on State Bar Section: The committee received the minutes from the State Bar Section meeting for review.

9. 2019 Legislation: The committee received a list of the current probate bills pending during this portion of the session. More information will be provided in the final legislative update from IOCS.

10. Other business: The committee received a brief update on the MyINA project. The committee also discussed education session topics related to probate area.

11. 2019 meeting dates:
   
   June 14
   August 23
   November 22

   All meetings will take place from 1:30 – 3:30 p.m. at IOCS, 251 N. Illinois Street, Indianapolis.

   Respectfully submitted,

   Michelle C. Goodman
   Staff Attorney
1. **Attendance:** The following members participated in the meeting: Jason Cichowicz, Steven Eichholtz, Peter Foley, Bob Freese, Trent Meltzer, Bob Witham (via conference call), J. Terrence Cody, chair.

2. **Guest:** Erica Costello, Indiana Office of Court Services.

3. **Staff Assistance:** The committee received staff assistance from Kyle Hunter, with Michelle Goodman appearing by conference call.

4. **Welcome of New Members:** Judge Cody welcomed the new members: Judges Cichowicz, Freese, Meltzer, Witham, and Lett. Judge Cody also thanked Judge Davis for his service on the committee.

5. **Approval of minutes:** The committee approved the March 2019 meeting minutes.

6. **Adult Guardianship Office Update:** Erica Costello reported on the Adult Guardianship Symposium in May. Judge Foley appreciated the diversity of the attendees and liked the national speaker. Erica updated the committee on the VASIA grant application calendar and numbers and encouraged participation.

7. **Update on State Bar Section:** The committee received the minutes from the State Bar Section meeting for review. Judge Cody encouraged everyone to become involved with the bar section and get on the probate and guardianship listservs.

8. **Restricted Accounts:** Multiple members of the committee expressed concern that larger banks were reluctant to follow court orders. Discussion included whether an increase of $10,000 threshold would be helpful, and the exercise of discretion when deciding which expenditures to allow and how to encourage parties to provide documentation. Several committee members described accountings in these cases as discretionary under I.C. §§ 29-3-9-6, 6.5. Some committee members thought the topic of restricted accounts should be looked at further.

9. **2019 Legislative Update:** Erica reported on the supportive decision-making amendment. Kyle gave an overview of new laws and amendments that may affect the area of probate.

10. **Electronic Estate Planning Document Registry:** Michelle reported IOCS management is looking into the feasibility of this project. Several committee members expressed significant concern about this possibly putting more work on already-busy court staff.

11. **Probate Code Study Committee:** Michelle reported on the first meeting of the study committee. She discussed the provided agenda, provided an overview of the meeting discussion, and noted the focus on individual cases in the discussion, and reported that MyINA had been discussed in a positive light. Michelle and Judge Cody will continue to give updates from future meetings.
12. **MyINA update:** The project is now operational. Two of the three pilot counties have received training. Judge Eichholtz reported on the Marion County training and noted the training was well-received. Next steps and possible expansion into additional pilot counties, especially in committee member counties, was discussed.

13. **Other business:** The committee received an update of the GM case type available January 1, 2020. The committee was informed that there had been no movement on the Notation of Claims Form and Rule in the Rules Committee. Committee members were also asked to bring their calendars to the November meeting to schedule next year’s meetings.

14. **2019 meeting dates:**

   November 1

   All meetings will take place from 1:30 – 3:30 p.m. at IOCS, 251 N. Illinois Street, Indianapolis.

   Respectfully submitted,

   Kyle Hunter
   Staff Attorney
1. **Attendance:** The following members participated in the meeting: Russell Bailey (via conference call); William Davis (via conference call); Steven Eichholtz; Peter Foley; Steven Hagen; Phillip Houk (via conference call). Judge Foley served as chair for the meeting.

2. **Guest:** Donna Edgar, Trial Court Technology.

3. **Staff assistance:** Michelle Goodman provided staff assistance for the committee.

4. **Welcome new members:** The committee welcomed new members to the committee.

5. **Approval of minutes:** The committee unanimously approved the August 2018 meeting minutes.

6. **Report from Board of Directors meeting:** The committee received a report from the Board of Directors meeting. No action was taken on the request for the Guardianship Registry to be made mandatory. The committee discussed reconsidering it during the second quarter of 2019 to determine if the request should be renewed and staff was requested to continue to work with counties to join and report on the portal statistics. The Board of Directors approved the proposal for the Rules Committee on Notation of Claims. The committee also discussed trial on claims and whether a filing fee is charged. The committee reviewed the submission for the Rules Committee and made some additions then approved it for submission.

7. **Discussion on Odyssey event codes:** The committee reviewed requested event codes for probate cases. After discussion, the committee unanimously approved the list of requested codes. The committee requested training of staff and the development of quick guides to aid in using the proper codes. Judge Foley and Judge Eichholtz volunteered to review any guides for these case types to help staff.

8. **Update from Adult Guardianship Office:** The grant applications for VASIA programs is closed and the requests are being reviewed to determine the award amounts. The project regarding supportive decision making is continuing.

9. **Guardianship Registry update:** Trial Court Technology submitted questions to the committee for consideration. The committee requested more information and details on the changes requested regarding guardian letters and connection between registry and Odyssey when guardian is removed. Regarding the letter expiration event request, the committee agreed this is a staff training issue and should not be changed. On the account due letter template and status due template, the committee would prefer this notice be available in Odyssey and requested staff to pull the forms reviewed for the MYINA project for consideration in responding to the request for templates in the registry.
10. **Benchbook update:** The updates most recently approved by the committee have been posted to the Benchbook site. The committee discussed the need to inform judges via a Wednesday message and the committee determined that was not necessary.

11. **Update from State Bar Section:** The minutes from the State Bar section were provided to the committee for their information on the section’s activities.

12. **2019 meeting dates:** The committee scheduled the following meetings for 2019:

   March 8
   June 14
   August 23
   November 22

   All meetings will take place from 1:30-3:30 p.m. at IOCS, 251 N. Illinois Street, Indianapolis.

   Respectfully submitted,

   Michelle C. Goodman
   Staff Attorney