

Court Security Committee
March 23, 2018
Minutes

1. **Attendees:** Judge Barajas, Judge Cappas, Judge Wicks, Judge Poore. Judge Reece. Staff: Tom Jones, Amanda Wishin. Guest: Jill Acklin.
2. **Minutes:** The Committee approved the November 3, 2017 minutes.
3. **Security Conference:** The Court Security Officers training will be held again this September. Jill Acklin asked the Committee for ideas for topics for the training. Suggestions included security funding, security on a budget, security priorities (re: funding), strengthening courthouse security measures, active shooter training/video, and personal security. The Committee also commended the security conference speakers from last year.
4. **Update regarding camera subcommittee:** On February 23, Judge Barajas and Judge Poore, on behalf of the Court Security Committee, met with the subcommittee. Judge Barajas reported that the subcommittee reviewed policies from multiple jurisdictions, discussed the definition of media, security cameras in the courtroom, release and use of security footage, media in the courtroom, social media use and cameras in the courtroom. The subcommittee will meet again on April 6th and plans to ask for approval of their plan at the June 1st Board of Directors meeting. The Committee provided feedback on these issues and expressed their concerns for the safety of jurors, witness, and litigants. The Committee generally approved plans that gave judges discretion to control their courtroom.
5. **Minimum Security Guidelines update:** Judge Barajas provided a draft paragraph for the Minimum-Security Guidelines on security cameras. The Committee approved adding this paragraph as paragraph 8. In our draft of Administrative Rule 19, the Committee also approved removing reference to Continuity of Operations Standards and changing “biannually” to “biennially.” The Committee approved these documents to go to the Rules Committee.
6. **Electronic Devices in the Courtroom:** Judge Poore stated, that as part of his subcommittee work, he met with Judge Marchal to draft a policy about electronic devices in the courtroom. Amanda said she would share his draft proposal with the Committee.
7. **Security Conference on April 17:** There is a company based in Crawfordsville composed of former law enforcement that is offering a security summit on April 17th in Danville. They have invited the members of the committee as their guests. Registration available <https://www.safevisitorsolutions.com/securitycamp-guest>.
8. **Future Firearms Familiarization:** Judge Barajas asked the Committee if they were interested in continuing this project. The Committee approved continuing this project, and Judge Barajas said she would arrange the next one.

Court Security Committee
August 17, 2018
Minutes

1. **Attendees by teleconference:** Judge Barajas, Judge Cappas, Judge Reece, Judge M. Cox, Judge Wicks, Mag. Wilson, Judge Poore, Tom Jones, Amanda Wishin.
2. **Minutes:** The minutes from the March 23, 2018 meeting were approved.
3. **Draft Order for Cameras in the Courtroom:** The Committee reviewed and approved the draft order prepared by the joint working group. The order will be presented to the Judicial Conference Board of Directors at the September meeting, and if approved, go to the Indiana Supreme Court.
4. **Minimum Security Guidelines update:** The following questions were asked by the Rule Committee after their inadvertent review of the proposed changes to AR 19.
 - a. What are the reasons for amendment? We were asked to review and revise.
 - b. What if anything the Office of Court services is to do with these plans? IOCS will receive the plans and save them as appropriate.
 - c. Who is responsible for ensuring that these steps are taken? Falls to individual counties.
 - d. How is this enacted/enforced? No enforcement procedure. The county would need to hold itself responsible.
 - e. Do counties have COOP plans now? Some counties have them. Counties generally are required to have plans.
 - f. Are county officials are involved in the plans? Up to individual counties who they want involved in their court security committees.
 - g. Has consideration been given to the costs the plan may impose on the county? The Court doesn't want an unfunded mandate. Yes. We were careful about using shall and should in the minimum standards to avoid creating an unfunded mandate.

The Committee also reviewed the recommendations made the Indiana Supreme Court Sheriff, Kevin Rees. The Committee approved all grammatic suggestions, the addition of suspicious packages to paragraph 2, and the deletion of door chains in paragraph 5.

In the future, the committee would like to find something to help the smaller and mid-size communities, with no budget, by creating a priority list.

5. **Content for Sept. 20th Court Security Conference (30 minutes).** Judge Barajas agreed to present on communication between judges and their court security officers and developing a good working relationship.