

PROBATION OFFICER VACANCY

The Warren Circuit Court is accepting Applications and Resumés for the position of Probation Officer, with a start date on or about December 14, 2020. This is a fulltime position with an annual salary **\$36,334 - \$70,175**, based upon experience. Benefits include: health, dental, and vision insurance offered; retirement plan available; paid holidays, vacation, and other leave time; paid training; and longevity bonuses. Applicants should review information on the Public Service Student Loan Forgiveness Program. The position involves generally supervising adult and juvenile offenders of the Warren Circuit Court and those under the supervision of other Courts residing in Warren County. A bachelor's degree and valid driver's license is required. Applicants must be at least 21 years of age. Applicants must possess the ability to self-motivate with minimal supervision; enjoy working in an office environment; display strong interpersonal skills; and, feel comfortable working within the criminal justice system and a professional court environment. Education or work experience in criminal justice is strongly recommend, but not a prerequisite. A detailed job description and form Job Application are available on the Probation Department's website at www.warrencounty.in.gov/probation.

Applications will be accepted until **Friday, October 23, 2020 at 4:00 p.m.** A hiring decision expected by November 23, 2020.

The Warren Circuit Court is an Equal Opportunity Employer and Drug Free Workplace. Applicants should submit the Application and resumé to: Warren Circuit Court Judge, 125 N. Monroe Street, Suite 6, Williamsport, Indiana 47993 or court@warrencounty.in.gov. Questions about the position may be directed to Stacy Miley at (765) 762-3640.