

20S-CB-247

**IN RE THE PETITION FOR
EMERGENCY RELIEF PURSUANT TO AR 17
BY THE LAKE STATION CITY COURT**

**PETITION FOR RELIEF PURSUANT
INDIANA ADMINISTRATIVE RULE 17**

Comes now the Lake Station City Court (“Court”) and petitions the Supreme Court for relief under Indiana Administrative Rule 17. In support of this Petition, the Court informs the Indiana Supreme Court as follows:

- 1) The Court has determined:
 - a. The President of the United States of America has declared a national emergency due to the COVID-19 pandemic.
 - b. The Governor of the State of Indiana has declared a state of emergency due to the COVID-19 pandemic, and in doing so issued a state wide stay at home order limiting all citizens to only essential travel.
 - c. The Mayor of the City of Lake Station has declared a city-wide state of emergency due to the COVID-19 pandemic, and in doing so has suspended all public non-emergency access to public facilities.

The Judge of the Lake Station City Court requests that the Indiana Supreme Court declare that an emergency exists in the City of Lawrenceburg, under the authority of Ind. Admin. R. 17, and to make appropriate emergency orders for the City of Lake Station, directing and allowing the Judge and Clerk of the Lake Station City Court to alter, modify, or suspend necessary procedures as provided in the emergency plan submitted herewith, so as to appropriately address this emergency

EMERGENCY PLAN

The Court submits the following as the Emergency Plan of the Lake Station City Court and requests authorization to utilize any combination of these measures as the Court deem appropriate:

1. Tolling for a limited time all laws, rules, and procedures setting time limits for speedy trials in criminal proceedings, all judgments, support, and other orders; and in all other civil and criminal matters before the Court.
2. Suspending and/or rescheduling criminal and civil jury trials for a limited time (subject in criminal cases to the Constitutional right to speedy trial and Constitutional protection against double jeopardy).
3. Suspending new juror orientations, extending existing jury panels, and/or postponing jury service to a later date for jurors who are ill, caring for someone who is ill, or in a high-risk category.
4. Continuing and/or rescheduling non-essential hearings (excluding emergency matters, domestic violence hearings, and evidentiary hearings in criminal cases).
5. Using telephonic or video technology in lieu of in-person appearances, unless a litigant’s due

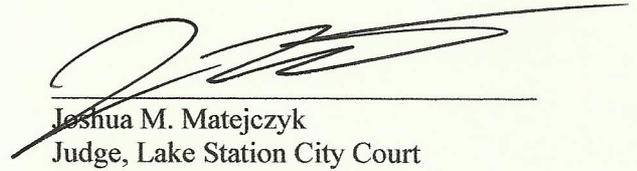
process rights would be violated.

6. Issuing summonses in lieu of bench warrants, writs of attachment, notices of failure to appear, or notices of failure to pay.
7. Continuing all deadlines for compliance with already-submitted plea agreements, sentences, or other court orders.
8. Providing the public with access to the Court and its staff through telephonic and email correspondence.
9. Considering (a) the existence of flu or flu-like symptoms in any attorney, self-represented litigant, or witness expected to testify; (b) exposure of such individuals to anyone who has or may have COVID-19; or (c) status of such individuals in a high-risk category; to constitute “good cause” to either appear remotely or continue a court setting, to the extent possible without violating statutory or constitutional rights.
10. Allowing any attorney wishing to appear remotely (e.g., through teleconference systems, etc.) for any status conference or non-evidentiary hearing without further leave of court upon filing a “Notice of Remote Appearance” in the court in which the matter will be heard.
11. Subject to applicable Constitutional limitations, limiting spectators (other than parties to the litigation and their attorneys) in courtrooms to the extent necessary to provide adequate social distancing.
12. For court clerk, making drop boxes available, for conventionally filed documents and receipt of payments. The Court will maintain sufficient operations to process emergency matters, mail received, and receipt of payments for fines and judgments.
13. For court clerk, reducing hours of operations in an effort to reduce the possibility of exposure to and transmission of COVID-19 to both the public and court staff.
14. Allowing individuals with legitimate court business to stay home and request a continuance by phone to the court clerk if they are ill, caring for someone who is ill, or in a high-risk category.
15. Posting signage at all public entry points to judicial facilities advising individuals not to enter the building if they have:
 - a. Visited China, Iran, South Korea, any European countries, or any other high-risk countries identified by the CDC in the previous 14 days;
 - b. Resided with or been in close contact with someone who has been in any of those countries within the previous 14 days;
 - c. Traveled domestically within the United States where COVID-19 has sustained widespread community transmission;
 - d. Been asked to self-quarantine by any doctor, hospital, or health agency;
 - e. Been diagnosed with or had contact with anyone who has been diagnosed with COVID-19; or
 - f. A fever, cough or shortness of breath;and directing bailiffs or court security officers to deny entrance to individuals attempting

to enter in violation of these protocols.

The petitioning Court proposes this plan remain in effect until May 12, 2020 or as may be extended from time to time, upon Motion of the petitioning Court.

Respectfully submitted:



Joshua M. Matejczyk
Judge, Lake Station City Court