

## CIVIL BENCHBOOK COMMITTEE

### Minutes

February 17, 2015

1. **Attendance by conference call:** Judge Altice, Judge Brown, Judge Horn, Judge Hostetler, Commissioner Jones, Judge Market, Judge Parry, Mag. Garza, and Judge VanDerbeck.
2. **Minutes from the May 16, 2014 meeting approved.**
3. **Zombie Homes** – Judge Horn prepared a section on zombie homes to be inserted at 150.60.630, in the Foreclosure tab. The Committee reviewed the section and approved it for posting.
4. **Real Estate Tab** – The new Real Estate Tab will include sections on partition (previously prepared by Judge Horn), eviction (prepared by Judge Smith and Commissioner Ferree to be discussed at the May meeting), and tax sales (to be prepared by Commissioner Jones and discussion at the August meeting; Judge Brown to send forms). The Committee discussed forms for quiet title and again decided that creating a form would not be appropriate since this is a fact-sensitive area.
5. **New Topics** - The Committee discussed if there were any new areas that needed to be added to the Benchbook, such as dealing with sovereign citizens. Judge Markel discusses his debt collection forms and agreed to send them to the Committee. However, no new areas will be added to the Benchbook at this time.
6. **New Assignments:** The Committee agreed to review the following tabs –
  - May 22<sup>nd</sup> meeting:
    - Tab 60 – Oaths – Judge VanDerbeck (Judge Brown to help if necessary)
    - Tab 80 – Ethics – Judge Markel
    - Tab 100 – Attorney Fees – Judge Parry
  - August 21<sup>st</sup> meeting:
    - Tab 32 – Transfer of Structured Settlement Benefits – Judge Hostetler
    - Tab 35 – Adjudication without Trial – Judge Altice and Commissioner Jones
7. **Next meeting: May 22**

**CIVIL BENCHBOOK COMMITTEE**  
**Minutes**  
**August 21, 2015**

1. **Attendees by conference call:** Judge Brown, Mag. Garza, Judge Hoff, Judge Horn, Judge Hostetler, Judge Markel, Judge Parry, Judge Gregory Smith, Judge Vanderbeck.
2. **Minutes from the February 17, 2015 meeting approved.**
3. **Real Estate Tab – Eviction: Judge Smith.** The Committee requested that Judge Smith add tips for general practice, the *Purnell* case, and that Amanda reformat the section. The Committee will review this one last time at the next meeting.
4. **Tab 60 – Oaths – Judge VanDerbeck.** The Committee approved for publication the changes made to this section. The Committee also requested that the section about deaf spectators added to this Tab by Judge VanDerbeck also be added to the Interpreter chapter.
5. **Tab 80 – Ethics – Judge Markel.** Judge Markel drafted a new section, “The Seven Deadly Sins” to be added to the end of this chapter. The Committee approved this new section for publication.
6. **Tab 100 – Attorney Fees – Judge Parry.** The Committee approved for publication the changes made to this section by Judge Parry.
7. **Tab 32 – Transfer of Structured Settlement Benefits – Judge Hostetler.** The Committee approved for publication the changes made to this section by Judge Hostetler.
8. **Next meeting to be set by new chair.**

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7. **Tab 32 – Transfer of Structured Settlement Benefits – Judge Hostetler.** The Committee approved for publication the changes made to this section by Judge Hostetler.
8. **Next meeting to be set by new chair.**