

# 2014 Staff Agency Report

## Judicial Conference of Indiana

### **COMPOSITION**

The Judicial Conference of Indiana is made up of all full-time judges, both trial and appellate, as voting members, and magistrates, senior judges, and retired judges who serve as special judges as non-voting members.

### **GOVERNING BODY**

The policy-making body of the Conference is its Board of Directors, chaired by the Chief Justice of Indiana. Forty-five judges serve as directors. They are:

- The Chief Justice;
- The Chief Judge of the Court of Appeals;
- The President of the Indiana Judges Association;
- The President of the Indiana Council of Juvenile and Family Court Judges;
- Thirty-six trial court judges elected from the administrative districts for two-year terms; and
- Five trial court judges appointed by the Chief Justice for one-year terms.

The Board of Directors met three times during 2013-2014 as follows:

- September 19, 2013—42 members attended;
- December 3, 2013—37 members attended; and
- March 7, 2014—42 members attended.

### **STATUTORY RESPONSIBILITIES**

The Indiana General Assembly has charged the Conference with the following responsibilities:

- Promoting an exchange of experience and suggestions regarding the operation of Indiana's judicial system;
- Promoting continuing education of judges, probation officers, and other court personnel;
- Promoting a better understanding of the judiciary;
- Assisting local courts in developing and improving probation services;
- Setting standards for probation officers;
- Administering the interstate compacts regarding the transfer of probationers into and out of Indiana;
- Preparing, maintaining, and distributing a roster of residential child care facilities;
- Administering, certifying, and supporting the Court Alcohol and Drug Services Programs; and
- Administering, certifying, and supporting Indiana's Problem-Solving Courts.

### **STAFF AGENCY**

The Judicial Center presently has 31 members on its staff, 12 of whom are attorneys. It is administered by the Executive Director through the Directors for Research, Juvenile and Family Law, Court Services, Juvenile Detention Alternatives Initiative (JDAI), and Education. Besides the Judicial Center staff, the JDAI department also houses three staff members from the Indiana Department of Correction (IDOC), and one staff member from the Department of Child Services (DCS). During the summer, an Indiana Conference for Legal Education Opportunity (CLEO) intern also serves the Judicial Center.

### **FUNCTIONS**

The Indiana Judicial Center serves the Judicial Conference in fulfilling its responsibilities through the following functions:

- Planning and conducting education and training programs for judges, magistrates, probation officers, and other court personnel;
- Providing legal research for and technical assistance to the courts;
- Providing opportunities for trial and appellate court judges to meet and exchange information, experiences, and suggestions;
- Serving as a clearinghouse to gather and disseminate information and data to the courts;
- Sponsoring research projects and studies to improve the administration of justice;
- Assisting local courts in developing and improving probation services;
- Assisting committees of the Judicial Conference in preparing surveys of the judiciary; preparing and publishing benchbooks, guidelines, and other materials; drafting standards for probation; preparing studies of problems in judicial ethics; implementing improvements in management of juvenile problems; suggesting safeguards for the protection of the interests of those persons affected by the administration of estates and guardianships; and other projects that these committees may undertake or be assigned for the purpose of improving the administration of justice;
- Publishing summaries of caselaw affecting Indiana courts in advance of general dissemination of case reports;
- Publishing summaries of legislative activities of interest to and affecting the judiciary;
- Publishing and disseminating to the judiciary new programs initiated by Indiana trial courts;
- Providing secretarial services for the state's judicial associations;
- Facilitating the interstate transfer of probationers;
- Facilitating the return of juveniles who have absconded, escaped, or run away;
- Working with private organizations, federal agencies, and other state and local agencies in the promotion of improved administration of justice;
- Answering inquiries from and providing information to the executive and legislative branches, the media, other organizations, and the general public regarding Indiana's judiciary and its role;
- Developing, maintaining, and distributing on a monthly basis a roster of residential childcare facilities for use by Indiana courts when making placement decisions;
- Supporting and certifying court alcohol and drug programs;
- Supporting and certifying problem-solving courts (drug courts, reentry courts, veterans treatment courts, mental health courts, etc.);
- Conducting testing and certification of probation officers and court alcohol and drug program professionals;
- Overseeing and housing the Juvenile Detention Alternatives Initiative;
- Providing security/safety surveys and education for judicial officers upon request; and
- Carrying out such other functions as may be assigned by the Board of Directors, the Chief Justice, or the Supreme Court, or as may be devised by its Executive Director.

## **EDUCATION ACTIVITIES**

The Indiana Judicial Center presented judicial branch education programming to judicial officers, probation officers, designated court alcohol and drug program personnel, problem-solving court personnel, and trial court staff and clerks in 2013-2014. These programs emphasized substantive law used in the operation of all courts, procedures for the efficient administration of justice for the people of Indiana, and new statutes and case law impacting the court system. The following sections divide the reporting of the Center's educational activities into groups of judicial branch personnel: judicial officers, court staff, probation officers, and court alcohol/drug program staff and problem-solving court personnel.

### **EDUCATION PROGRAMS FOR JUDICIAL OFFICERS**

In fiscal year 2013-14, the Judicial Education Department of the Judicial Center presented over 14 days and over 102 hours of continuing judicial education instruction. Total attendance at these programs was 1,437. The educational conferences conducted in 2013-14 for judicial officers included:

- 3-day Annual Meeting of the Judicial Conference of Indiana in September;
- 2-day Annual Meeting of City & Town Court Judges in October;
- 1-day Senior Judge Program in October;

- 1-day Domestic Relations Workshop in November;
- A ½-day Poverty Simulation in November;
- 1-day Statewide Bench-Bar Symposium in conjunction with the Indiana State Bar Association in December
- 3-day Spring Judicial College Program in April;
- Two separate 1/2-day Seminars on Recent Legislation in May;
- 2-day Juvenile Court Judges Annual Conference in June.

The Grand Wayne Convention Center in Fort Wayne, Indiana served as the site for the 2013 Annual Meeting of the Judicial Conference of Indiana on September 18-20. Chief Justice Dickson and Fort Wayne Mayor Tom Henry opened the session, and Indiana Governor Mike Pence was the keynote speaker. The Voices of Unity Youth Choir, an exciting soulful choral group comprised of young people ages seven to 19, performed under the leadership of Marshall White, a native of Fort Wayne, IN. The Rev. Dr. Bill McGill, Executive Pastor of One Church – One Offender, served as the inspirational guest speaker and spoke about ways in which judicial officers can change lives. Just over 36.5 hours of continuing judicial education was provided to five hundred twenty-two (522) judicial officers at this mandatory conference. Twenty-five different sessions including early bird and late bird education sessions were made available to attendees. This conference offered an opportunity to attend annual updates in such areas as: criminal law, civil law, and family law, new court rules and rule amendments, and ethics. Also included in the conference agenda line-up were informative sessions on: the neuroscience of judicial decision making; aging lawyers, cognitive impairment, and attorney surrogates; real property valuation; pioneer justice; pro se issues and pro bono solutions; sentencing issues and tools; tax considerations in divorce cases; judicial campaign ethics; pretrial practices; the adoption assistance program; eyewitness credibility; iPhone and iPad tips; judicial independence; and expungement of criminal records. An internet café and demonstration room was sponsored by staff from the Division of State Court Administration's Judicial Technology and Automation Committee (JTAC), allowing attendees to see the latest initiatives and projects from JTAC.

City and Town court judges received twelve (12) hours of continuing judicial education on October 16-17, 2013 at the Annual Meeting of City and Town Court Judges. The conference was held in Indianapolis at the Marten House Hotel, and was attended by sixty-two (62) of the seventy (70) city and town court judges. The education programming included sessions on infractions, ordinances, conducting bench trials, recent legislation, misdemeanor probation, election ethics, good working relationships with other justice stakeholders, a judge's presence on the bench, a BMV update, and judicial outreach and community involvement.

Senior judges received just under six (6) hours of continuing education on October 29, 2013 in the same building that houses the Indiana Judicial Center, 30 South Meridian Street, in Indianapolis. Sessions included: senior judge basics, small claims cases, landlord-tenant cases, traffic cases, protection orders, and handling CHINS cases.

On November 8, 2013, the Indiana Judicial Center sponsored a half-day Poverty Simulation at 30 South Meridian Street. Taught by the Indianapolis Circles of Support program, the simulation helped participants begin to understand what it is like to live in a typical low-income family trying to survive month to month. This eye-opening experience taught participants about the skills and tenacity necessary to maneuver through the "system" in an effort to reach stability. Sixty (60) people participated in the program.

The Indiana Judicial Center offered a workshop for judicial officers exercising domestic relations jurisdiction on November 14, 2013. The Domestic Relations Workshop was held at the Marten House Hotel in Indianapolis and was attended by fifty (50) judicial officers. The 4.5-hour workshop focused on understanding child development.

The final seminar in 2013 was a combined bench and bar conference that focused attention on the future of the courts and the legal profession. On December 4, 2013, one hundred ninety-five (195) participants attended Statewide Bench-Bar Symposium at the Indianapolis J.W. Marriott Hotel. The one-day seminar provided 4.8 hours of continuing education and included sessions on justice in transition, emerging technologies and the future of law, unconscious bias and the judicial system, the future of legal education, civil jury trials, the criminal code revision, and privacy and the rule of law.

The Judicial Education Committee modified the Spring Judicial College program in 2014. Instead of a single two-and-a-half-day conference, three regional workshops took place on April 22, 25, and 29, 2014 in French Lick, Merrillville, and Indianapolis. Three hundred eighty-eight (388) attendees participated in courses on HEA 1006: the criminal code revision, batterers' groups, allegations of family violence, judicial writing, and law and literature. Over 23 continuing judicial education programming hours were offered over the course of these three programs.

Two hundred and three (203) judicial officers attended Supreme Court District Meetings in April and May 2013. These meetings were held in Indianapolis, Richmond, Jeffersonville, Haubstadt, and Bloomington.

A separate Recent Legislation Seminar was offered on May 30, 2014 in Indianapolis at 30 South Meridian Street. One hundred sixty-one participants attended either the morning or the afternoon session, each of which covered the criminal code revision, expungement, criminal and traffic legislation, firearms, community supervision, the mental health pilot project, and civil, probate, family, and judicial administration legislation. A total of 5.3 continuing judicial education hours were offered between these two programs.

The Juvenile Judges Annual Meeting was held on June 12-13, 2014 at the Renaissance North Hotel in Carmel, Indiana. One hundred thirty-one (131) judicial officers attended, and 7.3 hours of continuing education was available. The program agenda included sessions on: recent case law in CHINS, termination of parental rights, juvenile delinquency, and other cases; recent legislation; reports from the Department of Child Services, the juvenile division of the Indiana Department of Correction, the Juvenile Detention Alternatives Initiative, the Commission on Improving the Status of Children in Indiana; impacts of exposure to illicit drugs on children; and court performance measures from the Court Improvement Program.

### **Annual Meeting of the Judicial Conference of Indiana**

September 18-20, 2013

Grand Wayne Convention Center, Fort Wayne, IN

540 Participants (323 Trial & Appellate Judges – 94 Magistrates – 28 Commissioners & Referees – 66 Senior Judges – 1 Retired Judge – 17 Supreme Court Staff - 11 Judicial Center Staff) 10 other IJC staff assisted with the conference

Total Education Programming Offered: 36.5 hours (concurrent sessions offered during each educational period during the conference)

- 36 Judicial Officers graduated from the Indiana Judicial College Program
- Opening Session
- Plenary Session: The Neuroscience of Judicial Decision Making, Part I: Defining the Challenges
- Criminal Law Update
- Grey Matters: Aging Lawyers, Cognitive Impairment, and the Attorney Surrogate Rule
- Real Property Valuation: Divorce, Guardianship, and Elder Cases
- The Neuroscience of Judicial Decision Making, Part II: The Solutions
- Pioneer Justice
- Pro Se Problems? Volunteer Pro Bono Solutions!
- Sentencing Issues Round Table
- Tax Considerations in the 2013 Divorce Case
- Civil Law Update
- Judicial Campaigns: Avoiding Disciplinary Complaints and Getting Re-elected
- Legal & Evidence-Based Pretrial Practices
- What I Know Now That I Wish I Knew Then: A Judges' Guide to the Adoption Assistance Program
- Ethics Across the Nation: The Year in Review
- Family Law Update
- Understanding the Tools in Your Sentencing Toolbox – Beginning Principles
- Eyewitness Credibility Porn: Do You Know It When You See It? (Part I)
- iPhone, iPad, and I Judge
- New Rules and Rule Amendments

- Using the Tools in Your Sentencing Toolbox – Advanced Application
- A Case Study of Challenge to Judicial Independence
- Expungement of Criminal Records: H.E.A. 1482
- Eyewitness Credibility Porn: Do You Know It When You See It? (Part II)
- Plenary Closing Session

### **City and Town Court Judges Annual Conference**

October 16-17, 2013

Marten House Hotel, Indianapolis

62 Participants (57 City & Town Court Judges – 5 IJC Staff) 1 other IJC staff assisted with the conference

Total Education Programming Offered: 12 hours

- Life of an Infraction
- Recent Legislation
- Misdemeanor Probation
- Where Ordinances Differ & Open Forum
- Ethics for your Election Cycle
- Good Working Relationships
- Your Presence on the Bench
- Judicial Outreach & Community Involvement
- BMV Update

### **Senior Judge Program—Managing General Jurisdiction Cases**

October 29, 2013

30 S. Meridian Street, Indianapolis, Indiana

29 Senior Judges (3 Judicial Center Staff)

Total Education Programming Offered: 5.8 CJE credit including 0.5 ethics

- Small Claims Cases & Landlord Tenant Cases
- Traffic Cases
- Protection Orders
- Senior Judge Basics
- Handling CHINS Cases

### **Poverty Simulation**

November 8, 2013

30 S. Meridian Street, Indianapolis, Indiana

60 Participants (15 Judicial Officers – 8 Judicial Center Staff – 5 Other Attorneys – 32 Non-Attorneys)

Total Education Programming Offered: 3 hours

### **Domestic Relations Workshop**

November 14, 2013

The Marten House Hotel

55 Participants (27 Trial & Appellate Judges – 14 Magistrates – 7 Commissioners & Referees – 2 Senior Judges – 2 Supreme Court Staff – 3 Judicial Center Staff)

Total Education Programming Offered: 4.5 hours

- Understanding Child Development

### **Winter Program-Joint Meeting of the Bench and Bar**

The Future of the Courts & Legal Profession: A Statewide Bench-Bar Symposium

December 4, 2013

J.W. Marriott Hotel, Indianapolis

195 Total Participants (99 Trial & Appellate Judges – 12 Magistrates – 10 Commissioners/Referees – 11 Senior Judges – 12 Supreme Court Staff – 11 Judicial Center Staff (6 Other IJC staff assisted with the conference))

Total Education Programming Offered: 4.8 hours including 1.3 hours of ethics

- Remarks by Brent Dickson, Chief Justice, Indiana Supreme Court
- Remarks by James Dimos, ISBA President

- Keynote Presentation-Justice in Transition: Agenda for Action by Laurel Bellows, Immediate Past President, ABA
- Emerging Technologies and the Future of Law
- What You Don't Know Can Hurt You – Unconscious Bias and the Justice System
- The Future of Legal Education
- Where Have All the Civil Jury Trials Gone
- Impact of HEA 1006: The Criminal Code Revision
- Closing Remarks by John Pera, President, Indiana Judges Association
- Guest Speaker: Professor Fred Cate, Indiana University Maurer school on Law on “Privacy: Surveillance, Privacy, and the Rule of Law”

### **Spring Regional Workshops**

April 22, 2014

French Lick Springs Resort, French Lick

109 Participants (74 Trial & Appellate Judges – 13 Magistrates – 2 Commissioners/Referees – 14 Senior Judges – 2 Supreme Court Staff – 4 Judicial Center Staff (1 Other IJC staff assisted with the conference)

Total Education Programming Offered: 4.3 hours

- HEA 1006: Criminal Code Revision

April 25, 2014

Radisson Hotel, Merrillville

82 Participants (49 Trial & Appellate Judges – 18 Magistrates – 4 Commissioners/Referees – 7 Senior Judges – 1 Supreme Court Staff – 3 Judicial Center Staff)

Total Education Programming Offered: 4.3 hours

- HEA 1006: Criminal Code Revision

April 29, 2014

Hilton North Hotel, Indianapolis

197 Participants (119 Trial & Appellate Judges – 26 Magistrates – 19 Commissioners/Referees – 18 Senior Judges – 6 Supreme Court Staff – 9 Judicial Center Staff (5 Other IJC Staff & 1 Other Supreme Court Staff assisted with the conference)

Total Education Programming Offered: 15

- HEA 1006: Criminal Code Revision
- What Happens in Those Batterers' Groups Anyway?
- Allegations of Family Violence in Family Law Case?
- The Pen is Mightier than the Sword: Judicial Writing
- Law & Literature: Role of the Judge

### **Recent Legislation Seminar**

May 30, 2014

30 S. Meridian Street, Indianapolis

A.M. Session: 97 Participants (61 Trial & Appellate Judges – 13 Magistrates – 6 Commissioners/Referees – 10 Senior Judges – 4 Supreme Court Staff – 3 Judicial Center Staff

P.M. Session: 64 Participants (38 Trial & Appellate Judges – 5 Magistrates – 6 Commissioners/Referees – 7 Senior Judges – 5 Supreme Court Staff – 2 Judicial Center Staff

Total Education Programming Offered: 5.3 hours

- HEA 1006 (Criminal Code Revision)
- HEA 1155 (Expungement)
- Criminal & Traffic Legislation
- SEA 169 (Firearms)
- SEA 171 (Community Supervision)
- SEA 235 (Mental Health Pilot Project)
- Civil, Probate, Family, and Judicial Administration Legislation

### **Annual Meeting of Juvenile Court Judicial Officers**

June 12-13, 2014

Renaissance Hotel, Carmel

142 Participants (84 Trial & Appellate Judges – 37 Magistrates – 5 Commissioners/Referees – 5 Senior Judges – 5 Supreme Court Staff – 6 Judicial Center Staff (5 Other IJC staff assisted with the conference)

Total Education Programming Offered: 7.3

- The Short and Long-term Impacts on Children Exposed to Illicit Drugs
- Report from the Department of Child Services
- Recent Case Law-CHINS, TPR, and other cases
- Recent Case Law-Juvenile Delinquency
- Recent Legislation
- Report from the Indiana Department of Correction, Juvenile Division
- JDAI update
- Commission on Improving the Status of Children in Indiana
- Court Improvement Program: Court Performance Measures

## **EDUCATION PROGRAMS FOR COURT STAFF**

Since March 2008, an experienced senior judge has served as the part time court personnel education attorney to coordinate and develop a court employee training program.

In fiscal year 2013-14, two state-wide conferences were held. Additionally, a Trial Court Administrators' Roundtable was held and a district-wide training was given for court and clerk staff. The court personnel education attorney also participated as faculty at training opportunities offered at the Fall and Spring Northern and Southern Clerks' meetings.

A web-based Orientation Tool was offered three times in 2013-14. The National Center for State Courts hosts the course, and it is taught by a nationally recognized instructor. The Orientation Tool is a multi-year project commenced in 2009 in partnership with the National Center for State Courts. Individuals from every aspect of Indiana's judicial system were involved in creating, reviewing and piloting the course. The course is designed for newly hired employees, however experience personnel also have found it useful. It is offered in an asynchronous format, one that allows each participant to access the material at any time over the internet. It is designed to give a general introduction to the judicial system for newly hired court employees. Due to the diversity of court practices state-wide, the course does not address specific duties of court personnel. Judges and supervisors may use it as an element of their total orientation programs.

### **State-Wide Training Court Staff Conference**

July 17, 2013

Marriott East Hotel, Indianapolis, Indiana

264 Trial Court Staff (8 Supreme Court staff, 8 Indiana Judicial Center staff)

Total Education Hours Offered: 4

#### **Education Sessions Presented:**

- Plenary Session: Drama 101 – An Overview
- Answers to Your Bureau of Motor Vehicle Questions
- Transcript Preparation for Court Reporters-the Basics and Beyond
- In-Depth Workshop: Dealing with Workplace Drama, Part 1
- In-Depth Workshop: Dealing with Workplace Drama, Part 2
- Bad Writing Makes Us [Sic]: Writing Skills for Court Staff
- State Court Administration Potpourri

### **Court Security Officer Conference**

September 20, 2013

30 S. Meridian Street

Indianapolis, Indiana

121 Court Security Officers - Judicial Center staff 2

Total Education Hours Offered: 4 hours

#### **Education Sessions Presented:**

- Emergency Situational Planning (“Active Shooter”)
- Bomb Threat Planning

### **Administrators Roundtable**

November 14, 2013

30 S. Meridian Street, 5<sup>th</sup> Floor JTAC Training Room

Indianapolis, Indiana

10 Participants – 12 STAD/IJC/Child Support Staff

Total Education Hours Offered: 4 hours

#### **Education Sessions Presented:**

- CHINS Timeliness Measures: Update/Future
- Mandate Mania
- ICOR Enhancements: New County by County Function
- Child Support Data Collection
- Trial Court Technology
- High Profile Trials: Allen County Style
- How Do You Get A New Court or Magistrate?
- Employment Law/Guidance
- Expungement: The New Frontier
- Future Court Staff Training

### **District Training**

March 18, 2014

Lafayette, Indiana

36 Clerks

4 Court Staff

3 Supreme Court Agency Staff

1 Judicial Officer

Total Education Hours Offered: 3 hours

#### **Education Sessions Presented:**

- Grammar
- Compassion Fatigue

May 14, 2014

Hancock and Shelby County

13 Clerks

Total Education Hours Offered: 1 hour

#### **Education Session Presented:**

- Working with Unrepresented Litigants

### **Online Orientation Tool**

October 7 – November 18, 2013

64 Participants

Total Education Hours Offered: 6 hours

February 24 – April 7, 2014

38 Participants

Total Education Hours Offered: 6 hours

June 2 – July 14, 2014

35 Participants

Total Education Hours Offered: 6 hours

## **EDUCATION PROGRAMS FOR PROBATION OFFICERS**

The Judicial Center presented forty-five (45) days of instruction for probation officers.

## **Probation Officer Orientation**

Indiana Judicial Center, Indianapolis

October 22-25, 2013

50 Participants (Probation Officers)

Total Education Hours Offered: 22.5

March 18-21, 2014

50 Participants (Probation Officers)

Total Education Hours Offered: 22.5

### *Sessions presented:*

- Indiana Probation Overview
- Adult Probation
- Sex Offenders
- Security Threat Groups
- Juvenile Probation
- Juvenile Services and Placement
- Probation Ethics and Liabilities
- Court Communications-Written Reports and Testifying
- Effective Communication Skills
- Substance Abuse and Mental Health Continuum
- Case Planning
- Probation Officer Safety

## **Probation Regional Meetings**

November 12, 2013 – Jonathan Byrd's, Greenwood

209 Participants (Probation Officers)

Total Education Hours Offered: 4.75

November 18, 2013 – Christos' Banquet, Plymouth

142 Participants (Probation Officers)

Total Education Hours Offered: 4.75

November 21, 2013 – Gasthof Amish Village, Montgomery

53 Participants (Probation Officers)

Total Education Hours Offered: 4.75

### *Sessions presented:*

- Managing Your Time: Supervision by Risk and Effective Contacts
- IJC Updates

## **Probation Annual Meeting**

Convention Center, Indianapolis, IN

April 30-May 1, 2014

780 Participants (Probation Officers)

Total Education Hours Offered: 9.8 hours

### **Sessions presented:**

- Envisioning a New Corrections Culture
- Adult Legislation and Appellate Opinions
- Juvenile Legislation and Appellate Opinions
- What Teens Will Do Next: Drug Trends
- IRAS Refresher
- IYAS Refresher

- Indiana’s JDAI: Continuous Juvenile Justice System Improvement
- Ethical Survivor: How to Survive the Judicial Code of Conduct
- Addressing Offender Needs: How Small Departments Can Get Beyond “Can’t”
- Indiana Prescription Drug Taskforce
- Thinking About Thinking: How Cognitive-Behavioral Programming Can Assist You and Your Clients in Making Better Decisions
- Effective Fieldwork for Probation Officers
- Responding to Resistance
- Drug Memory: Triggers for Use
- It’s All in Your Head: Providing Solutions for Cognitive Issues that Cloud our Thinking
- Surviving an Active Shooter Event
- Purposeful Interactions with High Risk Offenders
- Revised Probation Standards
- Mental Health Screening Tools
- The Context for Change: What Change is Already Here and How Do We Lead Change
- Juvenile Service Mapping
- Translating Assessment Results into Case Plans: How to Develop Target Behaviors for Higher Risk Offenders
- Introduction to the INCite PI, PDR, and Modification Reports
- PTSD: The Trauma After the Trauma
- Professional Burnout Among Indiana Probation Officers in Juvenile Justice Settings
- Permanent Supportive Housing for Services for Foster Youth in Transition to Adulthood
- “What Works” in Community Supervision: Current Advancements and Future Directions

**Risk Assessment Trainings**

**Juvenile Risk Assessment Training (IYAS)**

(Each training is comprised of two days)

Month (No. of Trainings)	Probation	Community Corrections	Court A/D Prog.	Problem-Solving Courts	Parole	Facilities/DOC Staff	Total
July (One)	9	0	0	0	0	1	10
September (One)	10	1	0	0	0	1	12
November (One)	7	1	0	0	0	2	10
January (One)	3	6	0	0	0	2	11
March (One)	3	0	0	0	0	3	6
May (One)	10	0	0	0	0	2	12
Total	42	8	0	0	0	11	61

**Adult Risk Assessment Training (IRAS)**

(Each training is comprised of two days)

Month (No. of Trainings)	Probation	Community Corrections	Court A/D Prog.	Problem-Solving Courts	Parole	Facilities/DOC Staff	Total
August (One)	8	8	0	1	2	0	19

September (One)	0	0	0	0	0	12	12
October (One)	10	15	0	0	1	0	26
December (Two)	17	13	2	2	4	18	56
February (Two)	12	13	4	2	7	9	47
April (One)	10	17	3	0	1	0	31
May (One)	0	0	0	0	0	10	10
June (One)	12	15	1	1	4	0	33
Total	69	81	10	6	19	49	234

**EDUCATION PROGRAMS FOR COURT SERVICES (COURT ALCOHOL AND DRUG PROGRAM STAFF AND PROBLEM-SOLVING COURT PERSONNEL)**

**Court Alcohol and Drug Programs**

**New Director Orientation**

Indiana Judicial Center, Indianapolis

August 13, 2013

3 Participants (Program Staff)

Total Education Hours Offered: 4.5

February 11, 2014

3 Participants (Program Staff)

Total Education Hours Offered: 4.5

*Sessions presented:*

- Overview of Indiana Judicial Center and Court A&D Programs
- Statutes and Rules for Court Administered Alcohol and Drug Programs
- Confidentiality 101
- Certification

**Assessment and Interviewing Training**

Indiana Judicial Center, Indianapolis

August 20-22, 2013

13 Participants (Program Staff)

Total Education Hours Offered: 14.75

February 19-20, 2014

42 Participants (Program Staff)

Total Education Hours Offered: 11

*Sessions presented:*

- Effective Communication Skills
- Stages of Change
- Assessment Skills Practice
- Individual Service Contracts
- Mental Health Continuum
- Case Management and Referral

**Staff Orientation**

Indiana Judicial Center, Indianapolis

October 9-10, 2013

32 Participants (Program Staff)

Total Education Hours Offered: 12

April 23-24, 2014

43 Participants (Program Staff)

Total Education Hours Offered: 12

*Sessions presented:*

- Introduction to Court A/D Programs
- Orientation, Assessment, and Referral
- Case Management
- Confidentiality
- Ethics
- Communicable Diseases
- Drug Testing
- Case Management

**Substance Abuse Characteristics**

Indiana Judicial Center, Indianapolis

November 19, 2013 (Online Section), December 3-4, 2013

21 Participants (Program Staff)

Total Education Hours Offered: 11.25

May 13, 2014 (Online Section), May 14-15, 2014

36 Participants (Program Staff)

Total Education Hours Offered: 11.25

*Sessions presented:*

- Drug Classification and Schedule
- Brain Basic and Post Acute Withdrawal Symptoms
- Narcotics
- Depressants
- Cannabinoids
- Stimulants
- Hallucinogens
- Steroids
- Inhalants
- Alcohol Abuse and Dangers of Withdrawal
- Abusable Medications and Medically Assisted Treatment
- Addiction and Mental Health Needs (Psychotropic Meds)
- Emerging Trends

**Annual Meeting of Court Alcohol and Drug Programs**

Marriott East Hotel, Indianapolis

March 5-6, 2014

286 Participants (Trial Judges, Program Directors and Program Staff)

Total Education Hours Offered: 11

*Sessions Presented:*

- A Journey of Healing
- Personality Styles-Turning Theory into Practice

- The Ladder Up-A Life Skills Tool for the Broken
- Addiction and Alcoholism
- Legislative Update 2014
- Opiates: Prescription Pills and Heroin
- Hot Topics in Confidentiality
- Helping Offenders Regain Financial Stability
- Addiction: A Stigmatizing Brain Disease
- Assessment Warning Signs of Mental Health and Substance Abuse Issues
- Threat Groups-A New Look into this Adapting and Challenging Culture
- In Our Own Voice
- Indiana Prescription Drug Taskforce
- Assessing Your Treatment Providers
- Employment Strategies for Ex-Offenders that Work!
- Assessing Mental Illness with People Who Have Addiction Disorders
- Teachable Moments: Making the Most Out of Every Interaction
- Drug Memory: Triggers for Use
- Why Families Wait to Intervene
- New Probation Standards
- Purposeful Incarceration
- IRAS Review

### **Criminal Justice Training**

Indiana Judicial Center, Indianapolis

June 11, 2014

7 Participants (Program Staff)

Total Education Hours Offered: 8.25 (3 hours online, 5.25 hours in class)

#### *Sessions presented:*

- Indiana Court Process (Online)
- Safety and Security
- Special Threat Groups
- Supervision of Juvenile Offenders
- Supervision of Adult Offenders and Special Populations

### **Problem-Solving Courts**

#### **Staff Orientation**

Indiana Judicial Center, Indianapolis

September 25-26, 2013

17 Participants (Program Staff)

Total Education Hours Offered: 12.5

April 22-23, 2014

16 Participants (Program Staff)

Total Education Hours Offered: 12.5

#### *Sessions presented:*

- Overview of Problem-Solving Courts
- Theoretical Framework and Current Research
- Confidentiality
- Ethics
- Criminogenic Risks and Needs
- Case Management
- Drug Testing

### **New Coordinator Orientation Programs**

Indiana Judicial Center, Indianapolis

August 6, 2013

6 Participants (Program Staff)

Total Education Hours Offered: 4.5

February 17, 2014

7 Participants (Program Staff)

Total Education Hours Offered: 4.5

#### *Sessions presented:*

- Overview of Indiana Judicial Center and Problem-Solving Courts
- Statutes and Rules for Problem-Solving Courts
- Confidentiality 101
- Performance Measures
- Certification Process

### **Effective Communication Skills and Case Management**

Indiana Judicial Center, Indianapolis

August 20-21, 2013

21 Participants (Program Staff)

Total Education Hours Offered: 11.5

#### *Sessions presented:*

- Effective Communication Skills
- Mental Health Continuum
- Case Management and Referral

### **2013 Problem-Solving Courts Workshop**

Sheraton North Hotel, Indianapolis

November 5-6, 2013

259 Participants (31 Trial Judges, 228 Program Staff)

Total Education Hours Offered: 9.8

#### *Sessions presented:*

- Effective Communication within Teams
- Personalities Working Together
- NADCP Adult Drug Court Best-Practice Standards
- Helping Offenders Regain Financial Stability
- The Eight Principles of Effective Interventions
- DSM-5
- Application of the Risk/Dosage Relationship
- Do-It-Yourself Process Evaluations
- Employment Strategies for Ex-Offenders that Work!
- Chemical Testing
- Measuring Fidelity to EBP
- Public Relations for Your Court Program
- Family Dynamics

**EDUCATIONAL PROGRAMMING PROVIDED TO JUVENILE JUSTICE PROFESSIONALS AND ADVOCATES FOR THE JUVENILE DETENTION ALTERNATIVES INITIATIVE (JDAI)**

**Indiana Youth Institute (IYI) Webinars:**

September 30, 2013  
JDAI 101—IYI/JDAI Collaboration  
(2 hours) 260 attendees

October 29, 2013  
JDAI Tippecanoe County Experience  
(2 hours) 400 attendees

**TOTAL WEBINAR EDUCATION PROGRAMMING OFFERED: 4 HOURS**

**Indiana Youth Institute (IYI) - 2013 Youth Worker Cafés (5) JDAI 101:**

November 7, 2013  
Wayne County (Richmond, IN)  
38 attendees

November 19, 2013  
Delaware County (Muncie, IN)  
45 attendees

November 26, 2013  
Vanderburgh County (Evansville, IN)  
50 attendees

December 6, 2013  
La Porte County (La Porte, IN)  
45 attendees

December 11, 2013  
Harrison County (Corydon, IN)  
20 attendees

**TOTAL YOUTH WORKER CAFÉ EDUCATION PROGRAMMING OFFERED: 7.5 HOURS (YOUTH WORKER CAFES' WERE 1.5 hours each)**

**Conferences:**

July 9, 2013  
Indiana Black Expo/Saving our Black Youth (SOBY) Presentation for County Officials  
Michigan City, IN  
(1.5 hours) 35 attendees

September 11, 2013  
Probation Officers Professional Association of Indiana (POPAI) Conference  
French Lick, IN  
(1.25 hours) 30 attendees

November 20, 2013  
Community Corrections Conference  
Indianapolis, IN  
(1.5 hours) 25 attendees

January 17, 2014  
Family Court Annual Meeting  
Indianapolis, IN  
(1.75 hours) 35 attendees

May 14, 2014  
Indiana Juvenile Detention Association  
Lafayette IN  
(1.5 hours) 30 attendees

**TOTAL CONFERENCE EDUCATION PROGRAMMING OFFERED: 7.5 HOURS**

**State and Local Trainings:**

September 26-27, 2013  
Local JDAI Coordinators' Training  
Brown County, Indiana  
(12 hours) 22 attendees

October 4, 2013  
JDAI training for State Steering Committee—*Policing the Teen Brain*, Strategies for Youth  
Indianapolis IN  
(4 hours) 65 attendees

October 24, 2013  
JDAI 101 Statewide Expansion Information Meeting  
Indianapolis, IN  
(3 hours) 55 attendees

February 18-19, 2014  
Racial and Ethnic Disparities (RED) Training  
Indianapolis, IN  
(12.5 hours) 29 attendees

March 6, 2014  
Implicit Bias 101  
Indianapolis, IN  
(4 hours) 51 attendees

April 1, 2014  
JDAI 101  
LaPorte, IN  
(2 hours) 60 attendees

May 1-2, 2014  
JDAI Fundamentals Training  
Indianapolis, IN  
(15 hours) 75 attendees

June 16, 2014  
Delaware County JDAI System Assessment Findings/Recommendations and 101  
(2 hours) 18 attendees

June 18, 2014  
Wayne County JDAI System Assessment Findings/ Recommendations and 101  
(2 hours) 32 attendees

June 19, 2014  
Madison County JDAI System Assessment Findings/ Recommendations and 101  
(2 hours) 33 attendees

June 27, 2014  
Henry County JDAI System Assessment Findings/Recommendations and 101  
(3 hours) 25 attendees

June 26-27, 2014  
 Implicit Bias Training for Trainers  
 Indianapolis, IN  
 (10 hours) 22 attendees

**TOTAL STATE AND LOCAL TRAINING/EDUCATION PROGRAMMING OFFERED: 71.5 HOURS**

\*\*In total, 90.5 hours of education provided via webinars, conferences, local and state trainings to 1500 attendees.

**ATTENDANCE**

**TOTAL ATTENDANCE AT INDIANA JUDICIAL CENTER SEMINARS AND CONFERENCES**

	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
Trial and Appellate Judges	992	898	1,077	889
Magistrates	217	210	233	232
Senior and Retired Judges	147	147	190	170
Commissioners and Referees	84	80	99	87
Probation Officers	2,191	1,440	1,414	1,395
City and Town Court Judges	64	76	61	57
Alcohol & Drug Program Directors/Staff	456	426	348	486
Prob. Solving Court Coordinators/Staff/Team Members	307	234	278	326
General Trial Court Staff/Clerks	526	680	1,059	585
Supreme Court Staff	74	108	144	155
Others	<u>1335</u>	<u>239</u>	<u>238</u>	<u>37</u>
<b>Total Attendance</b>	<b>6,393</b>	<b>4,538</b>	<b>5,141</b>	<b>4,419</b>

**RESEARCH ACTIVITIES**

**RESEARCH REQUESTS**

The Director of Research and the staff attorneys provide research and technical assistance to individual judicial officers, probation officers, court alcohol and drug program personnel, and problem-solving court personnel. The research service of the Center is provided to help litigants avoid appeals, prevent costly retrials, promote the exchange of good trial court experiences from one court to another, and provide a "law clerk" service to courts that would otherwise have none. The research attorneys provide an additional resource and basis of support to local judges presiding over high profile cases.

**CASE CLIPS**

During the fiscal 2013-2014 year, the Research staff prepared and distributed by e-mail forty-six (46) issues of Case Clips, summarizing 175 cases. This service gives trial courts timely advice of new Indiana appellate decisions likely to affect pending cases. Case Clips utilizes a blog format created by the web design team of the Judicial Technology and Automation Committee (JTAC). The blog format is still available on a single, printer-friendly page, but it also includes a search feature and links to the full PDF opinions on the courts.IN.gov website. Case Clips is available at: <http://indianacourts.us/blogs/caseclips/>. All judicial officers and judicial agency employees receive Case Clips electronically by an e-mailed link.

# **JUVENILE SERVICES ACTIVITIES**

## **COURT IMPROVEMENT PROGRAM**

The Court Improvement Program is a federally-funded program made possible by grants awarded to the Indiana Supreme Court from the United States Department of Health and Human Services, Administration for Children, Youth, and Families. The purpose of the Court Improvement Program is to improve the judicial system for children and families involved in the child welfare system. The grant funds are earmarked for basic court improvements, data collection and analysis, and training.

The Judicial Center and the Division of State Court Administration administer the Court Improvement Program. While the U.S. Department of Health and Human Services sets the overall purpose and framework for the program, the Supreme Court has established an Executive Committee to supervise and establish priorities. The members of the Executive Committee are two justices of the Indiana Supreme Court, and the chair of the Juvenile Justice Improvement Committee.

The Child Welfare Improvement Committee also helps guide the Court Improvement Program. This multi-disciplinary committee meets regularly and provides input on child welfare issues involving the court.

During this fiscal year, the Court Improvement Program awarded over \$339,472 to 14 sub-grant recipients to support projects designed to improve the safety, well-being, and permanency of children and families involved in the child welfare system. Funded projects include Children in Need of Services (CHINS) drug court programs; a CHINS mental health court program; mediation and facilitation programs; training and educational programs; and support of the portion of JTAC's work that affects the processing of child welfare cases.

Also during this fiscal year, the Court Improvement Program sponsored the Annual Meeting of Juvenile Court Judicial Officers and provided nine professional development scholarships to judicial officers who exercise juvenile court jurisdiction.

## **IMPLEMENTATION OF P.L. 146-2008; HEA 1001-2008**

Judges, probation officers, and Judicial Center staff continued collaborative efforts with the Indiana Department of Child Services (DCS) to address policy issues, refine court forms, and collect data to implement HEA 1001-2008 and maximize leverage of federal Title IV-E dollars. The Judicial Center and DCS continued to issue the "Friendly Friday Update" as needed via email to judges, probation officers, and others to disseminate important information.

## **INDIANA JUVENILE DETENTION ALTERNATIVES INITIATIVE**

In July 2013, the Indiana Juvenile Detention Alternatives Initiative (JDAI) was institutionalized under the Indiana Supreme Court and housed at the Indiana Judicial Center. With funding allocated by the Indiana Legislature and the Governor of Indiana, a unique partnership was formed between the legislative, judicial and executive branches of Indiana government. The Indiana Judicial Center received funding to support infrastructure and staff including the JDAI State Director, one juvenile justice strategist, and one staff associate. The Indiana Department of Child Services (DCS) began funding a JDAI data specialist housed at the Indiana Judicial Center and the Indiana Department of Correction (IDOC) received funding to support three (3) staff juvenile justice strategists imbedded at the Indiana Judicial Center. In addition, a JDAI compliance auditor of juvenile detention facilities and seven (7) JDAI liaison/re-entry specialists were hired by the IDOC to support JDAI and located throughout Indiana. The Indiana Criminal Justice Institute (ICJI) supported the JDAI through funding for innovative programming in local JDAI jurisdictions and for statewide research and analysis.

Since 1992, the Juvenile Detention Alternatives Initiative (JDAI), a project of the Annie E. Casey Foundation, has demonstrated that jurisdictions can safely reduce reliance on secure confinement and

generally strengthen their juvenile justice systems through a series of eight interrelated juvenile justice system improvement strategies.

JDAI places youth who become involved in the juvenile justice system in the right placement, for the right reasons for the right amount of time and--

- improves public safety;
- reduces over-reliance on secure detention and out-of-home placements;
- enhances racial, ethnic and gender equity;
- saves taxpayer dollars; and
- stimulates overall juvenile justice system improvement.

### **Nationally**

JDAI has been implemented in 250 local jurisdictions in 39 states and the District of Columbia since 1992. Over 33% of youth in the United States ages 10-17 live in a JDAI community.

### **Indiana**

JDAI expanded from eight counties to 19 counties in 2014. These counties include: Allen, Bartholomew, Boone, Clark, Delaware, Elkhart, Henry, Howard, Johnson, Lake, LaGrange, LaPorte, Madison, Marion, Monroe, Porter, St. Joseph, Tippecanoe and Wayne. As of 2014, 56% of youth ages 10-17 reside in an Indiana JDAI county. Over 1000 advocates and volunteers work the eight core strategies of JDAI in Indiana every day.

The nineteen (19) JDAI counties received an allocation of \$747,498 to support coordination, data, and alternative to detention programming from the IDOC in partnership with the Indiana Judicial Center.

Since the year prior to joining JDAI compared with 2012, the original eight Indiana JDAI counties—Marion, Lake, Porter, Tippecanoe, Howard, Elkhart, Johnson, and Clark experienced:

- 44% reduction in juvenile admissions to secure detention;
- 40% reduction in average daily detention population;
- 37% drop in youth commitments to the IDOC; and
- juvenile felony petitions fell by 15.8%.

## **COURT SERVICES ACTIVITIES**

The Court Services staff (a director, an assistant administrator, four program coordinators, four research attorneys, and one staff associate) provide research, education, support, and certification to all probation departments, local programs established under Ind. Code § 12-23-14 (Court-Established Alcohol and Drug Programs) and Ind. Code § 33-23-16 (Problem-Solving Courts).

### **PROBATION ACTIVITIES**

#### **Probation Officer Certification**

The Judicial Center administered the required written examination for probation officers to 144 individuals and awarded the probation officer certification to 105 probation officers in fiscal year 2013-2014.

#### **Probation Officers Advisory Board**

The Probation Officers Advisory Board consists of 23 probation officers (17 elected from districts and six members appointed by the Chief Justice). The Advisory Board meets on a quarterly basis and has committees for education, supervision, and hot topics. The Education Committee helped with planning the educational sessions for the annual meeting and three regional meetings. The Supervision Committee drafted revisions to the Probation Standards to incorporate evidence-based practices. The Hot Topics Committee continued its work on the risk and needs assessment instruments and INcite applications.

The Advisory Board awarded the 2014 Order of Augustus to Christina Ball, Assistant Chief Probation Officer of Marion County.

### **Interstate Compact**

By statute, the Judicial Center administers the Interstate Compact for the transfer of adult and juvenile probationers in and out of Indiana, and serves as the intermediary for the return of juvenile runaways, absconders, and escapees. Indiana was the 43<sup>rd</sup> state to join the Interstate Compact for Adult Offender Supervision and in 2011 became the 47<sup>th</sup> state to join the new Juvenile Interstate Compact. Several provisions of the compact have a direct impact on the Judicial Center. The Executive Director of the Judicial Center has a seat on Indiana's State Council for both adult and juvenile interstate compacts and serves as chair of the Council and Commissioner for Indiana to the National Interstate Commissions. The Judicial Center also staffs the State Council and funds the expenses of the Council through appropriations made by the General Assembly to the Center. Indiana's State Council met during the fiscal year to discuss Compact rules and their effect on probation and parole. Since the Adult Interstate Compact became effective in August 2004, the Judicial Center has proposed several rule changes on behalf of Indiana's State Council.

### **Adult Compact**

All statistical information on adult interstate compact offender movement both into and out of Indiana is tracked by the Interstate Compact Offender Tracking System (ICOTS).

Active compact cases under supervision were:

	09-10	10-11	11-12	12-13	13-14
<u>Incoming</u>	2435	2901	2398	2442	2152
<u>Outgoing</u>	1992	3196	2083	2164	2289

With the implementation of the Interstate Compact Offender Tracking System (ICOTS), all statistics are collected through the national database.

Additionally, Judicial Center compact staff processed a large volume of cases that are not currently active, which include pending transfers, withdrawn cases, and closed case reports. For this fiscal year, the staff processed approximately 4,942 cases within these categories.

### **Juvenile Compact**

The Juvenile Interstate Data System (JIDS) tracks all statistical information on juvenile interstate compact offender movement both into and out of Indiana.

Active compact cases under supervision were:

	09-10	10-11	11-12	12-13	13-14
<u>Incoming</u>	179	170	193	193	154
<u>Outgoing</u>	231	220	253	143	153

The numbers above do not include a separate category of runaways, absconders and escapees that are handled by the Probation Administrator/Security Advisor. Between July 1, 2013 and June 30, 2014, a total of 53 juveniles were processed as runaways, absconders, and escapees by the Indiana Interstate Compact. Since fiscal year 2000, the Center has been involved in the return of over 1500 runaway juveniles to and from Indiana, resulting in savings to Indiana Courts of thousands of dollars in detention and holdover fees.

## **Risk And Needs Assessment Project**

The Indiana Judicial Center and the Department of Correction have continued to work with researchers to evaluate and implement the public domain risk and needs assessment instruments for both adults and juveniles. The Indiana Risk Assessment Task Force continues to oversee this project by addressing implementation questions and making policy recommendations to the Judicial Conference committees, the Judicial Conference Board of Directors, and the Department of Correction.

The Indiana Judicial Center and Department of Correction have coordinated the training efforts for staff in probation, community corrections, court alcohol and drug programs, problem-solving courts, parole, and DOC facilities. The Center and DOC offered training for new staff throughout the fiscal year. Also, during this fiscal year, there were 4 new adult trainers certified.

The Task Force has also been involved with JTAC in updating and maintaining the INcite application to assist all departments with completing the assessment tools. The technology component of this project is key to improving communication between criminal justice agencies and the continued evaluation of these assessment tools.

## **Home Detention Report**

In accordance with Indiana Code § 11-13-1-9, the Judicial Center collected information concerning the implementation of home detention in Indiana and presented a report to the Indiana General Assembly on January 15, 2014. Indiana probation departments collected \$1,378,872.86 and community corrections agencies collected \$11,994,445.66 from persons on electronically monitored home detention.

## **Probation Incentives And Sanctions Project**

The Judicial Center continued work on the Probation Incentives and Sanctions Project. This project will create guidelines for the use of incentives and sanctions by probation departments, as directed by the Indiana General Assembly. The project work is conducted by a workgroup made up of judges, probation officers, public defenders and prosecutors. The pilot phase of the project was conducted by Lawrence, Allen, and Pulaski County probation departments.

## **COURT ALCOHOL AND DRUG PROGRAM ACTIVITIES**

### **Rules and Certification**

There are currently 54 certified court alcohol and drug programs established in accordance with Ind. Code §12-23-14. During this fiscal year, the Indiana Judicial Center staff re-certified 11 court alcohol and drug programs in accordance with Ind. Code §12-23-14.

### **CSAMS Test and Credential**

The Center staff administers the Court Substance Abuse Management Specialist (CSAMS) credentialing process in accordance with Sec. 30 of the Rules for Court-Administered Alcohol and Drug Programs. The Center administered the written test for the CSAMS credential to 30 individuals and awarded the credential to 28 court alcohol and drug program staff members in fiscal year 2013-2014.

### **Education and Training**

The court alcohol and drug program provided education and training opportunities consisting of the Court Alcohol and Drug Program Annual Meeting, two director orientations, two staff orientations, two substance abuse characteristics trainings, two assessment and interviewing trainings, and one criminal justice training. The Court Alcohol and Drug Program Annual Meeting was held on March 5-6, 2014, in Indianapolis, and included a working luncheon for judges and program directors.

## **Scholarships and Grants**

Eight education scholarships were awarded in the amount of \$5,458.62. Seven grant applications were awarded for program technology or education curriculum improvements in the amount of \$10,459.73.

## **Committee Activities**

The court alcohol and drug program staff provides administrative support to the Court Alcohol and Drug Program Advisory Committee (CADPAC). Issues addressed by the committee in fiscal year 2013-2014 included assisting with course content for training events, supporting the use of distance learning for required staff trainings and exploring the use of online substance abuse education courses.

## **PROBLEM-SOLVING COURT ACTIVITIES**

### **Rules and Certification**

As of June 30, 2014, there were 63 problem-solving courts in Indiana certified pursuant to Ind. Code § 33-23-16. Pursuant to Ind. Code § 33-23-16-11, the 63 certified problem-solving courts are categorized as follows:

- 35 drug courts,
- Two mental health courts,
- Five family dependency drug courts,
- One community court,
- Eight reentry courts,
- Ten veterans' treatment courts, and
- Two juvenile problem-solving courts.

In fiscal year 2013-2014, the Center staff members re-certified 10 problem-solving courts and awarded initial provisional certification to six new problem-solving courts. There are several additional problem-solving courts currently in the planning stages.

### **Education and Training**

The Problem-Solving Courts Committee and the Indiana Judicial Center staff provided education and training opportunities consisting of the Problem-Solving Courts Annual Workshop, two new coordinator orientations, and two new staff orientations. The Problem-Solving Courts Annual Workshop was held on November 5-6, 2014, in Indianapolis.

### **Grants**

In fiscal year 2013-2014, IJC assisted the Supreme Court and the Division of State Court Administration in administering a Problem-Solving Court Grant Program that provided a total of \$200,000 to 36 certified problem-solving courts.

### **Committee Activities**

In fiscal year 2013-2014, the Problem-Solving Courts Committee planned the 2013 Problem-Solving Courts Workshop, established a work group to explore a business plan model to determine if this structure meets problem-solving court requirements and began the incorporation of National Association of Drug Court Professionals' Adult Drug Court Best Practice Standards into the Problem-Solving Court Rules and certification practices.

## **LEGISLATIVE ACTIVITIES**

The Judicial Center staff continued to provide coverage of the activities of the General Assembly. Staff members attended the standing and interim study committees that dealt with matters of interest to the judiciary, and reported on the activities of those committees throughout the 2014 legislative session. For

the eighth year, these legislative updates were provided using a blog located at: <http://indianacourts.us/blogs/legislative/>. The Legislative Update is a service provided to Indiana's judicial officers. This year the Center published nine issues of this weekly newsletter that highlighted the General Assembly's activities as well as the "Final Legislative Update for 2014," a memorandum highlighting the laws enacted of particular interest to the judiciary.

## **OTHER ACTIVITIES AND SPECIAL PROJECTS**

### **COURTHOUSE SECURITY**

Bob Champion, Security Advisor, completed thirty-two (32) full courthouse security assessments of Indiana county courthouses. Assessments also included follow-up meetings to assist the local judicial officer(s) with the organization of their local courthouse security committees and assistance to the courthouse security committees and county councils.

### **EVIDENCE-BASED PRE-TRIAL RELEASE STUDY COMMITTEE**

The Indiana Judicial Center is providing staff assistance to a fifteen-member Committee to Study Evidence-Based Pre-Trial Release appointed by the Supreme Court. The Committee is to study evidence-based pretrial release practices and make recommendations to the Court on measures to increase the use of such practices by Indiana trial courts. In June seven of the fifteen Committee members attended a two-day Pretrial Forum on evidence-based pretrial practices presented by the National Center for State Courts. Based on the plan for action developed at the Forum, the full pretrial Committee plans to seek approval and grant-funding for establishment of pretrial release pilot programs in a number of volunteer trial courts. These programs would be conducted, it is hoped, in conjunction with the Indiana Evidence Based Decision Making initiative receiving assistance from the National Institute of Corrections.

### **GUARDIANSHIP REGISTRY**

The Probate Committee, in conjunction with the Indiana Guardianship Task Force, has researched ways to improve guardianship processes in Indiana. One of the focuses has been on establishing a guardianship registry. The Probate Committee, members of the Indiana Guardianship Task Force, JTAC, and key stakeholders have been involved in planning the registry contents and developing the technology. The registry was initially funded with a bi-county Court Improvement Grant. The guardianship registry was launched for pilot in five counties in May 2014 and will be reviewed for release statewide during the next fiscal year.

### **MENTOR JUDGE PROGRAM**

The mentor judge program continues to serve new judicial officers. This program provides new judicial officers with a mentor who offers ongoing support and feedback, helps new judicial officers gain confidence, and establishes collegial networks and contacts. The program is flexible, so that the time commitment and length of the relationship are tailored to meet the needs of both the mentor and mentee.

### **JUDICIAL EDUCATION GRANTS**

The Indiana Judicial Center, in partnership with the Division of State Court Administration, is helping to provide education scholarship grants to members of the Judicial Conference to expand their professional development beyond the offerings of the Judicial Center. Since the program's inception, 188 scholarships have been approved. In this fiscal year, scholarships totaling nearly \$60,800 were awarded under Title IV-D to 42 judicial officers for training. The grants are awarded through a scholarship application process and allow judges to attend sessions offered by a number of pre-approved providers. The funding for these grants is made available through the Title IV-D reimbursement program. For more information or the scholarship application, visit: <http://www.in.gov/judiciary/center/2618.htm>.

## **SPANISH CURRICULUM PROJECT**

The Indiana Judicial Center partnered with the Supreme Court, Division of State Court Administration, and Ivy Tech Community College to provide WorkPlace Spanish® Training for the Indiana Judicial System. This program was developed based on survey responses from court staff across the state and feedback from a pilot class in the fall of 2005. The course consists of 24 hours of classroom instruction and the textbook includes a CD-Rom to help staff maintain the skills learned during the course. The course is being offered to court staff at no cost to the counties or participants. Since the fall of 2006, 759 people have participated in or submitted enrollment forms for this course. For more information, please visit the website at: <http://www.in.gov/judiciary/center/2411.htm>.

## **LIAISON FUNCTION**

Members of the Center staff keep regular contact with numerous agencies and departments in the Executive Branch and provide support for other related organizations by speaking on court-related issues. Several Center staff members also serve on numerous Executive and Legislative Branch study committees and work groups on topics relating to criminal justice, mental health issues, and juvenile justice issues and policies. Below is a list of key liaison functions completed by Judicial Center Staff:

### Presentations/Conferences:

- On September 10, 2013, Barbara Harcourt presented "To Keep Your Office Secure, You Must Remain Alert" to the Fall Meeting of the Northern District of the Association of Circuit Court Clerks of Indiana.
- On September 12, 2013, Barbara Harcourt presented "To Keep Your Office Secure, You Must Remain Alert" to the Fall Meeting of the Southern District of the Association of Circuit Court Clerks of Indiana.
- On November 7, 2013, Jeff Bercovitz presented "Recent Juvenile Law Update" at the 15th Annual CHINS Law and Procedures Seminar, sponsored by the Allen Superior Court, Family Relations Division, in cooperation with the Allen County Bar Association, in Ft. Wayne Indiana.
- On March 6, 2014, Barbara Harcourt presented "So What Can I Say?—Working with Unrepresented Litigants" to the Spring Meeting of the Northern District of the Association of Circuit Court Clerks of Indiana.
- On March 11, 2014, Barbara Harcourt presented "So What Can I Say?—Working with Unrepresented Litigants" to the Spring Meeting of the Southern District of the Association of Circuit Court Clerks of Indiana.
- On October 16, 2013, Mike McMahon presented "2013 Legislation Affecting City and Town Courts" at the City and Town Court Conference in Indianapolis.
- On October 17, 2013, Mary Kay Hudson and Diane Mains presented on reentry courts at the Indiana Association of Community Corrections Counties Conference.
- On March 5, 2014, Mike McMahon presented "2014 Legislation" at the 2014 Court Alcohol and Drug Program Annual Meeting held in Indianapolis.
- On July 14, 2014, Mike McMahon presented "Criminal Reform Legislation" at the July 2014 Court Personnel Conference.

### Other Activities:

- Mike McMahon served as Chief Justice Dickson's representative on the Indiana General Assembly's Code Revision Commission.
- Mike McMahon serves as staff counsel to the Committee to Study Evidence-Based Pre-Trial Release established by Indiana Supreme Court order in December 2013.
- Diane Mains served as a representative on the Substance Abuse and Mental Health Services Administration's Service Members, Veterans, and Their Families Technical Assistance Center grant awarded to the Division of Mental Health and Addiction to develop and implement a statewide strategic plan for veterans' behavioral health services.

- Mary Kay Hudson served on the National Association of Drug Court Professionals Board of Directors. Mary Kay Hudson continues to serve as a member of the National Association of Drug Court Professionals Adult Drug Court Standards Committee and National Association of Drug Court Professionals Reentry Court Standards Workgroup.
- Anne Jordan served as chair of the education committee that planned the annual meeting for the National Association of State Judicial Educators (NASJE).
- Jane Seigel, Anne Jordan and Angela Reid-Brown provide staff support for the Commission on Improving the Status of Children in Indiana (CISC). The CISC was created by the legislature in 2013 and is charged with studying and evaluating services for vulnerable youth, promoting information sharing and best practices and reviewing and making recommendations concerning pending legislation. This group of state government leaders has met six times in the past year. Each 4-hour meeting has several guest speakers making presentations to the Commission members.
- Jane Seigel, Jennifer Bauer, and Mary Kay Hudson served on the Working Group on Recidivism, which reported to the Criminal Law and Sentencing Policy Study Committee. Under the leadership of Rep. Greg Steuerwald, the Working Group reported on strategies to reduce recidivism and lower corrections spending in anticipation of criminal code reform.
- Bob Champion continued service as an Executive Board member for the Association of Juvenile Compact Administrators.
- Bob Champion, Barbara Harcourt, and Amanda Wishin served as staff and members for the Indiana Joint Courthouse Security Taskforce that was a joint effort of the Court Personnel and Court Security Committees and included law enforcement, judicial officers and court administration officers.
- Jane Seigel and Jeff Bercovitz serve on the Juvenile Detention Standards Advisory Committee, which has completed their work to draft an update Indiana's juvenile detention center standards. The Indiana Department of Correction has begun the process of their adoption under Indiana's Administrative Rules and Procedures.
- Mary Kay Hudson and Jane Seigel are members of the Attorney General's Prescription Drug Task Force.
- Jane Seigel serves as Chair of the Adult Interstate Compact Rules Committee, is a member of its Executive Committee, and served on the Compliance Committee for adults and juveniles.
- Jane Seigel and Jeff Bercovitz served as members of the Juvenile Justice State Advisory Group.
- Jane Seigel continues to serve on the Indiana Criminal Justice Institute Board of Trustees and is a member of its Youth Committee.
- Jane Seigel serves on the State Steering Committee for the Juvenile Detention Alternative Initiative (JDAI). As a member of that group, she was fortunate to be selected by the Annie E. Casey Foundation for participation in its JDAI Applied Leadership Network
- Jeff Bercovitz co-chairs the Case Processing Committee of Marion County's Juvenile Detention Alternatives Initiative.

## **PUBLICATIONS AND COMMITTEE SUPPORT**

### **PUBLICATIONS**

The Judicial Conference through the Judicial Center has published the following works, which are continuously updated:

- Appointed Judicial Officers Deskbook (2006; Supp. 2011)
- Bench and Media Guide to Interaction
- Case Clips (blog)
- Child Support Guidelines (2010)
- City and Town Court Manual (2012)
- Civil Benchbook (2014)
- Court Alcohol and Drug Program Directory
- Court Alcohol and Drug Program Rules (1997; last amended March 22, 2013)
- Court Reporters Handbook (2009; Supp. 2014)

- Criminal Benchbook (2001; Supp. 2014)
- Domestic Relations Benchbook (2007)
- Indiana Judges Directory (2013)
- Indiana Jury Service: Duty, Privilege, Honor (Video/DVD 2013)
- Jury Management Benchbook (2012)
- Juvenile Alternative Disposition Programs (2004)
- Juvenile Justice Benchbook: CHINS (2009; Forms 2010)
- Juvenile Justice Benchbook: Delinquency (2008; Forms 2010)
- Juvenile Justice Benchbook: Paternity (2006)
- Juvenile Justice Benchbook: Termination of Parental Rights (2011)
- Legislative Update (blog)
- Managing Cases with *Pro Se* Litigants Deskbook (2006)
- Parenting Time Guidelines booklet (2013)
- Preliminary Inquiry/Predisposition Report and Manual (2009)
- Presentence Investigation Report and Manual (Rev. 2011)
- Probate Deskbook (2011)
- Probation Best Practices Guide (2008)
- Probation Case Classification and Workload Measures (1995)
- Probation Department Directory
- Probation Standards (2001), including Probation Safety and Security (1998) and Minimum Salary Schedule for Probation Officers (2004)
- Problem-Solving Courts Directory
- Problem-Solving Court Rules (2011; last amended March 22, 2013)
- Protection Order Deskbook ( 2010; Supp. 2014)
- Security Considerations for Indiana Courts (2014)
- Senior Judge Handbook (2013)
- Small Claims Litigants Manual (2014)
- Traffic, Misdemeanor & Small Claims Benchbook (2011; select updates March 20, 2014)

The most up-to-date versions of benchbooks, handbooks, and deskbooks are now available on INcite.

## **COMMITTEES**

The Judicial Conference has 22 committees and numerous subcommittees. The Indiana Judges Association has two committees. Committee members serve staggered three-year terms. Center staff furnishes significant support and research services for these committees. The committees draft legal and other materials specifically tailored for use by Indiana's judiciary and court personnel. They also serve as liaisons to both public and private agencies, providing a valuable connection for those who wish to work with the courts. In addition, committees make recommendations on educational programs, review recent legislation, and work on guidelines and rules that effect courts. This work and other items provided by committees are an invaluable resource to Indiana's judiciary and court system. Present committees are:

Alternative Dispute Resolution Committee  
 Civil Benchbook Committee  
 Civil Instructions Committee  
 Community Relations Committee  
 Court Alcohol and Drug Program Advisory Committee  
 Court Personnel Committee  
 Court Security Committee  
 Criminal Benchbook Committee  
 Criminal Instructions Committee  
 Criminal Law Policy Committee  
 Domestic Relations Committee  
 Ethics and Professionalism Committee  
 Judicial Administration Committee  
 Judicial Education Committee  
 Jury Committee

Juvenile Benchbook Committee  
Juvenile Justice Improvement Committee  
Probate Committee  
Probation Committee  
Probation Officers Advisory Board  
Problem-Solving Courts Committee  
Protection Order Committee  
Special Courts Committee  
Strategic Planning Committee

## **COMMITTEE ACTIVITIES & HIGHLIGHTS**

The committees of the Judicial Conference of Indiana have been active in the following ways this fiscal year\*:

- The **Alternative Dispute Resolution Committee** continued working on rules governing parenting coordination practices. The committee partnered with the Indiana University Maurer School of Law, to develop a series of surveys in an effort to understand why and when the various alternative dispute resolution methods are used in family law cases. The committee is now in phase two of this research project involving these surveys, and will be surveying judges this fall. The committee, at the direction of Chief Justice Dickson, established a multi-disciplinary task force to review and propose amendments to the Rules for Alternative Dispute Resolution; the proposed amendments are currently under review by the committee.
- The **Civil Benchbook Committee** continued working on updates for the Second Edition of the Civil Benchbook.
- The **Civil Instructions Committee** continued to revise and add to the new Plain English version of the Civil Jury Instructions as needed.
- The **Community Relations Committee** continued to address issues relating to the relationship between courts and the media and assisted the Office of Communication, Education and Outreach with preparation of the Constitution Day program.
- The **Court Alcohol and Drug Program Advisory Committee** provided oversight of the Court Substance Abuse Management Specialist credential and program training activities and continued to promote the improvement and expansion of court alcohol and drug programs.
- The **Court Personnel Committee** is comprised of judges, clerks, court staff, and Supreme Court agency staff members. The committee addresses a variety of issues surrounding trial court employees, including education, communication, and best practices.
- The **Court Security Committee** continued working on improving court security through education and improved incident reporting.
- The **Criminal Benchbook Committee** completed revisions in June 2014 of major Benchbook chapters affected by the adoption of the Indiana penal code revisions, which went into effect July 1, 2014. The Committee will complete its updates in July. It also drafted and published a completely revised chapter on speedy trials and make numerous other updates to the Benchbook.
- The **Criminal Instructions Committee** is drafting a new edition of the Pattern Jury Instructions (Criminal) which will contain revised instructions for all crimes as required by the July 1, 2014 revised penal code. As of July 1, approximately seventy percent of the revisions were completed.
- The **Criminal Law Policy Committee** continued its role as a liaison with state and private agencies discussing criminal law matters and reviewing legislation and policies concerning criminal law and sentencing. The committee followed the criminal code revision legislation in the General Assembly in 2014. Several policy matters will be reviewed in the summer of 2014.
- The **Domestic Relations Committee** begun its review of Indiana's Child Support Guidelines.
- The **Ethics and Professionalism Committee** continued to promote judicial ethics under the Code of Judicial Conduct through education materials and training.
- The **Judicial Administration Committee** is nearing completion of a comprehensive review of Indiana's civil, juvenile, and probate case types in a review of the Judicial Weighted Caseload System.
- The **Jury Committee** continued its work with the Supreme Court, Division of State Court Administration, and Judicial Technology & Automation Committee on a central repository for jury pool

sources for trial courts to use in creating jury pools that comply with the intent of Jury Rule 2. The ninth master list was released in fall 2013, and the project team continues to investigate ways to improve the master list. The committee is reviewing procedures and processes while balancing juror privacy concerns and has prepared two educational sessions for the 2014 Court Personnel Conference.

- The **Juvenile Benchbook Committee** has continued its work updating the Paternity Benchbook and that task is accomplished. In addition, the committee met with DCS staff regarding some changes that are taking place in federal law regarding the Adoption Assistance Program and the language that needs to be included in the first order of removal and subsequent orders in order for the child to be eligible for the subsidy.
- The **Juvenile Justice Improvement Committee** continued its role as a liaison with state and private agencies working with juveniles, reviewing recent legislation, and developing policies concerning juvenile justice and the courts. The committee also continued work with Indiana's Department of Child Services on the implementation of state payments of juvenile services under H.E.A. 1001; P.L. 146-2008.
- The **Probate Committee** continued to review recent legislation for updates to the Probate Deskbook and continued to support efforts to improve guardianship case processes by participating in the Indiana State Guardianship Task Force and on the Guardianship Registry Workgroup.
- The **Probation Committee** continued to review issues relevant to the administration of probation, including revised standards and legislation concerning probation supervision.
- The **Problem-Solving Courts Committee** provided oversight of problem-solving court training activities and continued to promote the improvement and expansion of problem-solving courts.
- The **Protection Order Committee** completed work on selected chapters of the Protection Order Deskbook, which may be found at: <http://www.in.gov/judiciary/center/2645.htm>. The committee continued working with JTAC and the Protection Order Registry on new and amended protection, no-contact, and workplace violence restraining order forms and procedures.
- The **Special Courts Committee** completed revisions to portions of the Traffic, Misdemeanor, and Small Claims Benchbook and the Small Claims Litigants Manual in March 2014. The Committee has been reviewing various issues related to communicating court information to the Bureau of Motor Vehicles and revising the City and Town Court Judge's Manual, and the Traffic, Misdemeanor, and Small Claims Benchbook.
- The **Strategic Planning Committee** continued to research strategic planning goals to assist the judiciary plan for the future and make regular progress reports to the Board of Directors. The Committee also continued to communicate with the Supreme Court on these initiatives. The strategic plan entitled "A New Way Forward" and additional information can be found at: <http://www.in.gov/judiciary/center/2376.htm>.

\*For a more detailed report, please see the 2014 Annual Committee Reports.