COURT REPORTER
Judicial Authorization for Court Reporter Preparation

PART I - COUNTY/COURT

County _____
Court ID _____
Court Name _____

All Court Reporter Annual Reports must be filed online using Indiana Courts Online Reports (ICOR). Complete, sign, and return this form to the Division of State Court Administration to be assigned a password and user ID.

INDIANA OFFICE OF COURT SERVICES

Form and Permission Access

PART II - JUDGE

Name _____
Email _____
Phone _____

Court Reporter Annual Report	
read-only	edit / modify
☐	☐

PART III - COURT STAFF

Name _____
Title _____
Email _____
Phone _____

Court Reporter Annual Report			
read-only	edit / modify	1) This employee already uses INcite	☐ Yes ☐ No
☐	☐	2) This employee already has access for other reporting forms	☐ Yes ☐ No

Name _____
Title _____
Email _____
Phone _____

read-only	edit / modify		
☐	☐	1) This employee already uses INcite	☐ Yes ☐ No
		2) This employee already has access for other reporting forms	☐ Yes ☐ No

Name _____
Title _____
Email _____
Phone _____

read-only	edit / modify		
☐	☐	1) This employee already uses INcite	☐ Yes ☐ No
		2) This employee already has access for other reporting forms	☐ Yes ☐ No

Name _____
Title _____
Email _____
Phone _____

read-only	edit / modify		
☐	☐	1) This employee already uses INcite	☐ Yes ☐ No
		2) This employee already has access for other reporting forms	☐ Yes ☐ No

Judge's Signature _____ **Date** _____

Office of Court Services
30 South Meridian, Ste, 500
Indianapolis, IN 46204

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