

Jasper County Public Library Digitization Policy

As a part of our mission to inform, enrich, and empower our diverse community, Jasper County Public Library is committed to preserving the rich history of the people, places, and events of the county and surrounding region as resources allow. This commitment includes digital preservation of selected artifacts donated, collected, and created in digital form.

The Library recognizes that digital preservation is a rapidly changing field and endeavors to stay abreast of best practices and appropriate use of technologies.

The Library seeks to:

- Preserve and make accessible the rich history of the area
- Preserve the rich history of our organization
- Demonstrate a commitment to preservation in the digital age
- Follow best practice recommendations of ALA, LOC, and other recognized guiding organizations
- Grow our expertise and leadership through ongoing education

The Library will:

- Engage best practices and adopt standards for digital preservation as capacity and resources permit
- Develop sustainability plans and processes to ensure ongoing support for digital preservation
- Make use of reliable, affordable, and proven technologies
- Commit to a healthy balance of internal and external expertise and services
- Preserve digital materials with historical purposes, prioritizing materials for which there is ownership and permission and/or concerns about item condition.
- Take seriously the role of information security

Adopted 8/24; reviewed 8/26