• User will arrive at the portal and click Sign In

Register Sign in	
al!	
it and makes decisions based on	
and regulations. Through the	
ase documents. Documents can	

## • Click the Log in With Access Indiana button

## IURC Online Services Portal

Sign in Register Redeem invitation				
Login via Access Indiana				
User Manual for using the EFS can be found here.	Commission	About the	Additional	

• If you do not have an Access Indiana account, click the link to register



• Enter your email address and click Send Verification Code

3	To use IURC Online Services Portal [Dev] you must have an Access Indiana account.
<b>_+</b> :	Sign Up: Email
	Email
pe	@gmail.com
	Sign In Instead

• Open email and copy the code

nail	Q 8	earch mail 🗸	0	٤
	÷	<b>D</b> 9 <b>T C</b> 0 <b>C D D</b> :	1 of 1,794 < >	
1,422		Access Indiana Email Verification 🗩 Indox 🗙		€
		No Reply <no-reply@www.in.gov> to me ▼</no-reply@www.in.gov>	4:32 PM (0 minutes ago) 🕺	•
		EMAIL VERIFICATION		
20		An attempt is being made to register period gmail com with Access Indiana.		
ng		Your verification code is 972497		
+		You will need this verification code to complete registration.		
video call		If you are not signing up for an Access Indiana account and are not the intended recipien	t of this email, please disregard it.	

• Enter the code in the field provided and click continue

Sign Up: Email @gmail.com	
We have sent a verification code to your email. Please check	your email.
🗵 Email	
p <b>∈</b> @gmail.com	
🗵 Verification Code	
972497	
Last confirmation sent on August 11th, 2020, at 4:33 pm.	
Last confirmation sent on <b>August 11th, 2020, at 4:33 pm.</b>	

- Create a password and click continue
  - $\circ\quad$  Will need to be a strong password

	Access Indiana - Portal
	Sign Up: Password
P	Password
(	Confirm Password
A b fi li F	ATTENTION: Your password is the key to your Access Indiana account and, like your offline life, you should e careful about who you give your keys to. If you share your Access Indiana password with anyone, even amily members or coworkers, they may have access to all of your applications and information in Access ndiana. <b>lide this message</b>
(	Continue
(	Cancel

• Enter your information for your profile

pee317@gmail.com	
8 First Name	8 Phone
Patrick	(317) 232-2738
8 <i>Middle Name</i> (Optional) 8 <i>Last Name</i>	Organization Name Indiana Utility Regulatory Commission
Evans	
Cre	ate Account

• There is an optional requirement to register for two-step verification

Make your account m your password every	nore secure by entering a unique code in addition to time you sign in.
Enable Two-Step Veri	fication?
Verification codes car voice call, or to an em number is correct:	n be sent to your phone number with a text message or nail address in your profile. Please ensure that the
8 Phone	
(317) 232-2738	
	Continue
	Continue
	Chin This

- While it is recommended, it is not a requirement
  - $\circ$   $\;$  Click skip this if you do not want to set up the extra security

Enable Two-Step Verification? Verification codes can be sent to your phone number with a text message or voice call, or to an email address in your profile. Please ensure that the number is correct: <i>Phone</i> (317) 232-2738	your password e	Int more secure by entering a unique code in addition to very time you sign in.
Verification codes can be sent to your phone number with a text message or voice call, or to an email address in your profile. Please ensure that the number is correct: <i>Phone</i> (317) 232-2738	Enable Two-Step	Verification?
8 Phone (317) 232-2738	Verification code: voice call, or to a number is correc	s can be sent to your phone number with a text message or n email address in your profile. Please ensure that the :t:
(317) 232-2738	8 Phone	
	(317) 232-2738	Verify Phone
	(317) 232-2738	Verify Phone

• Enter a recovery email or click skip this to continue

3	To use IURC Online Services Portal [Dev] you must have an Access Indiana account.
<b>*</b> + p	Sign Up: Recovery Email
	Email
	Send Verification Code
	Skip This

- User is rerouted back to portal profile page
  - If you already had an IURC portal account, the information entered into Access Indiana will match up to your portal profile information
- Click the IURC Online Services Portal link or Home to get to the home page and proceed with conducting your business

IURC Online Services Portal			1 tester
Home Profile			
Profile			
tester patrick	Please provide some information about your mailing address. Your information	self. Note: If you are an attorney, be sure to include	e email, phone,
tester patrick Profile	Please provide some information about your mailing address. Your information	self. Note: If you are an attorney, be sure to include Last Name *	e email, phone,
Profile My Permits and Licenses	Please provide some information about your mailing address. Your information First Name * tester	Last Name *	e email, phone,
Profile My Permits and Licenses Change Password	Please provide some information about your mailing address. Your information First Name * tester Email *	Last Name * patrick Phone Number	e email, phone,
Profile My Permits and Licenses Change Password	Please provide some information about your mailing address. Your information First Name * tester Email * Ref @gmail.com	Last Name * patrick Phone Number	e email, phone,
Profile My Permits and Licenses Change Password  Security	Please provide some information about your mailing address. Your information First Name * tester Email * Ref @gmail.com	Self. Note: If you are an attorney, be sure to include Last Name * patrick Phone Number Mobile Phone	e email, phone,

## vices Portal

## to Indiana Utility Regulatory Commission's Online Services Portal!

ty Regulatory Commission (Commission) is an administrative agency that hears evidence in cases filed before it and makes decisions based on isented in those cases.

ne Commission's Consumer Affairs Division is to ensure that utilities are in compliance with Commission rules and regulations. Through the nline services, consumers can file complaints and check the status of an existing complaint.

i's online services also offer the ability to file legal documents anytime and from anywhere and to search for case documents. Documents can entering the case's five-digit docket number. If you do not have this information, the system allows you to search by date, industry, petition type,

om of this page to access the User Manual and FAQs for assistance.

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