

## 30-Day Filing Checklist and Examples

### 30-Day Filing Checklist

The following may be provided through the Commission's Electronic Filing System. The request should consist of the following items:

- A cover letter clearly stating that the request is to be processed through the Commission's 30-Day Filing procedure. The cover letter should also state clearly the purpose of and the need for whatever is requested. Indicate at the bottom of the cover letter that a copy of the filing has been sent to the OUCC. Information regarding who to contact regarding this filing should also be included.
- A proposed Tariff Sheet(s).
- Work papers. Revenue and cost projections: All projections should be clearly explained. This should include all assumptions used, actual or estimated data used (and source of data), and models or methodologies employed should be clearly explained.
- Ordinance for fire protection charges.
- A verified statement, including copies of any written means of notification, by the utility affirming that the affected customers have been notified as required under the Commission's rule. This verified statement may either be incorporated into the cover letter or submitted as a separate document in the filing.
  - Customer notices should be posted in a public place at the utility's local customer service office.
  - Customer notice should also be located in an obvious place on the utility's website, if the utility has a website.
  - Customer notice should also be made in at least one (1) newspaper of general circulation that has a circulation encompassing the highest number of the utility's customers affected by the filing.

- Customer notices should include the following:
  - ✓ A brief and accurate description of the nature of the utility’s filing;
  - ✓ Which customers may be affected and how those customers may be affected;
  - ✓ The expected date of the filing;
  - ✓ The expected date by which approval of the filing will occur; and
  - ✓ The contact information that a customer can submit an objection to the Commission and the OUCC.
- Proof of publication for water and sewer trackers only (170 IAC 6-5 and 170 IAC 8.6, respectively).
- Send on additional copy of the utility’s filing to the Office of Utility Consumer Counselor (OUCC).

An example of an approved filing that requested changes in certain non-recurring charges is attached. Please see 170 IAC 1-6-5 and 170 IAC 1-6-6 for guidelines on filing and notice requirements. If you have any questions about 30-Day Filings or need additional examples, call the Commission’s Water/Sewer Division at (317) 232-2785.

[www.in.gov/iurc/30-day-filings-resource-page](http://www.in.gov/iurc/30-day-filings-resource-page)

Received: November 2, 2023  
IURC 30-Day Filing No.: 50682  
Indiana Utility Regulatory Commission

# Painted Hills Utilities Corporation

An Indiana Public Water Utility PWS ID #5255012



October 31, 2023

Dana Kosco  
Secretary of the Commission  
Indiana Utility Regulatory Commission  
101 West Washington Street, Suite 1500 E  
Indianapolis, IN 46204

RE: Painted Hills Utilities Corp. 30 Day Filing Pursuant to 170 IAC 1-6-1 et seq.

Dear Mrs. Kosco:

Pursuant to IAC 1-6-5, please find enclosed the following 30 Day Filing by Painted Hills Utilities Corp.: Tap Fee Increase. The tariff sheets and work papers have been electronically filed. The purpose of this filing is to recoup our cost of installing a new meter tap. This filing is necessary because of the increase in labor and equipment to perform this work and also due to the increase in material due to the Federal requirement of "No Lead Brass" associated with the material used to install a water tap. This filing is allowed under 170 IAC 1-6-3 for the following reasons: The code authorizes us to recoup our cost of the installation of a water tap in compliance with Federal, State, and Local Law.

Also other non-recurring charges included in this filing are charges for Bad Checks and Reconnection Charges. The code also authorizes us to recoup our costs for these services.

The person at Painted Hills Utilities Corp. to be contacted regarding this filing is:

John E. Drapalik  
765-342-5496  
P.O. Box 1581  
Martinsville, Indiana 46151

Affected customers have been notified as required under 170 IAC 1-6-6. Notice will be published in the Martinsville Daily Reporter on Thursday November 3, 2023. Notice has been provided as stated in this letter and posted in a public place in the Painted Hills Utilities customer service office at 19 West Washington Street, Martinsville, Indiana.

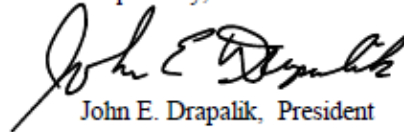
*"Providing quality water to our customers since 1968."*

P.O. Box 1581 | 19 W. Washington Street | Martinsville, Indiana 46151 | Local: 765-342-5496 | Fax 765-342-3934



I verify that notice has been provided as stated in this letter and that this letter and the attached documents are true and accurate to the best of my knowledge, information, and belief.

Respectively,

A handwritten signature in black ink, appearing to read "John E. Drapalik". The signature is written in a cursive style with a large initial "J".

John E. Drapalik, President

RECEIVED

MAR 15 2013

INDIANA UTILITY  
REGULATORY COMMISSION

THURSDAY, MARCH 14, 2013

Municipal Building, 230 Walnut Street, Lawrenceburg, Indiana.

Said Board of Zoning Appeals will hold a public hearing on March 27, 2013 at 6:00 p.m., Council Chambers, 230 Walnut Street, Lawrenceburg, Indiana at which time all interested persons will be given the opportunity to be heard in reference to the matters set out in the petitions ( applications ).  
33302 C-3-14-R-1f

Public Meeting Notice

In order to provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the transition plan process by submitting comments in the development of the City of Greendale Americans with Disabilities Act Transition Plan (28 CFR 35.150(d)(1) & 49 CFR 27.11)(c)(2)), the City will host a public input work session to allow public review and comment of this work in progress. The meeting will be held on Wednesday, March 27, 2013 from 5:30 p.m. to 7:00 p.m. in the meeting room of the Greendale City Council Chambers, located at 510 Ridge Avenue, Greendale, IN 47026. The Public will continue to be able to make comments about the ADA Transition Plan at any time, as this plan is a continuous improvement project. Steve Lampert, City of Greendale, ADA Coordinator; (812) 537-2125; slampert@earthlink.net

33582 C-3-14-R-1f  
C-3-19-JP-1f

Public Notice

The Tri-Township Water Corporation, pursuant to 170 IAC 1-6-1, will file with the Indiana Utility Regulatory Commission a 30 Day Filing to increase their Tap Fee. The increase would only affect those customers needing a new water tap for a new home or business or an existing location that currently is not served with city water. The current Tap Fee is \$1100 and we are proposing to increase this fee to \$1700. The reason for this increase is due to the increase in material cost and labor and equipment cost associated with the installation of a new water tap. We expect to file this by March 15, 2013. A Commission decision on this 30 Day Filing is anticipated no sooner than thirty days after the date of filing. Objection to this filing should be made to either the Indiana Utility Regulatory Commission or the Office of Utility Consumer Counselor. The contact information for both of these offices is as follows:

Brenda A. Howe  
Secretary of the Commission  
Indiana Utility Regulatory Commission  
101 West Washington St., Suite 1500 E  
Indianapolis, In. 46204

Indiana Office of Utility Consumer Counselor  
115 West Washington St., Suite 1500 S  
Indianapolis, In. 46204

33281 C-3-14-R-1f

**Proposed Tariff Sheet**

Painted Hills Utilities Corporation  
19 West Washington Street  
P.O. Box 1581  
Martinsville, Indiana 46151

Schedule of Water Rates and Charges

(Pursuant to Public Service Commission Order Number 37017, dated October 17, 1983)

(A) **Monthly Metered Schedule**

First 5,000 gallons	\$27.50
Next 1000 gallon or fraction thereof	3.70

(B) **Tap/Connection Charge**

The Utility proposes to change its 5/8" x 3/4" tap and/or connection from \$300.00 to \$460.00, \$1,100.00 or \$1,635.00. The reason for the different charges is there is three difference conditions at different locations within the system where a service needs to be added .

Condition Number 1: The tap and curb stop have previously been made and all of the labor and materials needed to set the meter needs be supplied and installed. It shall be the responsibility of the owner and or contractor to do all of the digging and backfilling necessary to complete all of the tasks with doing the work.

Condition Number 2: The tap and curb stop have previously been made and all of the materials needed to set the meter have been supplied and installed. Only the labor and the meter along the radio. Is needed to complete the service. . It shall be the responsibility of the owner and/or contractor to do all of the digging and backfilling necessary to complete all of the tasks with doing the work.

Condition Number 3: This condition is when only a water main in the vicinity. It is understood that the connection fee is for all of the items necessary to make the water tap and set the meter. It is also understood the meter will be set near the water main and all expenses and maintenance from that point shall be the responsibility of the owner. It shall also be the responsibility of the owner and/or contractor to do all of the digging and backfilling necessary to complete all of the tasks with doing the work.

**3. BAD CHECK CHARGE**

The Utility proposes to change the charge for paying with a check whose account does not have funds in their account to cover the amount written on the check. The current charge for this is \$15.00 and the charge that is proposed is \$40.00.

**4. RECONNECTION CHARGE**

The Utility proposes to change the charge for reconnecting the service after payment of all delinquent charges and penalties from \$10.00 to \$40.00 if performed during normal office hours. If the service is performed after normal office hours the proposed amount is \$100.00.

**5. RECONNECTION CHARGE FOR CUSTOMER'S EMERGENCY**

when a customer needs to have the water temporarily turned off and reinstated later for any reason, the utility proposes to charge \$40.00 for this service if done during normal office hours. If the service is turned off after normal working hours and reinstated during normal working hours the proposed charge is \$100.00.

## **Proposed Engineering Minute Report**

### **1. TAP/CONNECTION CHARGES**

The Utility proposes to change its 5/8" x 3/4" tap and/or connection from \$300.00 to \$460.00, \$1,100.00 or \$1,635.00. The reason for the different charges is there is three difference conditions at different locations within the system where a service needs to be added .

Condition Number 1: The tap and curb stop have previously been made and all of the labor and materials needed to set the meter needs be supplied and installed.

Condition Number 2: The tap and curb stop have previously been made and all of the materials needed to set the meter have been supplied and installed. Only the labor and the meter along the radio. Is needed to complete the service.

Condition Number 3: This condition is when only a water main in the vicinity. It is understood that the connection fee is for all of the items necessary to make the water tap and set the meter. It is also understood the meter will be set near the water main and all expenses and maintenance from that point will be come the responsibility of the owner. The connection charges shall include all labor and materials necessary to make the tap, set the meter, and the meter and radio.

### **2. BAD CHECK CHARGE**

The Utility proposes to change the charge for paying with a check whose account does not have funds in their account to cover the amount written on the check. The current charge for this is \$15.00 and the charge that is proposed is \$40.00.

### **3. RECONNECTION CHARGE**

The utility proposes to change for reconnecting the service after payment of past due of all delinquent charges and penalties from \$10.00 to \$40.00 if preformed during normal office hours. If the service is performed after normal working hours amount that is proposed is \$100.00.

### **4. RECONNECTION CHARGE FOR CUSTOMER'S EMERGENCY**

When a customer needs to have the water temporally turned off and reinstated later for any reason, the utility proposes to charge \$40.00 for this service if done during normal office hours. If the service is turned of after normal working hours and reinstated during normal working hours the proposed charge is \$60.00.



Sample: Workpapers (continued)

QUOTATION



UTILITY SUPPLY COMPANY  
63 10 SOUTH HARDING STREET  
INDIANAPOLIS, IN 46217  
US  
1-317-783-4196

Order Number	
1483578	
Order Date	Page
9/8/2023 13:50:15	1 of 2

Quote Expires On 9/18/2023

**Bill To:**  
PAINTED HILLS UTILITIES  
PO BOX 1581  
MARTINSVILLE, IN 46151  
US

**Ship To:**  
PAINTED HILLS UTILITIES  
19 WEST WASHINGTON  
MARTINSVILLE, IN 46151  
US

765-342-5496  
Attn: LINDA DRAPALIK

Requested By: JOHN DRAPALIK

Customer ID: 101407

PO Number		Ship Route	Taker					
			AMPELHAM					
Quantities					Item ID	Pricing	Unit	Extended
Ordered	Allocated	Remaining	UOM	Disc	Item Description	UOM	Price	Price
			Unit Size			Unit Size		
1.00	0.00	1.00	EA		H14248-250N	EA	119.2200	119.22
①				1.0	3/4 ANGLE IP X LOCK NUT MTR CHK VLV LLB	EA		
1.00	0.00	1.00	EA		B24278-250N	EA	98.3600	98.36
②				1.0	3/4 MUELLER IP BALL METER STOP LLB	EA		
2.00	0.00	2.00	EA		H15428-333N	EA	39.9300	79.86
③				1.0	1 CTS COMP X 3/4 MIP ADAPTER LLB	EA		
1.00	0.00	1.00	EA		H15403-330N	EA	51.4100	51.41
④				1.0	1 MUELLER CTS COMPRESSION COUPLING LLB	EA		
1.00	0.00	1.00	EA		H5020P-203	EA	25.5700	25.57
⑤				1.0	5/8X3/4 IRON METER BAR W/ PRONGS	EA		
1.00	0.00	1.00	EA		18X36H	EA	72.4500	72.45
⑥				1.0	18X36 PLASTIC PIT	EA		
1.00	0.00	1.00	EA		18VSR900	EA	90.3800	90.38
⑦				1.0	18 VESTAL S/N RING AND LID W/ FIG 8 HOLE	EA		
1.00	0.00	1.00	EA		ED2B31RWG3SG89	EA	360.0000	360.00
⑧				1.0	METER 5/8X3/4 E R900i PIT GAL 6 FT ANT	EA		
1.00	0.00	1.00	EA		H14234-250N	EA	49.9300	49.93
⑨				1.0	3/4 MUELLER EXP CONN FOR IRON METER BAR	EA		
7.00	0.00	7.00	EA		1SSPE	EA	5.3100	37.17
⑩				1.0	1 STAINLESS STEEL INSERT FOR CTS PE TUBING 504385	EA		
1.00	0.00	1.00	EA		1CB2001	EA	94.4400	94.44
⑪				1.0	1 X 100 CTS 250PSI BLUE SERVICE TUBING #4710	EA		
1.00	0.00	1.00	EA		H13433-330	EA	180.2400	180.24
⑫								

QUOTATION



UTILITY SUPPLY COMPANY  
 6310 SOUTH HARDING STREET  
 INDIANAPOLIS, IN 46217  
 US  
 1-317-783-4196

Order Number	
1483578	
Order Date	Page
9/8/2023 13:50:15	2 of 2

Quote Expires On 9/18/2023

Quantities					Item ID	Pricing	Unit	Extended
Ordered	Allocated	Remaining	UOM	Unit Size	Item Description	UOM	Price	Price
				1.0	3 X ICC MUELLER BRONZE SADDLE FOR PVC 3.625 OD			
				1.0	B25209R-330N	EA	219.3800	219.38
				1.0	1 MUELLER COMPRESSION BALL CURB STOP LLB			
				1.0	H15003-330N	EA	127.7200	127.72
				1.0	1 MUELLER CC X CTS COMP CORP STOP LLB			
<i>Total Lines: 14</i>						<b>SUB-TOTAL:</b>		1,606.13
						<b>TAX:</b>		112.45
						<b>AMOUNT DUE:</b>		1,718.58
								<i>U.S. Dollars</i>

**Sample: Workpapers (continued)**

**TAP FEE COSTS**

**#1 ITEMS NECESSARY TO COMPLETE SERVICE - TAP MADE & CURB STOP IN PLACE**

ITEM NUMBER ON UTILITY SUPPLY CO. QUOTE	
6. 18X36 PLASTIC PIT	72.45
7. VESTAL RING & LID	90.38
9. 3/4" EXP CONN FOR METER BAR	49.93
5. 5/8 X 3/4 METER BAR	25.57
3. 1" X 3/4" ADAPTER 3~39.93	119.79
2. BALL METER STOP	98.36
1. METER CHECK VALVE	119.22
8. METER, RADIO, & ANTENNA	360.00
10. STAINLESS STEEL INSERT 3~5.31	15.93
11. 1" CTS TUBING 10'~0.94	9.40
MISC. SUPPLIES	20.00
	<u>\$981.03</u>
SALES TAX	68.67
	<u>\$1,049.70</u>
LABOR 2.5 HR @ \$20/HR	50.00
	<u>\$1,099.70 ~ \$1,100.00</u>

**#2 ITEMS NECESSARY TO COMPLETE SERVICE - TAP MADE, CURB STOP, METER PIT & EVERYTHING IN PIT EXCEPT METER**

ITEM NUMBER ON UTILITY SUPPLY CO. QUOTE	
9. 3/4" EXP CONN FOR METER BAR	49.93
8. METER, RADIO, & ANTENNA	360.00
	<u>409.93</u>
SALES TAX	28.70
	<u>\$438.63</u>
LABOR 1.0 HR @ \$20/HR	20.00
	<u>\$458.63 ~ \$460.00</u>

**#3 ONLY EXISTING MAIN IN PLACE**

ITEMS NECESSARY TO COMPLETE SERVICE	
12. 8" HINGED SADDLE	180.24
14. 1" CORPORATION STOP	127.72
13. 1" CURB STOP	219.38
11. 1" CTS TUBING 50'~0.94	47.00
6. 18 X 36 PLASTIC PIT	72.45
7. VESTAL RING & LID	90.38
8. 3/4" EXP CONN FOR METER BAR	49.93
4. 5/8 X 3/4 METER BAR	25.57
10. STAINLESS STEEL INSERT 6~5.31	31.86
2. BALL METER STOP	98.36
1. METER CHECK VALVE	119.22
12. METER, RADIO, & ANTENNA	360.00
MISC. SUPPLIES	30.00
	<u>\$1,452.11</u>
SALES TAX	101.65
	<u>\$1,553.76</u>
LABOR 4.0 HR @ \$20/HR	80.00
	<u>\$1,633.76 ~ \$1,635.00</u>

**IT SHOULD BE NOTED IN EACH OF THE THREE TAP CATAGORIES THE CONTRACTOR FOR THE CUSTOMER IS TO DO THE EXCAVATION WORK THAT IS NECESSARY TO COMPLETE THE TAP AND METER INSTALLATION.**

*Sample: Customer Notice – the customer classes that will be affected and how they will be affected should also be included.*

#### Public Notice

Painted Hills Utilities Corp., pursuant to 170IAC 1-6-1, will file with the Indiana Utility Regulatory Commission a 30 Day Filing to increase their Tap Fee. The increase would only affect those customers needing a new water tap for a new home or business or an existing location that currently is not served with Painted Hills Utility water.. The current Tap Fee is \$300 and we are proposing to increase this fee varying from \$460.00 to \$1,635.00. The fee amount shall be determined by the amount of previous improvements that have been made in the area of the proposed tap. The reason for this increase is due to the increase in materials and labor and equipment costs associated with the installation of a new water tap. We also will be filing to increase the following fees which will affect existing customers.

1. Bad Check Charge, from \$15.00 to \$40.00.
2. Reconnection Charge, from \$10.00 to \$40.00-\$100.00 depending when work is being done.
3. Reconnection Charge for Customer's Emergency, \$40.00 to \$70.00 depending when work is being done.

We expect to file this by November 3, 2023. A Commission decision on this 30 Day Filing is anticipated no sooner than thirty days after the date of filing. Objection to this filing should be made to either the Indiana Utility Regulatory Commission or the Office of the Utility Consumer Counselor. The contact information for both of these offices is as follows:

Dana Kosco  
Secretary of the Commission  
Indiana Utility Regulatory Commission  
101 West Washington Street, Suite 1500 E  
Indianapolis, Indiana 46204

Indiana Office of Utility Consumer Counselor  
115 West Washington Street, Suite 1500 S  
Indianapolis, Indiana 46204