

FEDERAL IDENTIFICATION NUMBER:

35-6003426

STATE OF INDIANA
STATE BOARD OF ACCOUNTS
302 W. WASHINGTON ST., E418
INDIANAPOLIS, IN 46204-2765
TELEPHONE: (317) 232-2513

UNIT NAME:

JEFFERSON TOWNSHIP

COUNTY:

ELKHART COUNTY

ANNUAL TOWNSHIP FINANCIAL REPORT
PRESCRIBED BY
THE STATE BOARD OF ACCOUNTS

TOWNSHIP FORM 15 (REVISED 2003)

FOR THE FISCAL YEAR THAT ENDED 2008

ID: 20-2-9

(State Board of Accounts USE ONLY)

MENTS:

TOWNSHIP TRUSTEES ANNUAL REPORT TO:
THE TOWNSHIP BOARD
THE COUNTY AUDITOR
THE STATE BOARD OF ACCOUNTS
THE U.S. BUREAU OF CENSUS

TOWNSHIP: JEFFERSON TOWNSHIP
COUNTY: ELKHART COUNTY
FOR THE FISCAL YEAR ENDED 2008

PART 1 - STATEMENT OF RECEIPTS, DISBURSEMENTS, CASH BALANCES AND INVESTMENT BALANCES (ADVERTISE)
PART 2 - RECEIPTS (ADVERTISE)
PART 3A - DISBURSEMENTS
PART 3B - DISBURSEMENTS (ADVERTISE)
PART 4 - CASH AND INVESTMENTS
PART 5 - INDEBTEDNESS (ADVERTISE)
PART 6 - INTERGOVERNMENTAL EXPENDITURES
PART 7 - STATEMENT OF FEDERAL GRANT RECEIPTS
PART 8 - STATEMENT OF STATE GRANT RECEIPTS
PART 9 - CERTIFICATE (ADVERTISE)
PART 10 - ADVERTISEMENT AND NOTE TO PUBLISHERS
PART 11 - POOR RELIEF STATISTICAL REPORT
PART 12 - FINANCIAL ASSISTANCE TO NONGOVERNMENTAL ENTITIES

FILED IN THE COUNTY AUDITOR'S OFFICE ON:
01/30/2009

PRINTED NAME OF OFFICIAL: MARY ANN SAMPLE
ADDRESS: 17481 C.R. 112

TITLE: TOWNSHIP TRUSTEE

CITY: BRISTOL

TELEPHONE (BETWEEN THE HOURS OF 8:30 AM AND 4:00 PM): (574) 848-4055

ZIP: 46507-0000

CASH UNITS ONLY

PART 1 - STATEMENT OF RECEIPTS, DISBURSEMENTS, CASH BALANCES, AND INVESTMENT BALANCES
FOR THE FISCAL YEAR ENDING 2008

<u>Funds</u>	<u>Beginning Cash Fund Balances 01/01/2008</u>	<u>2008 Receipts</u>	<u>2008 Disbursements</u>	<u>Ending Cash Fund Balances 12/31/2008</u>	<u>Investments at 12/31/2008</u>	<u>Total Cash and Investments at 12/31/2008</u>
Section I						
FUND TYPE: GENERAL						
101 GENERAL	\$110,935.87	\$53,475.49	\$66,869.56	\$97,541.80	\$0.00	\$97,541.80
Total by Fund Type:	\$110,935.87	\$53,475.49	\$66,869.56	\$97,541.80	\$0.00	\$97,541.80
FUND TYPE: SPECIAL REVENUE						
1101 EMERGENCY MEDICAL SERVICES/AMBULANC	\$29,791.09	\$79,122.20	\$112,130.37	\$-3,217.08	\$0.00	\$-3,217.08
1111 FIREFIGHTING	\$160,908.69	\$152,143.88	\$219,404.70	\$93,647.87	\$0.00	\$93,647.87
108 LEVY EXCESS	\$4,144.00	\$0.00	\$4,144.00	\$0.00	\$0.00	\$0.00
1301 PARKS AND RECREATION	\$1,375.86	\$5,099.80	\$7,700.00	\$-1,224.34	\$0.00	\$-1,224.34
61 RAINY DAY	\$1,213.00	\$13,196.28	\$1,617.00	\$12,792.28	\$0.00	\$12,792.28
840 TOWNSHIP ASSISTANCE	\$15,911.77	\$23,109.69	\$39,672.36	\$-650.90	\$0.00	\$-650.90
Total by Fund Type:	\$213,344.41	\$272,671.85	\$384,668.43	\$101,347.83	\$0.00	\$101,347.83
FUND TYPE: CAPITAL PROJECTS						
1190 CUMULATIVE FIRE	\$178,031.13	\$115,395.28	\$41,881.28	\$251,545.13	\$0.00	\$251,545.13
Total by Fund Type:	\$178,031.13	\$115,395.28	\$41,881.28	\$251,545.13	\$0.00	\$251,545.13

Subtotal All Funds:	\$502,311.41	\$441,542.62	\$493,419.27	\$450,434.76	\$0.00	\$450,434.76
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Section II

Less:

Investment Sales	\$0.00	
Investment Purchases		\$0.00
Transfers In	\$5,761.00	
Transfers Out		\$5,761.00
Net Receipts and Disbursements	\$435,781.62	\$487,658.27

CASH AND INVESTMENTS ON PART 4 ARE 0.00! MUST EQUAL ENDING CASH AND INVESTMENTS ON THIS PAGE! PLEASE CORRECT.

<u>Title</u>	<u>Amount</u>
Fund: <u>101 GENERAL</u>	
GENERAL PROPERTY TAXES	\$24,642.91
AUTO AND AIRCRAFT EXCISE TAX	\$3,177.45
PROPERTY TAX REPLACEMENT CREDIT (LOCAL OPTION TAX)	\$13,171.00
COMMERCIAL VEHICLE EXCISE TAX	\$1,912.40
Total for: TAXES	\$42,903.76
INTEREST EARNED	\$6,350.22
MISCELLANEOUS REVENUE-OTHER	\$1,177.51
Total for: MISCELLANEOUS	\$7,527.73
TRANSFER OF FUNDS-OTHER	\$3,044.00
Total for: OTHER FINANCING SOURCES	\$3,044.00
TOTAL RECEIPTS FOR 101 GENERAL	\$53,475.49
Fund: <u>1101 EMERGENCY MEDICAL SERVICES/AMBULANC</u>	
GENERAL PROPERTY TAXES	\$32,039.70
AUTO AND AIRCRAFT EXCISE TAX	\$3,675.12
CERTIFIED SHARES (LOCAL OPTION TAX)	\$43,097.00
COMMERCIAL VEHICLE EXCISE TAX	\$310.38
Total for: TAXES	\$79,122.20
TOTAL RECEIPTS FOR 1101 EMERGENCY MEDICAL SERVICES/AMBULANC	\$79,122.20
Fund: <u>1301 PARKS AND RECREATION</u>	
GENERAL PROPERTY TAXES	\$4,241.27
AUTO AND AIRCRAFT EXCISE TAX	\$535.95
COMMERCIAL VEHICLE EXCISE TAX	\$322.58
Total for: TAXES	\$5,099.80
TOTAL RECEIPTS FOR 1301 PARKS AND RECREATION	\$5,099.80
Fund: <u>840 TOWNSHIP ASSISTANCE</u>	
GENERAL PROPERTY TAXES	\$18,520.76
AUTO AND AIRCRAFT EXCISE TAX	\$2,832.91
COMMERCIAL VEHICLE EXCISE TAX	\$1,705.02
Total for: TAXES	\$23,058.69
MISCELLANEOUS REVENUE-OTHER	\$51.00
Total for: MISCELLANEOUS	\$51.00
TOTAL RECEIPTS FOR 840 TOWNSHIP ASSISTANCE	\$23,109.69
Fund: <u>1111 FIREFIGHTING</u>	
GENERAL PROPERTY TAXES	\$103,969.48
AUTO AND AIRCRAFT EXCISE TAX	\$13,360.58

<u>Title</u>	<u>Amount</u>
Fund: <u>1111 FIREFIGHTING</u>	
COMMERCIAL VEHICLE EXCISE TAX	\$1,128.38
Total for: TAXES	\$118,458.44
MISCELLANEOUS REVENUE-OTHER	\$30,968.44
Total for: MISCELLANEOUS	\$30,968.44
TRANSFER OF FUNDS-OTHER	\$2,717.00
Total for: OTHER FINANCING SOURCES	\$2,717.00
TOTAL RECEIPTS FOR 1111 FIREFIGHTING	\$152,143.88
Fund: <u>61 RAINY DAY</u>	
MISCELLANEOUS REVENUE-OTHER	\$11,579.28
MISCELLANEOUS REVENUE-OTHER	\$1,617.00
Total for: MISCELLANEOUS	\$13,196.28
TOTAL RECEIPTS FOR 61 RAINY DAY	\$13,196.28
Fund: <u>1190 CUMULATIVE FIRE</u>	
GENERAL PROPERTY TAXES	\$57,341.24
AUTO AND AIRCRAFT EXCISE TAX	\$7,426.80
CERTIFIED SHARES (LOCAL OPTION TAX)	\$50,000.00
COMMERCIAL VEHICLE EXCISE TAX	\$627.24
Total for: TAXES	\$115,395.28
TOTAL RECEIPTS FOR 1190 CUMULATIVE FIRE	\$115,395.28
Total Receipts:	\$441,542.62

Fund:	101 GENERAL		
Dept:	TWP FUND-GENERAL GOVERNMENT		
	PERSONAL SERVICES		\$50,640.66
	SUPPLIES		\$1,483.85
	OTHER SERVICES AND CHARGES		\$13,785.39
	CAPITAL OUTLAY		\$959.66
	TOTAL		\$66,869.56

BY OBJECT FOR GENERAL			
PERSONAL SERVICES			\$50,640.66
SUPPLIES			\$1,483.85
OTHER SERVICES AND CHARGES			\$13,785.39
CAPITAL OUTLAY			\$959.66
OTHER DISBURSEMENTS			\$0.00
TRANSFER OF FUNDS			\$0.00
PURCHASE OF INVESTMENTS			\$0.00

TOTAL GENERAL \$66,869.56

Fund:	840 TOWNSHIP ASSISTANCE		
Dept:	TOWNSHIP ASSISTANCE ADMINISTRATION		
	PERSONAL SERVICES		\$1,000.00
	SUPPLIES		\$217.50
	TOTAL		\$1,217.50

Dept:	TOWNSHIP ASSISTANCE DIRECT ASSISTAN		
	OTHER DISBURSEMENTS		\$37,194.13
	TOTAL		\$37,194.13

Dept:	TOWNSHIP ASSISTANCE OTHER ASSISTANC		
	MEDICAL, HOSPITAL, AND BURIAL		\$1,260.73
	TOTAL		\$1,260.73

BY OBJECT FOR TOWNSHIP ASSISTANCE			
PERSONAL SERVICES			\$1,000.00
SUPPLIES			\$217.50
OTHER SERVICES AND CHARGES			\$0.00
CAPITAL OUTLAY			\$0.00
OTHER DISBURSEMENTS			\$37,194.13
TRANSFER OF FUNDS			\$0.00
PURCHASE OF INVESTMENTS			\$0.00

TOTAL TOWNSHIP ASSISTANCE \$39,672.36

Fund:	1101 EMERGENCY MEDICAL SERVICES/AMBULANC		
	PERSONAL SERVICES		\$112,130.37
	TOTAL		\$112,130.37
Fund:	1301 PARKS AND RECREATION		
	OTHER SERVICES AND CHARGES		\$7,700.00
	TOTAL		\$7,700.00
Fund:	1111 FIREFIGHTING		
	PERSONAL SERVICES		\$100,928.71
	SUPPLIES		\$25,541.46
	OTHER SERVICES AND CHARGES		\$58,994.02
	CAPITAL OUTLAY		\$33,940.51
	TOTAL		\$219,404.70
Fund:	61 RAINY DAY		
	TRANSFER OF FUNDS		\$1,617.00
	TOTAL		\$1,617.00
Fund:	108 LEVY EXCESS		
	TRANSFER OF FUNDS		\$4,144.00
	TOTAL		\$4,144.00
Fund:	1190 CUMULATIVE FIRE		
	CAPITAL OUTLAY		\$41,881.28
	TOTAL		\$41,881.28
TOTAL DISBURSEMENTS:			\$386,877.35

Fund: 101 GENERAL
 Dept: TWP FUND-GENERAL GOVERNMENT
 Object: PERSONAL SERVICES

<u>To Whom Paid:</u>	<u>Amount</u>
DAVID BONTRAGER	\$800.00
DAVID BLOUGH	\$800.00
ELIZABETH BURNS	\$11,800.00
FRANK BURNS	\$2,000.00
SAMUEL BURNS	\$2,000.00
MARY ANN SAMPLE	\$17,000.00
TWP SHARE FICA	\$15,440.66
AMY ZAKIEWICZ	\$800.00

TOTAL PERSONAL SERVICES \$50,640.66

Object: SUPPLIES	
BOYCE FORMS/SYSTEMS	\$25.77
GOBLE'S FORMS	\$402.50
GOSHEN NEWS	\$67.22
HAWKINS WATER TECH	\$67.25
ICC BUSINESS PRODUCTS	\$121.07
RADIO SHACK	\$112.96
MARY ANN SAMPLE	\$24.08
US BUSINESS SYSTEMS	\$95.00
US POST OFFICE	\$168.00
ADAMS REMCO	\$400.00

TOTAL SUPPLIES \$1,483.85

Object: OTHER SERVICES AND CHARGES	
ADAMS REMCO	\$600.34
BOB'S SIDE SERVICE	\$1,460.00
CAPSTONE INSURANCE	\$1,000.00
DAVIS _ROOSE	\$2,525.81
ELKHART COUNTY TREASURER	\$262.50
ESSENHAUS	\$36.68
GOSHEN NEWS	\$274.33
GREATER ELKHART CHAMBER OF COMMERCE	\$30.00
KRUSE FARM SUPPLY	\$28.99
M.T.A.	\$323.82
BEVERLY ROBINSON	\$10.00
RENT	\$4,400.00
MARY ANN SAMPLE	\$68.24
THE TRUTH	\$381.92
UNITED TWP. ASSOCIATION	\$100.00

Object: OTHER SERVICES AND CHARGES

<u>To Whom Paid:</u>		<u>Amount</u>
	ADP CHARGES	\$2,015.76
	BANK CHARGES	\$267.00
<hr/>		
TOTAL	OTHER SERVICES AND CHARGES	\$13,785.39
Object:	CAPITAL OUTLAY	
	JC PENNEY	\$366.42
	MICHAEL'S PLUMBING SERVICE	\$158.75
	US BUSINESS SYSTEMS	\$325.00
	SAM'S CLUB	\$109.49
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TOTAL	CAPITAL OUTLAY	\$959.66
TOTAL		\$66,869.56

Fund: 1101 EMERGENCY MEDICAL SERVICES/AMBULANC

Dept:

Object:	PERSONAL SERVICES	
	PERSONAL SERVICES	\$112,130.37
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TOTAL	PERSONAL SERVICES	\$112,130.37
TOTAL		\$112,130.37

Fund: 1301 PARKS AND RECREATION

Dept:

Object:	OTHER SERVICES AND CHARGES	
	MIDDLEBURY YOUTH FOOTBALL LEAGUE	\$250.00
	MIDDLEBURY YOUTH SOCCER LEAGUE	\$2,500.00
	MIDDLEBURY LITTLE LEAGUE	\$3,500.00
	BOYS AND GIRLS CLUB	\$750.00
	L.Y.N.C.	\$700.00
<hr/>		
TOTAL	OTHER SERVICES AND CHARGES	\$7,700.00
TOTAL		\$7,700.00

Fund: 840 TOWNSHIP ASSISTANCE

Dept: TOWNSHIP ASSISTANCE ADMINISTRATION

Object:	PERSONAL SERVICES	
	ELIZABETH BURNS	\$1,000.00
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TOTAL	PERSONAL SERVICES	\$1,000.00
Object:	SUPPLIES	
	BOYCE FLORMS/SYSTEMS	\$217.50
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TOTAL	SUPPLIES	\$217.50
TOTAL		\$1,217.50

Dept: TOWNSHIP ASSISTANCE DIRECT ASSISTAN

Object:	OTHER DISBURSEMENTS	
	A.E.P.	\$1,124.16

Object: OTHER DISBURSEMENTS

<u>To Whom Paid:</u>	<u>Amount</u>
BARRDO DEVELOPMENT	\$200.00
RANDY BENDER	\$2,100.00
BROADMORE ESTATES	\$14,093.00
PHIL EDDY	\$275.00
FOREMOST INS	\$53.92
LLOYD FRY	\$200.00
LISA KHCHNE	\$275.00
TIM MILLER	\$200.00
MOR-FOR-LESS	\$573.97
DAVID MYERS	\$275.00
TIM MYERS	\$475.00
NIPSCO	\$15,026.65
PMH FINANCIAL	\$257.43
PROPERTY MANAGEMENT	\$275.00
QUICK MART OF MIDDLEBURY	\$40.00
REDWOOD MOTEL	\$450.00
TROYER ASSOCIATES	\$550.00
RYAN WELDY	\$750.00
<hr/>	
TOTAL OTHER DISBURSEMENTS	\$37,194.13
TOTAL	\$37,194.13

Dept: TOWNSHIP ASSISTANCE OTHER ASSISTANC

Object: MEDICAL, HOSPITAL, AND BURIAL

BRISTOL PHARMACY	\$80.49
CVS PHARMACY	\$170.50
WALGREENS PHARMACY	\$624.74
YODER CULP FUNERAL HOME	\$385.00

TOTAL MEDICAL, HOSPITAL, AND BURIAL \$1,260.73

TOTAL \$1,260.73

Fund: 1111 FIREFIGHTING

Dept:

Object: PERSONAL SERVICES

ANDY BERNEY	\$4,665.94
JOSHUA GANGER	\$16,258.42
NORM GERSITZ	\$47.40
CHAD LEHMAN	\$94.80
DOUG WELDY	\$2,508.56
JEREMY MARTIN	\$1,540.50
GREG SWANK	\$1,030.00
DOUG WELDY	\$1,030.00

Object: PERSONAL SERVICES

<u>To Whom Paid:</u>	<u>Amount</u>
KEVIN ENYEART	\$1,779.33
CONSUMERS LIFE INSURANCE	\$8,878.95
CAR CLOTHING EMS	\$6,514.82
CAR CLOTHING	\$6,514.53
CAR CLOTHING AND RUN MONEY FF	\$17,052.00
BRENTEN GILLEY	\$33,013.46
<hr/> TOTAL PERSONAL SERVICES	<hr/> \$100,928.71

Object: SUPPLIES

ATCO INTERNATIONAL	\$100.00
AUTO VALUE BRISTOL	\$137.84
BRADNER FIRE _RESCUE	\$681.95
BUCKEYE POWER SALES	\$2,054.38
CMS SERVICE CENTER	\$481.62
CITY AUTO _TRUCK SERVICE	\$4,993.32
CRYSTAL VALLEY POWER EQUIPMENT	\$272.90
E.R.S.	\$70.20
ELKHART BRASS MFG.	\$155.22
ERV'S VAC SHOP	\$7.98
FIRST OUT FIRE EQUIPMENT LLC	\$279.70
GALLS	\$83.96
GARDNERS OUTDOOR POWER EQUIPMENT	\$49.75
GLOBAL EQUIPMENT	\$60.75
GOSHEN ELECTRIC	\$46.30
GRIFFEN PH INC.	\$403.38
HANSON BEVERAGE SERVICE	\$132.50
HARTER SUPPLY	\$1,090.48
HERITAGE FLAG _BANNER INC.	\$32.00
HOOSIER FIRE EQUIPMENT	\$1,975.00
ICC BUSINESS PRODUCTS	\$79.60
JOHN HALL TRUE VALUE HDW	\$337.52
LOWE'S BUSINESS ACCOUNT	\$539.09
MOHRE ELECTRONICS INC	\$987.09
NORTH CENTRAL CO-OP	\$2,589.87
NOWAK SUPPLY	\$48.00
PARAGON PRINTING CENTER	\$27.20
PRO-AIR MISWEST INC.	\$188.74
SAM'S TIRE	\$1,582.00
SIX SPAN ACE HDW	\$30.76
SPEEDWAY SUPER AMERICA	\$5,873.44
TEPE SANITARY SUPPLY INC.	\$148.92

<hr/> TOTAL SUPPLIES	<hr/> \$25,541.46
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Object: OTHER SERVICES AND CHARGES

<u>To Whom Paid:</u>	<u>Amount</u>
ARAB PEST CONTROL OF MICH.	\$200.00
ANDY BERNEY	\$218.84
BUCKEYE POWER SALES	\$1,374.81
JULIE CALLOWAY	\$52.00
CAPSTONE INSURANCE	\$29,482.09
MARIA CUTHBERT	\$52.00
ECONOMY OFFSET PRINTERS	\$65.87
ECONOMICAL TRASH SERVICE	\$224.00
FIRST OUT FIRE EQUIPMENT LLC	\$750.00
GOSHEN GENERAL HOSPITAL	\$650.00
ROLAND HELMUTH	\$114.00
I.V.F.A.	\$448.00
INDIANA EMERGENCY RESP.CONF.	\$500.00
JEFFERSON TWP EMS	\$342.00
LASER ACCENTS INC.	\$31.60
CHAD LEHMAN	\$420.00
RODD LEHMAN	\$52.00
M.T.A.	\$1,066.62
MAPLE CITY FIRE PRO	\$91.90
JEREMY MARTIN	\$25.16
MICHIANA TOOLS	\$600.00
NIPSCO	\$13,098.13
PRO AIR MIDWEST INC	\$500.00
FRANK ROE	\$144.00
ST. PAUL TRAVELERS-AMD	\$7,597.00
MARTY SIMMONS	\$25.16
GREG SWANK	\$218.84
BRIAN WELDY	\$650.00
TOTAL OTHER SERVICES AND CHARGES	\$58,994.02
Object: CAPITAL OUTLAY	
CMS SERVICE CENTER	\$9,243.36
DAY WIRELESS SYSTEMS	\$4,180.00
HAWKINS WATER TECH	\$12,159.73
MCMASTER-CARR	\$238.29
MOHRE ELECTRONICS INC	\$528.00
MOSES FIRE EQUIPMENT	\$283.89
PHILLIPS _SON IRRIGATION	\$470.05
WALLACE ELECTRIC	\$5,128.59
WORKING PERSON'S STORE	\$1,708.60
TOTAL CAPITAL OUTLAY	\$33,940.51
TOTAL	\$219,404.70

Fund: 61 RAINY DAY

Dept:

Object: TRANSFER OF FUNDS

To Whom Paid:

GENERAL

Amount

\$1,617.00

TOTAL TRANSFER OF FUNDS

\$1,617.00

TOTAL

\$1,617.00

Fund: 108 LEVY EXCESS

Dept:

Object: TRANSFER OF FUNDS

GENERAL

\$1,427.00

FIRE FIGHTING

\$2,717.00

TOTAL TRANSFER OF FUNDS

\$4,144.00

TOTAL

\$4,144.00

Fund: 1190 CUMULATIVE FIRE

Dept:

Object: CAPITAL OUTLAY

GOSHEN BUICK GMC HYUNDAI

\$41,881.28

TOTAL CAPITAL OUTLAY

\$41,881.28

TOTAL

\$41,881.28

TOTAL DISBURSEMENTS:

\$493,419.27

(TOWNSHIP FORM 15) ANNUAL FINANCIAL REPORT

UNIT NAME: JEFFERSON TOWNSHIP

ID: 20-2-9

COUNTY: ELKHART COUNTY

PAGE: 1

PART 4 - CASH AND INVESTMENTS
FOR THE FISCAL YEAR ENDING 2008

<u>Purchase Date</u>	<u>Fund Name</u>	<u>Description</u>	<u>Serial No./Acct. No.</u>	<u>Investment Balance, Jan 1</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Purchase Cost</u>
							\$0.00
Total Cash and Investments:							\$0.00

FOR THE FISCAL YEAR ENDING 2008

PART 5 - INDEBTEDNESS

OUTSTANDING 1-1- (BEGINNING YEAR)

PRINCIPAL ISSUED DURING YEAR

PRINCIPAL RETIRED DURING YEAR

OUTSTANDING 12-31- (ENDING YEAR)

INTEREST PAID DURING (FULL YEAR)

PART 6 - INTERGOVERNMENTAL EXPENDITURES

OF THE EXPENDITURES REPORTED IN PART 3, HOW MUCH WAS PAID TO
OTHER GOVERNMENTAL UNITS FOR:

	\$0.00
TOTAL PAID TO LOCAL AND STATE GOVERNMENTS	\$0.00

(TOWNSHIP FORM 15) ANNUAL FINANCIAL REPORT

UNIT NAME: JEFFERSON TOWNSHIP

ID: 20-2-9

COUNTY: ELKHART COUNTY

PART 7 - STATEMENT OF FEDERAL GRANT RECEIPTS, DISBURSEMENTS AND BALANCES
FOR THE FISCAL YEAR ENDING 2008

PAGE: 1

<u>CFDA Number</u>	<u>Federal Title</u>	<u>Agency</u>	<u>Award Amount</u>	<u>Fund Title</u>	<u>Receipts</u>	<u>Disbursements</u>
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(TOWNSHIP FORM 15) ANNUAL FINANCIAL

UNIT NAME: JEFFERSON TOWNSHIP

ID: 20-2-9

COUNTY: ELKHART COUNTY

PART 8 - STATEMENT OF STATE GRANT RECEIPTS, DISBURSEMENTS AND BALANCES
FOR THE FISCAL YEAR ENDING 2008

PAGE: 1

<u>Grant Number</u>	<u>Project Name</u>	<u>State Agency</u>	<u>Award Amount</u>	<u>Fund Title</u>	<u>Receipts</u>	<u>Disbursements</u>
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PART 9 - CERTIFICATION

NOTE: Prepare six copies of this report to be presented to the Township Board for approval on or before the third Tuesday after the first Monday in January. After approval, one copy is to be retained by the Chairman of the Township Board. One copy is to be kept on file by the Township Trustee. Within ten (10) days, one copy, together with all vouchers, shall be filed with the County Auditor (IC 36-6-4-12(d)). In addition, one copy, along with advertising instructions, is to be submitted to each newspaper for which this report is to be published, within four (4) weeks after the third Tuesday following the first Monday in January (IC 5-3-1 and IC 36-6-4-13(b)). The advertisement must state that a complete and detailed annual report, and the accompanying vouchers showing the names of persons paid money by the township, have been filed with the County Auditor. Also, that the Chairman of the Township Board has a copy of the report that is available for inspection by any taxpayer of the township. One copy is to be mailed to the State Board of Accounts, by the trustee, by January 30 (IC 5-11-1-4).

State of Indiana
SS:

ELKHART COUNTY

I, MARY ANN SAMPLE, Trustee of JEFFERSON TOWNSHIP, ELKHART COUNTY, Indiana,

do solemnly affirm under the penalty of perjury that the preceding report is complete, true and correct; that the sum with which I am charged in this report are all of the sums received by me; and that the various items of expenditures credited have been fully paid in the sums stated; that such payments were made without express or implied agreement that any portion thereof shall be retained by or repaid to me or to any other person. I further affirm that a complete and detailed annual report, together with all accompanying vouchers showing the names of persons having been paid money by the township, have been filed as required by law in the office of the County Auditor, and that copies of such annual report are in custody of the Township Board and the State Board of Accounts. Said report is subject to inspection by any taxpayer of the township.

_____ (sign)
JEFFERSON TOWNSHIP Trustee
Telephone: (574) 848-4055
Date this report was published: _____

Subscribed and sworn (or affirmed) to before me, the Chairman of the Township Board of JEFFERSON TOWNSHIP at its annual meeting, this _____ day of January, 2009.

_____ (sign)
JEFFERSON TOWNSHIP Board Chairman

OPTION 1

This report was received, accepted, and approved by the Township Board at its annual meeting, this _____ day of January, 2009.

JEFFERSON TOWNSHIP Board:

_____ (sign)
_____ (sign)
_____ (sign)

OPTION 2

This report was received, accepted, and approved except for Part(s) _____ by the following Township Board Member(s) at its annual meeting, this _____ day of January, 2009

_____ (sign)
_____ (sign)
_____ (sign)

Note: Option 1 to be used where the Township Board approves the annual report.
Option 2 to be used where a member or all members of the Township Board disapproves part or all of the annual report. (DO NOT ADVERTISE)

ANNUAL FINANCIAL REPORT --

TOWNSHIP: _____

INDIANA TOWNSHIPS

COUNTY: _____

TOWNSHIP FORM 15 (REVISED 2003)

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PART 10 - NOTE TO PUBLISHERS

NOTE TO PUBLISHERS:

This form of report is prescribed by the State Board of Accounts in compliance with IC 36-6-4-13.

All legal advertisements shall be set in solid type not larger than the type used in the regular reading matter of the newspaper, without any leads or other devices for increasing space. All such advertisements shall be headed by no more than two (2) lines, neither of which shall total more than four (4) solid lines of the type in which the body of the advertisement is set.

NOTE TO TOWNSHIP TRUSTEE:

IC 36-6-4-13 requires this form to be prepared for publication within four weeks after the third Tuesday following the first Monday in January. Publication is to be made ONE TIME ONLY in two (2) newspapers published in the township. If only one (1) newspaper is published in the township, then the notice shall be published in that newspaper and if another newspaper is published in the county and circulates within the township, in the other newspaper. If no newspaper is published in the township, then publication shall be made in a newspaper published in the county and that circulates within the township.

In all instances where tax, retirement or any other withholding is made from salaries, list the GROSS amount of payment. This will eliminate the necessity of listing in this report the payments made to the Internal Revenue Service, and all other payments resulting from amounts withheld from salaries.

It is intended that PART 3A of this report show the classifications of expenses as they appear in the FINANCIAL AND APPROPRIATION RECORD. In PART 3B, list the names of persons receiving payment and the amount (GROSS) paid. See the examples shown below:

PART 3B - DISBURSEMENTS

DISBURSEMENT TOWNSHIP FUND:

<u>To Whom Paid:</u>	<u>Gross Amount:</u>
John Doe	\$ 1,200.00
ABC Supply	175.00
Public Ser. Inc.	675.00
TOTAL TOWNSHIP FUND	\$ 2,050.00*

* This total shall agree with the total disbursements per Fund shown in PART 1 and PART 3A.

JEFFERSON TOWNSHIP, ELKHART COUNTY
 TOWNSHIP ASSISTANCE STATISTICAL REPORT (IC 12-20-28-3)
 FOR THE PERIOD ENDING DECEMBER 31, 2008

1. TOTAL NUMBER OF REQUESTS FOR TOWNSHIP ASSISTANCE	95
2.(A) TOTAL NUMBER OF TOWNSHIP ASSISTANCE RECIPIENTS	136
2.(B) TOTAL NUMBER OF HOUSEHOLDS CONTAINING RECIPIENTS OF TOWNSHIP ASSISTANCE	41
2.(C)(i) TOTAL NUMBER OF CASE CONTACTS MADE WITH OR ON BEHALF OF RECIPIENTS OF TOWNSHIP ASSISTANCE	10
2.(C)(ii) TOTAL NUMBER OF CASE CONTACTS MADE WITH OR ON BEHALF OF MEMBERS OF A HOUSEHOLD RECEIVING TOWNSHIP ASSISTANCE	10
3. TOTAL VALUE OF BENEFITS PROVIDED TO RECIPIENTS OF TOWNSHIP ASSISTANCE	\$38,455.00
4. TOTAL VALUE OF BENEFITS PROVIDED THROUGH EFFORTS OF TOWNSHIP STAFF FROM SOURCES OTHER THAN TOWNSHIP FUNDS	\$4,800.00
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5.(A) TOTAL NUMBER RECEIVING UTILITY ASSISTANCE - RECIPIENTS	101
5.(A)(i) TOTAL NUMBER RECEIVING UTILITY ASSISTANCE - HOUSEHOLDS	24
5.(B) TOTAL NUMBER OF RECIPIENTS ASSISTED BY TOWNSHIP STAFF IN RECEIVING UTILITY ASSISTANCE FROM SOURCES OTHER THAN TOWNSHIP FUNDS	0
6.(i) TOTAL VALUE OF BENEFITS PROVIDED FOR PAYMENT OF UTILITIES - TOWNSHIP	\$15,943.00
6.(ii) TOTAL VALUE OF BENEFITS PROVIDED FOR PAYMENT OF UTILITIES - NONTOWNSHIP SOURCES	\$0.00
6.(iii) TOTAL VALUE OF ALL BENEFITS PROVIDED FOR PAYMENT OF UTILITIES	\$15,943.00
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7.(A) TOTAL NUMBER RECEIVING HOUSING ASSISTANCE - RECIPIENTS	91
7(A)(i) TOTAL NUMBER RECEIVING HOUSING ASSISTANCE - HOUSEHOLDS	25
7.(B) TOTAL NUMBER OF RECIPIENTS ASSISTED BY TOWNSHIP STAFF IN RECEIVING HOUSING ASSISTANCE FROM SOURCES OTHER THAN TOWNSHIP FUNDS	0
8.(i) TOTAL VALUE OF BENEFITS PROVIDED FOR HOUSING ASSISTANCE - TOWNSHIP	\$19,306.00
8.(ii) TOTAL VALUE OF BENEFITS PROVIDED FOR HOUSING ASSISTANCE - NONTOWNSHIP SOURCES	\$0.00
8.(iii) TOTAL VALUE OF ALL BENEFITS PROVIDED FOR HOUSING ASSISTANCE	\$19,306.00
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9.(A) TOTAL NUMBER RECEIVING FOOD ASSISTANCE - RECIPIENTS	25
9.(A)(i) TOTAL NUMBER RECEIVING FOOD ASSISTANCE - HOUSEHOLDS	8
9.(B) TOTAL NUMBER OF RECIPIENTS ASSISTED BY TOWNSHIP STAFF IN RECEIVING FOOD ASSISTANCE FROM SOURCES OTHER THAN TOWNSHIP FUNDS	15
10.(i) TOTAL VALUE PROVIDED FOR FOOD ASSISTANCE - TOWNSHIP	\$525.00
10.(ii) TOTAL VALUE PROVIDED FOR FOOD ASSISTANCE - NONTOWNSHIP SOURCES	\$3,500.00
10.(iii) TOTAL VALUE ALL FOOD ASSISTANCE PROVIDED	\$4,025.00

JEFFERSON TOWNSHIP, ELKHART COUNTY
 TOWNSHIP ASSISTANCE STATISTICAL REPORT (IC 12-20-28-3)
 FOR THE PERIOD ENDING DECEMBER 31, 2008

(Continued)

11.(A) TOTAL NUMBER PROVIDED HEALTH CARE - RECIPIENTS	3
11.(A)(i) TOTAL NUMBER PROVIDED HEALTH CARE - HOUSEHOLDS	3
11.(B) NUMBER OF RECIPIENTS ASSISTED BY TOWNSHIP STAFF IN RECEIVING HEALTH CARE ASSISTANCE FROM SOURCES OTHER THAN TOWNSHIP FUNDS	0
12.(i) TOTAL VALUE OF HEALTH CARE PROVIDED - TOWNSHIP SOURCES	\$527.00
12.(ii) TOTAL VALUE OF HEALTH CARE PROVIDED - NONTOWNSHIP SOURCES	\$0.00
12.(iii) TOTAL VALUE OF ALL OF HEALTH CARE PROVIDED	\$527.00
13. TOTAL NUMBER OF FUNERALS, BURIALS AND CREMATIONS	1
14.(A) TOTAL ACTUAL VALUE OF FUNERALS, BURIALS AND CREMATIONS	\$385.00
14.(B)(i) TOTAL PAID BY TOWNSHIP FUNDS FOR FUNERALS, BURIALS AND CREMATIONS	\$385.00
14.(B)(ii) DIFFERENCE BETWEEN ACTUAL VALUE AND AMOUNT PAID BY TOWNSHIP FUNDS FOR FUNERALS, BURIALS AND CREMATIONS	\$0.00
15.(A) TOTAL NUMBER OF NIGHTS OF EMERGENCY SHELTER PROVIDED TO THE HOMELESS	0
15.(B) TOTAL NUMBER OF NIGHTS OF EMERGENCY SHELTER PROVIDED TO THE HOMELESS THROUGH EFFORTS OF TOWNSHIP STAFF FROM SOURCES OTHER THAN TOWNSHIP FUNDS	0
15.(C)(i) TOTAL VALUE OF EMERGENCY SHELTER FOR HOMELESS INDIVIDUALS - TOWNSHIP	\$0.00
15.(C)(ii) TOTAL VALUE OF EMERGENCY SHELTER FOR HOMELESS INDIVIDUALS - NONTOWNSHIP SOURCES	\$0.00
15.(C)(iii) TOTAL VALUE OF ALL EMERGENCY SHELTER PROVIDED FOR HOMELESS INDIVIDUALS	\$0.00
16.(A) TOTAL NUMBER OF REFFERALS OF TOWNSHIP ASSISTANCE APPLICANTS TO OTHER PROGRAMS	0
16.(B) TOTAL VALUE OF TOWNSHIP SERVICES IN MAKING REFERRALS TO OTHER PROGRAMS	\$0.00
17. TOTAL NUMBER OF TRAINING PROGRAMS OR JOB PLACEMENTS FOUND FOR TOWNSHIP ASSISTANCE RECIPIENTS WITH ASSISTANCE OF TOWNSHIP TRUSTEE	0
18. NUMBER OF HOURS SPENT BY TOWNSHIP ASSISTANCE RECIPIENTS AT WORKFARE	0
19.(i) TOTAL VALUE OF SERVICES PROVIDED BY WORKFARE TO THE TOWNSHIP	\$0.00
19.(ii) TOTAL VALUE OF SERVICES PROVIDED BY WORKFARE TO OTHER AGENCIES	\$0.00
19.(iii) TOTAL VALUE OF ALL SERVICES PROVIDED BY WORKFARE	\$0.00
20.(A) TOTAL AMOUNT OF REIMBURSEMENT FOR ASSISTANCE RECEIVED FROM RECIPIENTS	\$0.00
20.(B) TOTAL AMOUNT OF REIMBURSEMENT FOR ASSISTANCE RECEIVED FROM MEMBERS OF RECIPIENTS' HOUSEHOLDS	\$0.00
20.(C) TOTAL AMOUNT OF REIMBURSEMENT FOR ASSISTANCE RECEIVED FROM RECIPIENTS' ESTATES	\$0.00
21. TOTAL AMOUNT OF REIMBURSEMENT FOR ASSISTANCE RECEIVED FROM MEDICAL PROGRAMS UNDER IC 12-20-16-2(e)	\$0.00
22.(A) TOTAL NUMBER OF INDIVIDUALS ASSISTED THROUGH A REPRESENTATIVE PAYEE PROGRAM	0
22.(B) TOTAL AMOUNT OF FUNDS PROCESSED THROUGH THE REPRESENTATIVE PAYEE PROGRAM THAT ARE NOT TOWNSHIP FUNDS	\$0.00

JEFFERSON TOWNSHIP, ELKHART COUNTY
TOWNSHIP ASSISTANCE STATISTICAL REPORT (IC 12-20-28-3)
FOR THE PERIOD ENDING DECEMBER 31, 2008
(Continued)

23.(A) TOTAL NUMBER OF INDIVIDUALS ASSISTED THROUGH SPECIAL NONTRADITIONAL PROGRAMS PROVIDED THROUGH THE TOWNSHIP WITHOUT THE EXPENDITURE OF TOWNSHIP FUNDS	<u>0</u>
23.(B) TOTAL AMOUNT OF NONTOWNSHIP FUNDS USED TO PROVIDE THE SPECIAL NONTRADITIONAL PROGRAMS	<u>\$0.00</u>
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24.(A)(i) TOTAL NUMBER OF HOURS AN INVESTIGATOR OF TOWNSHIP ASSISTANCE SPENDS ON CASE MANAGEMENT SERVICES - RECIPIENTS	<u>300</u>
24.(A)(ii) TOTAL NUMBER OF HOURS AN INVESTIGATOR OF TOWNSHIP ASSISTANCE SPENDS ON CASE MANAGEMENT SERVICES - HOUSEHOLDS	<u>300</u>
24.(B) TOTAL VALUE OF CASE MANAGEMENT SERVICES PROVIDED	<u>\$4,800.00</u>
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25. TOTAL NUMBER OF HOUSING INSPECTIONS PERFORMED BY THE TOWNSHIP	<u>2</u>

DATE _____ TRUSTEE'S SIGNATURE _____

The State Board of Accounts is of the audit position, with the concurrence of the Attorney for the Township Trustees Association, the following procedures should be followed for a consistent compilation and completion of Township Assistance Form TA-7.

When completing the form please keep in mind reconciliation or cross-checking cannot, necessarily, be achieved; i.e., Total Value of Benefits Provided Township Assistance Recipients (Item 3), will not necessarily be the summation of Total Value of Benefits Provided for Utilities (Item 5); Total Value of Benefits Provided for Housing Assistance (Item 7); Total Value of Food Assistance Provided (Item 9); and, Total Value of Health Care Provided (Item 11); because IC 12-20-28-3 does not specifically require separate reporting of certain Township Assistance provided by townships; i.e., clothing, household supplies, transportation, etc.

(TOWNSHIP FORM 15) ANNUAL FINANCIAL REPORT

UNIT NAME: JEFFERSON TOWNSHIP

ID: 20-2-9

COUNTY: ELKHART COUNTY

PART 12 - FINANCIAL ASSISTANCE TO NONGOVERNMENTAL ENTITIES
FOR THE FISCAL YEAR ENDING 2008

PAGE: 1

<u>Federal ID</u>	<u>Name</u>	<u>Address</u>	<u>County of Operation</u>	<u>Name of Operating Officer</u>	<u>Phone Number</u>	<u>Description of Funding</u>	<u>Amount</u>
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