

	STANDARD OPERATING PROCEDURE State Form 39870(R/S-06)	Reference Number ENF-027
	Subject Patrol Component	
	Special Instructions Replaces ENF-010 dated July 30, 2012	Effective Date January 15, 2015

I. PURPOSE

Establish guidelines as to the functions of the Department's patrol component.

II. POLICY

The Department's patrol component shall provide the most efficient delivery of services possible and take appropriate enforcement action for violations of the law witnessed or reported, in order to gain compliance with criminal and traffic laws.

III. PROCEDURE

A. Functions of the patrol component:

1. Patrol their assigned area to include county, state, and federal roadways to prevent, detect, and apprehend law violators;

a. All enforcement actions shall be accomplished in a firm, fair, impartial, and courteous manner using one of the following three methods,

- (1) Written warning,
- (2) Citation, and/or
- (3) Physical arrest.

b. Officer's actions should demonstrate a professional attitude and serve to improve the relationship between the public and the Department.

2. Investigate traffic crashes and issue citations or warnings, as required;

3. Aid disabled or lost motorists;

4. Attempt to locate drivers and/or other persons to deliver emergency information;

5. Direct and control traffic at crash sites or special events (e.g. race details, state fair, etc.);

6. Render first aid to injured persons until the arrival of trained or certified medical help;

7. Complete and submit the SHIELD (SHared Integrated Electronic Database) Trooper Activities section (Daily Activity and Duty Hours report) as outlined in CIS-001 to accurately account for those activities in which the officer participated and the time spent on each;

8. Transport emergency medical supplies, blood, and human organs;
 9. Conduct inspections of commercial motor vehicles;
 10. Assist the Federal Aviation Administration in the investigation of aircraft crashes;
 11. Conduct criminal investigations;
 12. Testify in court;
 13. Serve as a member of the Department's specialty teams such as: SCUBA, SWAT, EOD, CISM, HCN, Motorcycle Patrol (MP), and TIP (when qualified);
 14. Present information on traffic safety, dangerous drugs and other relevant topics of public safety. Represent the Indiana State Police at special events or public meetings and provide information to the news media
 15. May be required to assume the district duty officer's position during absence of the district commander and other supervisors.
 16. Conduct duties as required and as directed by supervisors or command personnel.
- B. This procedure is to be used in conjunction with all relevant Department regulations, rules, policies, and procedures.