

Indiana State Police

Indiana State Police Board

Electronic Meeting Policy

08/19/2013



The Indiana State Police Board Electronic Meeting Policy represents the policy applicable to all open session meetings of the Indiana State Police Board.



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ARTICLE I

The Indiana State Police Board

SECTION 1. Indiana Code 10-11-2-5 establishes and defines the Indiana State Police Board. The State Police Board is comprised of six (6) members appointed by the Governor, not more than three (3) of whom may belong to the same political party. A member of the board appointed by the Governor shall serve for a term of four (4) years except when appointed to fill a vacancy for an unexpired term. In making appointments to the board, the Governor must select one (1) member from each of six (6) geographical regions in Indiana. Each member must be a permanent resident of the region from which the member is appointed.

SECTION 2. The statutory purpose of the Board is to administer, manage, and control the Department. The Board is required to hold regular monthly meetings and special meetings throughout the year as necessary to transact the business of the Department.

ARTICLE II

Statutory Authority of the Electronic Meeting Policy

SECTION 1. Advances in electronic and digital media have improved the efficiency and effectiveness of individuals, businesses and governments alike—the State of Indiana is no different. During the 2012 legislative session, the Indiana Legislature passed Public Law 134-2012 (later amended by P.L. 62-2013, P.L. 132-2013, and P.L. 280-2013). This provision, now codified under Indiana Code 5-14-1.5-3.6, allows public agencies of the State to conduct electronic meetings provided that the members of the board adopt an electronic meeting policy and use a means of communication that is consistent with Indiana Law.

ARTICLE III

Purpose of the Electronic Meeting Policy

SECTION 1. The purpose of the Indiana State Police Board Electronic Meeting Policy is to create a procedure that allows the State Police Board to be more efficient, effective and available for the purposes of conducting the business of the Indiana State Police while still providing a forum where the Public can freely engage in simultaneous communication with the Board during open session meetings.

ARTICLE IV

Means of Communication during Electronic Meetings

SECTION 1. Any member of the Indiana State Police Board who is not physically present at a meeting of the Board may participate in electronic communication only if the member uses a means of communications that allow the member, all other members participating in the meeting and all members of the public physically present at the place where the meeting is conducted to simultaneously communicate with each other during the meeting.

ARTICLE V

Quorum, Roll Call, Physical Attendance by Board Members and the Public

SECTION 1. Four (4) members of the Indiana State Police Board constitute a quorum for Department business. However, at least two (2) of the four (4) members must be physically present at the location where the meeting is actually conducted for the purposes of a quorum.

SECTION 2. All votes of the Indiana State Police Board, during a meeting by which one (1) or more members are attending electronically, must be taken by a roll call vote.

SECTION 3. A Board member who attends a meeting electronically is considered to be present for the meeting, shall be counted to the purpose of establishing a quorum in a manner consistent with Section 1 of this Article, and may vote at the meeting. However, each Board member is required to physically attend at least three (3) meetings annually.

SECTION 4. Nothing in this policy is to be construed as to affect the public's right to attend an open session meeting of the Indiana State Police Board at the place where the physical meeting is conducted.

ARTICLE VI

Board Members' Request to Attend a Meeting Electronically

SECTION 1. A Board member who requests to attend a meeting electronically shall notify the Board President of his or her request within a minimum of five (5) business days prior to the date of the meeting. If the President of the Board wishes to attend a meeting electronically, he or she shall notify the Secretary of the Board of his or her request within a minimum of five (5) business days prior to the date of the meeting. Either request shall be deemed granted upon delivery unless otherwise notified by the President or the Secretary. Notwithstanding the above, the President or Secretary may waive the five day notice with good cause.

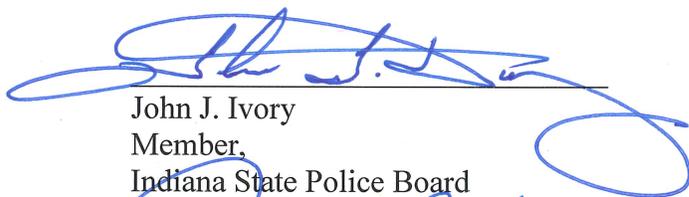
ARTICLE VII

ADOPTION OF THE POLICY

SECTION 1. By virtue of a unanimous vote and our signatures below, this document is hereby adopted as the Indiana State Police Board's Electronic Meeting Policy on this 19th day of August 2013.



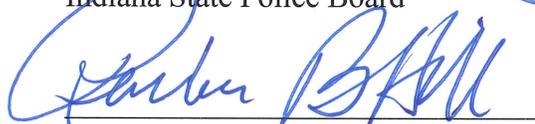
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