

JOB VACANCY ANNOUNCEMENT
(Civilian)



VACANCY #:	2019045	CLASS CODE:	4GB2
VACANCY TITLE:	Telecommunications Installer II (2 positions)		
VACANCY LOCATION:	Field Support Services - Indianapolis		
STARTING SALARY:	\$24,414.00	*Starting salary may be adjusted based on education, experience and training.	
OPEN DATE:	April 11, 2019	CLOSE DATE:	April 24, 2019

Job Description: (Responsibilities/Duties)

To serve as a civilian employee of the Indiana State Police whose primary responsibility is to install, maintain, inspect and remove mobile communications systems, emergency warning systems and Indiana State Police automobile graphics (decals) utilized in/on police vehicles. Prepare vehicles for the installation of communications systems, emergency warning systems and other specialized equipment. To remove communication and emergency warning systems, and any specialized equipment from vehicles in preparation for decommissioning. The repair and maintenance of electrical equipment.

Minimum Requirements:

A. Education, Training, Experience

Must be a high school graduate or possess the equivalent GED. Must possess a valid driver's license. Basic understanding of standard practices, procedures, materials and tools used in automotive system repair and design. Ability to acquire knowledge of communications system components. Must be able to diagnose causes of electrical breakdown. Must be able to use related electrical testing equipment. Must be able to use repair manuals and repair catalogs. Ability to apply technical information. Job routinely requires the standing on of cement for extended periods of time.

B. Physical

Must possess good vision, hearing and color perception. Ability to lift and move heavy items and equipment. Must be able to work in confined areas, such as trunks and under dash and hood. Must be able to stand on cement for extended periods of time.

Additional Comments: To be considered for this position you need to apply on-line at:

Indiana State Police - Career Opportunities - Civilian Opportunities at <https://www.in.gov/isp/3627.htm>

Must be able to successfully pass a background investigation. Applicants are asked to submit a complete work history. All applicants are required to submit copies of high school transcript or GED certificate, any college transcripts, technical certificates and a military DD214 (if applicable). Please indicate your name and the position for which you have applied when forwarding all attachments.

Please e-mail the above listed items to ISPCivilianJobs@isp.in.gov or mail to:

Indiana State Police
Human Resources Division
100 North Senate Avenue
Indianapolis, IN 46204-2259
Attn: Brandon Lowe

Indiana State Government is an E-Verify employer and all new employees are required to have their employment eligibility verified through the Department of Homeland Security and Social Security Administration. To remain in accordance with the law, the Immigration Reform and Control Act requires that we certify the identity and work eligibility of all new employees. Therefore, this appointment is subject to your presentation of proper documentation as required by the law. The Employment Eligibility form (Form I-9) and all other needed documentation can be found at www.uscis.gov/files/form/i-9.pdf. Please note that if you submit a document from list B of Form I-9, this document must contain a photo ID to establish identity. All new employees must present the required documents in person, on your first day of employment. Failure to comply may result in dismissal until proper identification can be provided.

Benefits

The Indiana State Police offers a comprehensive benefit package which includes medical, dental, vision, life insurance, retirement plans and accrued leave.

Equal Employment Opportunity

The Indiana State Police is an Equal Opportunity Employer.

AUTHORITY: Major Sorrells

by:
Personnel Officer I