Indiana State Department of Health

Local Health Department Ebola Virus Disease Monitoring Guidance – Research Electronic Data Capture (REDCap)

December 2019

Introduction

An excerpt from https://redcap.isdh.in.gov/:

> REDCap is a secure web platform for building and managing online databases and surveys. REDCap's streamlined process for rapidly creating and designing projects offers a vast array of tools that can be tailored to virtually any data collection strategy.
>
> REDCap provides automated export procedures for seamless data downloads to Excel and common statistical packages (SPSS, SAS, Stata, R), as well as a built-in project calendar, a scheduling module, ad hoc reporting tools, and advanced features, such as branching logic, file uploading, and calculated fields.
>
> Learn more about REDCap by watching a brief summary video (4 min). If you would like to view other quick video tutorials of REDCap in action and an overview of its features, please see the Training Resources page.
>
> NOTICE: If you are collecting data for the purposes of human subjects research, review and approval of the project is required by your Institutional Review Board.
>
> If you require assistance or have any questions about REDCap, please contact ISDH REDCap Admin.

Using REDCap

ISDH REDCap can be found here: https://redcap.isdh.in.gov/.

Get Access

Contact Erin Swartz at ESwartz@isdh.IN.gov to request access.

If a traveler arrives outside of business hours or if granting access is otherwise delayed, please use the Demographics and Assessment and Symptom Monitoring forms to begin the monitoring process outside REDCap. Once access is granted, data can be entered.

Log In

Log in using your credentials at https://redcap.isdh.in.gov/ and select “Indiana Ebola – ERC 2019” under Projects

Finding Records

Select “Add/Edit Records” on the side menu. The travelers in your county will be available by name and record number in the drop down menu beside “Choose an existing Record ID.”

Demographics and Assessment

Click the circle next to “Demographics and Assessment.” Data should be filled out until the “Exposure Risk Assessment.” Fill out the rest of the survey. Click “Save & Exit Form” once completed.

Symptom Monitoring

Click the circle next to “Symptom Monitoring” under “Day 1 Followup.” Fill out the survey through the “Morning Temperature” section during communication with the traveler in the morning. Click “Save & Exit Form” once you have completed this section. Return to this survey in the afternoon to complete Day 1 during communication with the traveler. The next day, select the circle next to “Symptom Monitoring” under “Day 2 Followup” etc. until the end of the 21 day monitoring period.

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