

AGENCY AGREEMENT

The Cooperating Agency Will:

1. Comply with regulations and procedures concerning the Clinical Laboratory Improvement Act (CLIA) of 1988.
2. Comply and train for Occupational Safety & Health Development (OSHA) universal precaution techniques.
3. Have at least one RN on staff to:
 - Monitor testing program;
 - Be responsible for training personnel regarding Universal Precautions and Pregnancy Test Procedures;
 - Maintain the signed, up-to-date protocols for pregnancy test; and
 - Sign the positive pregnancy certification form for Medicaid Enrollment.
4. Provide the Indiana State Department of Health Free Pregnancy Test Program free of charge.
5. Maintain client confidentiality.
6. Interact with and provide referrals for clients in a nonjudgmental, objective manner.

FREE PREGNANCY TEST PROGRAM

7. Participate in an initial training program conducted by MCHS staff.
8. Complete and transmit monthly pregnancy test data according to directions provided.
9. Use the Indiana State Department of Health Free Pregnancy Test Program only for outreach activities.
10. Provide copies of:
 - The current Clinical Laboratory Improvement Amendments of 1988 (CLIA) waiver;
 - A currently dated "Procedure and Protocols for Free Pregnancy Test" statement signed by the Agency Director and the Registered Nurse responsible for the training of the personnel;
 - A signed affidavit that the Pregnancy Test instructions and the Protocol and Procedures for the Pregnancy Test Screening have been read and are understood by the personnel providing the services; and
 - Annual updates of MOUs with Primary Care, Prenatal Care, Family Planning services and/or Prenatal Care Coordination services.



**Indiana State
Department of Health**

MISSION

Outreach to sexually active women of child-bearing age in order to improve access to primary, prenatal, and family planning care and to impact the State's high infant mortality rate.

GOALS:

1. Outreach to sexually active women of child-bearing age in order to link to primary care health services and prenatal health services (as appropriate) and Hoosier Healthwise, if eligible.
2. Outreach to women of child-bearing age in order to identify women early in their pregnancy and to help them obtain early prenatal care, care coordination, WIC, Hoosier Healthwise, Medicaid enrollment, and continued education.
3. Outreach to women of child-bearing age in order to identify sexually active women who need primary care services and to link them to women's health education information and primary care.
4. Encourage women of child-bearing age to obtain their high school diploma or GED.

5. Assist local communities and Maternal and Child Health Services (MCHS) at the Indiana State Department of Health to identify service gaps and to plan future programs.

AGENCY PARTICIPATION CRITERIA CHECKLIST

1. Is your agency a not-for-profit agency with computer capabilities to use Microsoft Access 2000 database to enter Pregnancy Test Program (PTP) log data and submit it electronically or by mail on a disk to ISDH? Must be yes.
 Yes No
2. Is your agency at least one of the following:
 Primary Care Clinic
 Prenatal Clinic
 Family Planning Medical Provider
 Public Health Department
 Women, Infant and Children's (WIC) Clinic
 Prenatal Care Coordination service reimbursable by Medicaid
 Home Visiting Service that provides Prenatal Care Coordination

3. If your agency is a Primary Care, OB, and/or Family Planning Clinic Provider, does your agency (check all that apply):

- Have a sliding fee scale for low income families?
- Accept Medicaid for services?

4. If your agency is a Prenatal Care Coordination or Home Visiting Service that is reimbursed by Medicaid for Prenatal Care Coordination, does it have a Memorandum of Understanding (MOU) with public prenatal clinics or physicians that include getting their clients into care quickly (within two weeks, if possible)? If your agency is a primary, prenatal, or family planning service, do you have MOUs with Prenatal Care Coordination Services? (This is a new requirement. If your agency does not currently comply, MOUs must be submitted by the time the contract with ISDH is signed.)

- Yes No

For additional information contact:

Gershon Gamor, M.S.W., L.C.S.W.

Free Pregnancy Test

Program Coordinator

Phone: 317-233-1239

E-mail: ggamor@isdh.state.in.us