



## Sunny Start Family Advisory Committee Meeting

**Meeting Date:** Wednesday, October 10, 2007 12:00 – 2:00

**Location:** Riley Hospital

**List of Participants:** Megan Harrigan, Emily McQuade, Mary Jo Paladino, Rylin Rogers, Andrea Wilkes, Karen Kaser, Denise Arland, Rebecca Kirby

Staff: Maureen Greer, Toni Harpster

### Summary of meeting:

#### **Agenda Item #1 – Indiana WINS**

After introductions, the committee began with an update on the Indiana WINS project by John Richard (Indiana State Dept. of Health). Since the last Family Advisory meeting, John has met with Hoosier Healthwise and Children's staff mapping out the business process. As a result of these meetings, changes have been made which just went live on Tuesday, October 9th. It is anticipated that these changes will help save time so that the application process with WINS will take the same amount or less as the current process. Current programs that are part of the system include, Child Health, Hoosier Healthwise, Prenatal Health, Children's Special Health Care Services, Infant Health, and WIC.

Phase 2 of implementation is beginning. Highlights of this phase include:

- ◆ Incremental roll out to the public in order to provide appropriate assistance along the way.
- ◆ Developing an avatar or character that will provide the user with assistance that can be turned on and off.
- ◆ Entering criteria about offices in order to direct families to the correct place.

A brand new test site is up and running. John encouraged members of the Family Advisory Group to get on the site (info will be sent to committee as soon as possible. Guidelines for feedback include but are not limited to:

- ◆ Look at things from a parent's perspective
- ◆ How many fields could you fill out without assistance?
- ◆ How many questions did you have?
- ◆ Is the language in the system "user friendly"?

Eventually they would like to do a capacity test where they get as many users on at one time to check speed, memory, etc. When this happens, the group will be notified so they can participate.

### **Developmental Calendar**

Twenty seven thousand calendars are available in hard copy. Distribution specifics are still being finalized. One possibility for distribution is through the Indiana Help Line. Approximately 2,000 will be distributed through a mailing with the Infant Screening mailing that will be going out in January. The State Department of Health wants to minimize the printing and mailing. Andrea will be meeting with representatives from Distribution and Jennifer Dunlap from marketing. She will suggest that we find businesses to partner with, i.e. hospitals, makers of baby related products to partner with on printing. In exchange for printing and distributing the calendar to families of newborns, they will be able to enter their logo on the cover page.

Andrea is still working with Early Childhood meeting personnel to get the calendar posted electronically on the website. The group suggested creating hyper links and hot links from the calendar so those interested can click on a link in the calendar and it will take them to the appropriate website. They also asked Andrea to inquire about the possibility of setting up a template version so questions can be completed and then the document can be saved as a PDF. This would make nice for a family to take with them to doctor visits. Finally, it was recommended that wherever we list a phone number, we have the website (with a hyperlink). Families that are looking at this information are more likely to click the link than pick up the phone and call.

In order to publicize the calendar, a generic introductory article needs to be developed. Megan and Christina (Riley) will follow up with Andrea on doing this.

The group also discussed the need for the Spanish version of the calendar. Mary Jo will follow up with IU and Lori Crossley to inquire about IU resources for getting this done.

### **Medical Passport**

Andrea explained about getting approval from Foster Care representatives regarding Medical Passport changes. The original individual who gave approval has since retired. Andrea will get in touch with the new leadership to solicit their support and help with the project.

The group decided to take the Indiana's Kids Wellness Passport and use it

as a starting point for the project. Members of the committee are asked to review the passport and make notes about things that need to be added, changed or deleted. The group should e-mail these comments to Toni by November 9<sup>th</sup>. Toni will consolidate the changes and create a report for the group to review by November 16<sup>th</sup>. The goal will be to have the revisions finalized by the end of the year. Then we will be able to look at what needs to be added for children with special needs, those in the foster care system and those with mental health concerns.

**Next Steps- committee members will**

- ◆ Access the Indiana WINS test site and submit suggestions/questions to Toni ([tmharpster@yahoo.com](mailto:tmharpster@yahoo.com))
- ◆ Review Indiana Kids Wellness passport and submit suggestions for revision to Toni by 11/9/07 ([tmharpster@yahoo.com](mailto:tmharpster@yahoo.com))
- ◆ Mary Jo to check with IU regarding Spanish translation
- ◆ Megan Harrigan and Emily McQuade to follow up with Andrea on creating a generic publicity article for the developmental calendar.