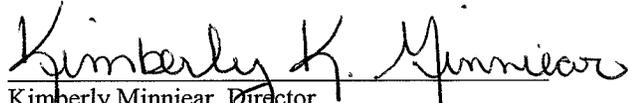


**Children's Special Health Care Services  
Administrative Policy Manual**

Eligibility – Application Policy #B-1c

  
Kimberly Minniear, Director  
Children's Special Health Care Services (CSHCS)

11/12/10  
Date

Effective Date: As of signed date  
Previous Title Supplemental Application  
Revision Reason: Clarify to enable fair, objective, and consistent administration changes.

Title: **Participant Information Change Processing**

Policy: When a person becomes Emancipated or undergoes a change in Custody, CSHCS will initiate a Financial Eligibility Re-evaluation. CSHCS requires a copy of any Court Order Changing Custody of a participant. CSHCS will maintain up-to-date Participant information records.