NURSING HOME LIFE SAFETY CODE ENTRANCE CONFERENCE DOCUMENTATION CHECKLIST

Indiana State Department of Health - Division of Long Term Care

____ 1. Floor Plan of the Facility
____ 2. Interior Finish Flame Spread Rating for Wallpaper, Paneling etc.
____ 3. Drapery, Curtain, Hanging Fabric, Flame Retardancy Documentation
____ 4. Fire Drills and Evidence of Activation of the Fire Alarm System
____ 5. Annual Fire alarm Testing and Maintenance
____ 6. Smoke Detector Sensitivity Testing
____ 7. Automatic Sprinkler System
    ___ - Annual, Quarterly and Monthly Inspections
    ___ - 5 Year Internal Pipe Inspection
    ___ - Annual Backflow Preventer Test
    ___ - Annual Private Hydrant Testing
    ___ - Sprinkler Head Testing
____ 8. Kitchen Extinguishing System Inspection
____ 9. Kitchen Range Hood Exhaust Cleaning & Inspection
____ 10. Weekly Generator Inspection & Monthly Generator Load Test (Annual Log Bank)
____ 12. Fire Extinguisher Annual, Monthly & 6 year Maintenance & Inspection
____ 13. Annual Fire Door Assembly Inspection
____ 14. Annual Rolling Fire Door Test and Inspection
____ 15. Fire/Smoke Damper Testing
____ 16. Boiler/Water Heater Inspections
____ 17. Smoking Policy
____ 18. Fire & Disaster Plan Policy & Procedures
____ 19. Fire Watch Policy & Procedure
20. Policy for Admission of Residents who require Life Support

21. Policies regarding Oxygen Transfilling, Power Strips, Portable Heaters & Generator Malfunction

22. Battery Operated Smoke Detector Preventative Maintenance Documentation