

FFY 2018 –
FFY 2019

Indiana State Department of Health

Division of Maternal and Child Health

MIECHV
Nurse Family
Partnership

Request for Applications



Request for Applications Questions with Responses

Question	Response
<p>If our agency already received MIECHV funding for Healthy Families, can we apply for NFP?</p>	<p>Yes, agencies currently receiving MIECHV funding to provide Healthy Families Indiana services may apply for the NFP MIECHV RFA, but must meet the NFP requirements in addition to the Healthy Families Indiana requirements.</p>
<p>It is stated that an applying agency must have a current contract or be in the process with the NFP National Office. Can you define what the process is if we do not have a current contract? How quickly can we be considered to be “in process”? Is there a separate application and if so, where can we find this?</p>	<p>Approved and in good standing applicants have been deemed ready to implement by the Nurse-Family Partnership National Service Office and have a current agreement to implement the NFP program. Conditionally approved applicants have completed the full implementation planning process, and are awaiting funding awards.</p> <p>Planning for a new program implementation can take from three to eight months, depending on the amount of staff time dedicated to planning, experience employing nurses and implementing home visiting programs, and your existing network of referral partners and champions. Implementation planning covers topics including organizational structure and capability, nursing practice and support, community linkages, sustainability and financing. Agencies complete an implementation plan, which is reviewed by the NFP National Service Office Agency Review Team.</p> <p>In order to ensure uninterrupted services to mothers and babies in the NFP program, the National Service Office requires that network partners have guaranteed funding for the first full program year, and a realistic and attainable plan for funding for years two through three. Network partners will also be expected to begin planning for the long-term sustainability of their program.</p>

<p>We have more than 4000 employees, the majority of whom work in our stores or schools. Is an organizational chart showing only our leadership and NFP operations acceptable?</p>	<p>An organizational chart showing agency leadership and NFP operations is acceptable.</p>
<p>Does written approval for model enhancements (guides) that do not alter the core components of the NFP model need to be submitted with the grant application?</p>	<p>If the agency is proposing MIECHV funds to support the enhancement, then written approval and description of the enhancement should be submitted with the application.</p>
<p>Do ISDH and DCS have any statewide plans for assuring avoidance of dual enrollment and can you guide us in strategies for this?</p>	<p>Both home visiting programs, NFP and Healthy Families Indiana have standard operating procedures that are to develop a system of coordinated services at the local level of existing and newly developed home visiting programs to provide appropriate, targeted, and unduplicated services and referrals to all children, mothers, and families who are high-risk throughout Indiana. Both ISDH and DCS encourage local agencies to collaborate with early childhood programs to ensure duplication is avoided. There are procedures in place at the state level to review any dual enrollment cases if identified.</p>
<p>May we include letters of support from community partners (healthcare systems, etc) with our application?</p>	<p>Yes, the agency may include letters of support from community partners. This information should be submitted as an attachment. Required attachments do not count towards the 30 page limit.</p>
<p>What should be included under the “additional documentation” attachment?</p>	<p>Any additional or supplemental documentation the agency chooses to include with their application, such as letters of support. Required attachments do not count towards the 30 page limit.</p>
<p>Since current MIECHV funding extends through September 30, 2019, can the budget for this grant opportunity start on October 1, 2019?</p>	<p>Applicants should request the funding needed to serve their proposed population. Applicants should identify how the proposal supports Indiana in meeting the identified goals for these funds outlined on page 3 of the RFA: By</p>

	9/30/20, NFP will serve 592 MIECHV-funded families.
What screening tools will ISDH expect nurse-home visitors to use in order to measure the possibility of a developmental delay?	Nurse home visitors should use all screening tools in alignment to model fidelity. ISDH expects nurse home visitors to use ASQ-3 when a child is 4, 10, 18, and 24 months and the ASQ-SE when a child is 6, 12, 18 and 24 months.
The RFA notes that accounting services for government agencies is not an allowable expense. To clarify, does this mean county health departments and not 501c3 entities?	Accounting services for government agencies does not include 501c3 agencies.