

## Instructions for Registration in the State Health Gateway

**NOTE:** These instructions are specific to the Physician Reporting component of the Gateway.

### For New Users – Registering Your Account

1. Access the State Health Gateway
  - a. From your web browser, type in <https://gateway.isdh.in.gov>.
  - b. Click “Create New Account” (located in the middle right column of your screen).
2. General Demographic Information
  - a. Enter all required information (marked with a blue asterisk).
  - b. Enter the Physician Reporting security code, which is [PHYR22DFX2](#). Be sure to enter the code exactly as it appears here.
  - c. Choose your Organization Type and Organization.
  - d. If you would like to receive an e-mail to confirm your successful registration within the State Health Gateway, click “Send me a confirmation email.”
3. Submit
  - a. When finished, click “Submit.”

You are now registered as a user within the State Health Gateway, and can log into the Gateway at any time by going to <https://gateway.isdh.in.gov> and logging in with your user name and password.

When you log into the Gateway after registering, you will see a “Physician Reporting” link at the top of your screen. This link will be inactive until ISDH verifies both the user and organization who registered for the account. If the verification process takes longer than 24 hours, please send ISDH a message via the “Contact Us” link at the top right corner of your screen.

If any changes need to be made to your account (e.g., updating demographic information or your affiliated organization), edits can be made within the Gateway under the “My Profile” link.