

## Indiana Palliative Care and Quality of Life Advisory Council Meeting Minutes

Indiana Palliative Care and Quality of Life Advisory Council			
<b>Date</b>	Friday, April 27, 2018		
<b>Time</b>	11:00 am to 12:30 p.m.		
<b>Location</b>	Indiana State Department of Health, Yoho Board Room, 2 North Meridian Street, Indianapolis, IN 46204		
<b>Recorder</b>	Keylee Wright, Natasha Young, and Susan Hickman		
<b>Attendees</b>	Susan Hickman, Chris Brinneman, Amy Haskamp, Steve Ivy, Stacey Sharp, Gerald Walthall, TJ Krasun, Liz Carroll, Keylee Wright, Peter Baenziger, and Natasha Young		
<b>Other</b>	Call in – J. Derek Imars		
<b>Topics</b>	<b>Discussion</b>	<b>Action or Follow-up</b>	<b>Responsible Person</b>
<b>Welcome and Introductions</b>	Susan Hickman, PhD, Council Chair, provided welcoming remarks.		NA
<b>Approve Meeting Minutes</b>	Meeting minutes from the February 26, 2018 meeting were reviewed and approved by Council members.	Post on website when it is live	Natasha
<b>Updates on Palliative Care in Indiana</b>	<p>Stacey Sharp provided an update on implementing the Respecting Choices project out in the community. She shared that they had their first hour-long in-service with employees. Health care representatives completed surveys and it is going well. More primary care palliative care education has started and there continues to be a lot of momentum around advance care planning.</p> <p>TJ Krasun attended the meeting in place of Katie Crawford on behalf of the American Cancer Society (ACS). He shared a letter of support in response to the Opioid Crisis Response Act of 2018 from the Patient Quality of Life Coalition in favor of changes to legislation that reduce access barriers to pain management and symptom relief for patients suffering from serious illness. In addition, TJ extended the invitation to the group to become members of the ACS Cancer Action Network and provided the group with information on how to access resources and materials</p>		

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	<p>such as the ACS Caregiving Resource Guide for family caregivers. Amy Haskamp shared she is hoping to do a lobby day in support of legislation.</p> <p>Chris Brinneman shared that Parkview will have two palliative care outpatient clinics (one in the cancer center and the other in the hospital).</p> <p>Dr. Hickman gave an update on HB 1119 – that it passed unanimously - changes to Physicians Orders for Scope of Treatment (POST) and surrogate consent hierarchy; POST addressed the minor issues identified – advance practice nurses and physician assistants can sign POST orders. Dr. Hickman plans to email Terry Whitson to address any changes made to the POST form.</p> <p>Steve Ivy, PhD, provided an update on the recent infrastructure support from Walther Foundation, which gave a substantial gift to the IU School of Medicine for supportive oncology that will include support of hospice and palliative care. Plans for coordination and support for Purdue and Notre Dame are also in the works for the near future.</p> <p>Gerald Walthall, MD, noted the positive increase in societal shift towards palliative care. However, Amy mentioned the struggles that still surround hospice departments servicing the pediatric population – Palliative care is increasing for pediatrics, but some are saying they won't see kids under 16 and they don't have a license for pediatrics, but you don't need a license for pediatrics. Programs continue to say they are not comfortable and don't have hospital leadership support.</p>	<p>Share press release about endowment</p>	<p><a href="#">IU School of Medicine Newsroom link</a></p>
<p><b>Palliative Care Team Survey Review and Plan</b></p>	<p>Dr. Hickman provided an update on the palliative care team survey that was administered and re-administered a second time in an attempt to get more responses. Ten</p>	<p>Provide survey items, summary of findings, and template for</p>	<p>Dr. Hickman</p>

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<p><b>for Sharing</b></p>	<p>hospitals responded out of 30. Dr. Hickman plans to send out reminders; however, the group needs to move forward in deciding what information to include from the survey to the public. The survey was an attempt to have a better understanding of palliative care teams and what kind of services are being offered throughout the state. Dr. Hickman will share survey questions and results thus far with the group to determine how and what information to disseminate. Most likely information on where teams are located and what they have available making information and webpage oriented toward the public.</p>	<p>presenting information online for general public</p>	
<p><b>Review for Submission: Webpage Content</b></p>	<p>Council was in agreement to move forward with website formation with current draft. Council was in agreement to include individual member names, year-one and year-two annual reports, information for site that is oriented toward the public, public meeting notice and to include information on how to attend a meeting by emailing Natasha, and where to find palliative care resources (Dr. Hickman will provide a template). The goal is to get the webpage up in a month and have ready to present for review on web for upcoming August council meeting.</p>	<p>Send webpage content to programmer and ask for a go-live date</p>	<p>Natasha</p>
<p><b>Review Workgroup Templates and Identify Potential Members</b></p>	<p>Dr. Hickman asked Natasha to populate SWOT (strengths, weaknesses, opportunities, and threats) templates for the workgroups, and a list of potential members for the workgroups that were mentioned in the last meeting and the council members assigned to each group. Discussions were held for each workgroup on who should be involved and the person that will reach out to the potential member with an invitation to participate. A template email will be drafted for the Council members to use as an invitation to participate in the workgroup.</p> <p>It was noted that it may be challenging to recruit workgroup members because the people identified are not necessarily in palliative care. Council members will make</p>	<p>Update templates</p> <p>Set up workgroup meetings for June and August</p> <p>Contact potential members for workgroups</p>	<p>Natasha and Dr. Hickman</p> <p>Natasha and Grace Miller</p> <p>ALL MEMBERS – see templates for assignments</p>

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	<p>the ask for other potential workgroup members. Please see workgroup templates for the list of potential members and the responsible council member to reach out.</p> <p>Dr. Ivy reported he would like to be on the advocacy and advance care planning group and noted a lack of public awareness and education as one of the issues, but none of the ideas address that gap – suggested adding a similar idea, which would need to then include the faith-based community. However, it was brought up about how to educate and increase awareness without any budget (public or providers)? Advocacy?</p>		
<p><b>Developing Next Steps</b></p>	<p>July will be the next bi-monthly full-group IPCQLAC meeting. Workgroups should meet independently and set up their first meeting in June and second meeting in August. Workgroups will receive a template email to send out to potential members and please copy Dr. Hickman, Natasha, and Keylee on the invitation email. Natasha will also develop a sign-in sheet for workgroups to use at every meeting and send to Natasha or give hard copy at next IPCQLAC meeting. Workgroup meetings can be held at ISDH or ACS. Grace Miller from ACS can provide support to the Access to Palliative Care group for scheduling, coordination, and logistics, and Natasha can do the same for the other two workgroups.</p> <p>Workgroups should talk about the ideas on the SWOT analysis, complete the SWOTs, and decide what is feasible or reasonable to try to move forward on. Workgroups to report back to Council on what ideas they are going to hone in on, action steps and make specific recommendations.</p>	<p>Create invitation email template for workgroups to send out to potential members</p> <p>Create workgroup sign-in sheet</p> <p>Clarify scope of workgroup recommendations - Who is target?</p>	<p>Natasha and Dr. Hickman</p> <p>Natasha</p> <p>Keylee</p>
<p><b>Upcoming Meeting</b></p>	<p>July 23, 2018 2:00- 3:00 p.m.</p>		