

INDIANA STATE DEPARTMENT OF HEALTH
COMPREHENSIVE HIV SERVICES PLANNING AND ADVISORY COUNCIL
2 North Meridian Street
Indianapolis, IN 46204
Email: bappleget@isdh.IN.gov
Advisory Council Meeting
20 June 2012

ATTENDEES

Jessica Adams	Eric Farmer	Gene Sibray
Jose Arguellez	Tabitha Harris	Sara Siefert
Jill Biss	Mike Hughes	Jesus Vesga
Jamie Broderick	Cindy Lambert	Melody Waggoner
Jill Carr	Karolyn Love	Teresa White
Daniel Dick	Frazier Marsh	Sylvia Wiley
Alex Durall	Megan Maxwell-Ranjbar	

ABSENTEES

Malinda Boehler	Keith Jabaay	Rachel Parrett
Chris Ellenberger	Shannon Loehrlein	Melanie Smith-Sanders
Julie Foltz	Greg Majewski	

GUESTS

Katrina Miller	Teena Turner
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ISDH STAFF

Brandi Appleget	Shawn Carney	Satin Hill
Sara Bradley		

The meeting began at 12:32 PM. Meeting was held at the Indiana State Department of Health in Rice Auditorium. Introductions were made and the council participated in a team building activity. Quorum was established.

Minutes

- The council reviewed the April meeting minutes. Sara Siefert motioned, Jose Arguellez seconded, and the motion passed for the April minutes to be approved as written.

Membership Changes

- Brandi announced two resignations from the council – Rachel Parrett has resigned as she is leaving Aspire Indiana at the beginning of July. Theresa White has also resigned as she is leaving for Atlanta soon.
- Brandi introduced several new members to the council:
 - Melody Waggoner – Care Coordination Region 5
 - Jill Biss – Community representative (Walgreens Pharmacy)
 - Cindy Lambert – Geographic Area Region 7
 - Sylvia Wiley – Nurse Practitioner
- Brandi recounted the council's current vacant seats: Care Coordination Regions 1 and 8; Geographic Area Regions 1 and 6; Affected Communities IDU; Consumer Representative in all Regions except Regions 1, 2, 4, 7, and 11; Federal Grantees for Part C and two others; Service Provider for Mental Health and Substance Abuse; and Community Based Organization from outside Indianapolis
- Brandi reminded everyone of the new recruitment recommendation form in members' folders. Members can easily turn in recommendations by completing this form and leaving in their folder after the meeting. Brandi will then contact all potential recruits with CHSPAC information.

Interesting Statistics

- Brandi presented today's interesting statistics:
 - In CY2010, the Medical Services Program documented that 83% of its pregnant enrollees were prescribed ARV therapy. Controlling for Medicaid coverage did not improve this result. The program's goal for this measure is 95%.

- Brandi inquired if providers were seeing pregnant women who had not been prescribed or who were not taking ARV medications. Tabitha reported that she currently sees two pregnant women and both are taking medications.
- Shawn inquired if anyone was aware of additional coverage that ISDH should control for when evaluating this measure. No suggestions were made.

Comprehensive Plan Presentation

- Brandi presented updates from the 2012-2014 Comprehensive Plan:
 - New sections, including EIIHA, Underserved and Special Populations, Healthcare Workforce Shortfalls, and the Affordable Care Act
 - New goals, including those related to *Partnership for Health*, Delta Dental coverage, and linkage to care
 - 2011 goal outcomes, including achievements and continued work
 - Of 109 total objectives, 96 (88%) were achieved, 9 (8%) were partially achieved, and 4 (4%) were not achieved.
- The council discussed several of the underserved and special populations, including African Americans (specifically, the population's mistrust of medical establishments), transgendered persons (specifically, the difficulty in engaging and retaining this community in care), and Burmese refugees (specifically, the stigma of being HIV positive within this population).

ISDH Updates

- Shawn reported that the comprehensive plan has been submitted for the three-year period of 2012 through 2014. Shawn reminded the council that the document is revised internally each year. Brandi agreed to email the plan to the council for people to read as desired.
- Shawn reported that all contracts have been submitted and that most contracts will begin in July. Sites will be receiving their award letters soon.
- Shawn reported that the Care Coordination program is conducting its annual audits and are about half way through this process. Shawn reminded the council that some audits are being conducted slightly differently this year as about half of the state is using the new *CaseManager* database.
- Satin reported that the Medical Ad Hoc committee has convened to discuss the addition of two TB tests to the formulary – T-Spot and Quantiferon. Currently, the formulary only includes one TB test, the PPD skin test. The addition of these tests would allow providers more options and would eliminate the need for clients to attend an immediate follow-up appointment to have the skin test evaluated. Satin reminded the council that anyone with medical knowledge can participate on the Medical Ad Hoc committee and Brandi reminded the council that individuals do not have to be a voting member of CHSPAC to participate on the Ad Hoc committees.

Committee Work – Planning Committee

- Brandi reported that she had revised the Table of Services Not Covered based on the committee's previous feedback and designed a brochure from the information. Brandi explained that Shawn would prefer not to distribute the brochures via the lobby or waiting room, but instead be distributed by Care Coordinators directly so they can use it as an educational tool. Shawn also suggested that the brochure include language regarding coverage of birth control and hormone replacement therapy. Brandi opened the floor for feedback on the brochure and suggestions for the brochure cover.
 - Eric made suggestions regarding the language of smoking cessation coverage, specifically to remove Chantix as an example and state that some smoking cessation services or medications are not covered.
 - The committee agreed to move the existing second page ("important information about ICHIA") to the front page and adjust the remaining sections accordingly.
 - Brandi agreed to make the suggested changes, send the document to the committee as a final proof, and distribute the document to Care Coordinators for immediate use.
- The committee then discussed the Practical Resource Guide. Brandi explained that the guide is divided up by region, and further divided up by service category within each region. For each provider, contact information and, in some cases, information regarding available services, payment options, and directions for accessing the service are listed. The committee will need to update the provider information listed, adding or omitting providers as necessary, and make decisions regarding the information to be listed for each provider. The committee will not need to update the mental health information listed as the Evaluation Committee will be doing this as their chosen project.
 - The committee agreed to split the guide into regional sections to be updated. The regional assignments for this update are as follows:
 - Region 1 – Frazier Marsh
 - Region 2 – Gene Sibray and Chris Ellenberger

- Region 3 – Cindy Lambert
 - Region 4 – Eric Farmer
 - Region 5 – Melody Waggoner
 - Region 6 – Malinda Boehler
 - Region 7 – Teresa White and Karolyn Love
 - Region 8 – Jamie Broderick
 - Region 9 – Jesus Vesga
 - Region 10 – Greg Majewski
 - Region 11 – Alex Durall
 - Region 12 – Shannon Loehrlein
- The committee also agreed to include the following information for each provider:
 - Address and phone number(s)
 - Website (if applicable)
 - Available services
 - Payment options
 - Directions for access
 - Referral instructions
 - Contact person (title only)
 - Miscellaneous instructions (access limitations, etc.)
- Brandi explained that this project should be completed by September in order for the committee to have time for its chosen transportation project. The committee agreed to submit revisions to Brandi by close of business on July 31. The committee will touch base regarding its progress at the July conference call and will review the revised information at the August meeting.
- The committee briefly discussed the transportation project. The committee agreed to use the information collected for the resource guide update as a starting point to assess and compare the availability of transportation resources throughout the state. The committee may also collect information regarding transportation resources in neighboring states. The committee will use this information to compile a report and/or presentation for the council.

Committee Work – Evaluation Committee

- The committee discussed its chosen mental health project. The committee began by reviewing and discussing a sample mental health section from the practical resource guide. The committee agreed on the following elements of the resource guide:
 - The guide as it currently exists is not very helpful to providers and is outdated in some cases. Most members agreed that the current guide is not being utilized in their areas.
 - The formatting was confusing.
 - It would be helpful to include websites if available
 - It may be helpful to include provider pictures – it might make clients feel more comfortable about visiting the provider
- The committee then discussed the logistics of the project. The committee agreed that each member would take his/her own region so they are familiar with the resources available. Each member should also review the current resource guide (Brandi will email the guide to all members). The committee also agreed to gather the following information from providers:
 - Name(s)
 - Location
 - Contact information
 - Referral process
 - Services offered
 - Insurance accepted
 - Specialties (specific populations or types of therapy)
- The committee discussed possible methods for identifying mental health providers.
 - Talk to primary care or infectious disease providers regarding any “go to” mental health referrals
 - Research providers in members’ own communities (do “leg work”)
 - Perform outreach to mental health providers regarding the Medical Services Program and encourage them to utilize it
- Finally, the committee discussed formatting changes for the guide.
 - The agency/provider name should be bolded and in larger font
 - Website information should be included (if applicable)
 - Timeline information should be included (e.g., when the client might be able to receive services after the initial contact)
 - Very specific information about how to access services should be included (e.g., contact person, referral requirements)

- Possibly utilize a grid or table format to allow clients to make comparisons between agencies
- Include the service areas for agencies
- Include areas of expertise and/or special populations served
- Availability of walk-in hours

Committee Updates

- The committee co-chairs provided updates for their respective committees.

Planning Committee – Eric Farmer

- The Planning Committee is completing its revision of the Table of Services Not Covered brochure.
- The committee will be beginning its update of the Practical Resource Guide. Members of the committee may be reaching out to other members of the council for assistance with these updates.

Evaluation Committee – Jessica Adams

- The Evaluation Committee discussed its mental health project. The committee discussed possible formatting changes and how the updates could be made. The committee discussed strategies for identifying additional providers, including reaching out to primary care and infectious disease regarding their “go to” mental health referrals. Brandi agreed to send the resource guide to all members and include a list of providers and their respective region.

Consumer Committee

- No updates at this time.

Public Comments and Announcements

- Walgreens is collaborating with the Damien Center to offer a free testing event for National Get Tested Day June 27-29 from 3:00 to 7:00 PM.

The meeting was adjourned at 2:35 pm.