



Indiana State Department of Health
Genomics and Newborn Screening Program

Instructions for Registration to the IBDPR Physician Reporting Portal

Note: These instructions are only valid for the **IBDPR Physician Reporting Portal** through the state health gateway. If you need access to INSTEP for newborn screening results, monthly summary reports etc. please email ISDHNBS@isdh.in.gov.

The IBDPR Physician Reporting Portal allows physicians, nurses, and other healthcare providers to directly report any reportable conditions from the IBDPR Reportable Conditions List to ISDH.

For New Users- Register for an account

1. Access the state health gateway by typing the following URL into your web browser:
<https://gateway.isdh.in.gov/Gateway/RegisterUser.aspx>
2. Enter all required information in the fields
3. Enter the Physician Reporting security code which is, **PHYR22DFX2**
4. Choose your organization type and name
5. If you would like to receive an email confirming your registration with the state health gateway Physician Reporting Portal please click "Send me a confirmation email."
6. When finished, click "Submit."

You are now registered as a user within the State Health Gateway, and can log into the Gateway at any time by going to <https://gateway.isdh.in.gov> and logging in with your user name and password.

When you log into the Gateway after registering, you will see a "Physician Reporting" link at the top of your screen.

This link will be inactive until the Indiana State Department of Health verifies both the user and organization who registered for the account.

If the verification process takes longer than 24 hours, please send IBDPR a message via IBDPR@isdh.in.gov.

If any changes need to be made to your account (e.g., updating demographic information or your affiliated organization), edits can be made within the Gateway under the "My Profile"