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**HIV PREVENTION COMMUNITY PLANNING GROUP**  
**Meeting Minutes**  
**September 16, 2015**  
**Shakespeare Room**  
**Clarion Hotel**  
**Clarksville, IN 47129**

**Members Present**

<b>Member's Name</b>	<b>At Meeting</b>	<b>Not at Meeting</b>
Rochelle Feldheiser-Keyes,	X	
Latorya Greene, Community Co-Chair	X	
Phaedra Greer		X
Valjin Harvell	X	
Meredith Short	X	
Christopher Simons	X	
Aquanette Hudson	X	
Ryan Nix		X
Tim Chadwick	X	

<b>ISDH TA Name</b>	<b>At Meeting</b>	<b>Not at Meeting</b>
Darin Foltz, CPG Liaison	X	
Rupert Arceo		X
Vivian Arnold		X
Brittany Gross		X
Dan Hillman		X
John Hon		X
Aryiane Bailey	X	
Brenda Mason	X	
Breann Harris		X
Ashley Sherrow	X	

**Meeting Called to Order** - 9:39 a.m.

**Mission Statement** – Tim Chadwick

**Ground Rules** – Meredith Short

**Agenda** – The agenda was approved as written.

**Approval of Minutes** –The July minutes were approved by consensus.

**Group Assessment Form**

- The July group assessment results were inadvertently omitted from the meeting materials. Latorya discussed that perhaps it would be beneficial if the group were made aware when the CDC site visit was taking place.

**Attendance** – There were no corrections. Latorya reminded group to always check for accuracy.

**Expenses** – The expense report was reviewed. Latorya reminded members that after all of the retreat expenses are paid, there should be some funds available to support “Community Conversation” meetings and World AIDS Day events.

**Executive Committee Report**

- Latorya updated the group regarding the “Community Conversation” meeting held in her region. She reported good attendance. She encouraged other members to organize in their regions.
- Latorya inquired about the “Vision” of ISDH Prevention programming.

**Division Report** – Darin Foltz, ISDH

- Reminded group of DIS recognition day October 2. Reach out to your local DIS and show your appreciation for their hard work.
- Prevention team is fully staffed with the exception of the Prevention Program Manager.
- HIV Services are fully staffed.
- The prevention RFP was canceled for this year due to the HIV outbreak. All current grantees were allowed to submit updated budgets and remain funded at current amounts for 2016.
- Ashley Sherrow reported doing several trainings with more scheduled through year’s end.
- Ashley reported that there will be no recertifications done this year. She is currently revamping the process for 2016. Recertification will still be a requirement.
- Latorya discussed that the group could benefit from clarity regarding Category B funding. Darin indicated he would get some info from Andrea Perez or invite her to the next meeting so that she can explain it in more detail.

**National HIV/AIDS Strategy** –

- Latorya discussed the INHAS updates for 2020 and asked members to review at their leisure.

### **Old/New Business-**

- Latorya distributed the completed Jurisdictional Plan, discussed the updates, and Letter of Concurrence that was submitted to CDC.
- Discussion about the having an additional meeting to discuss 2016 Timeline possible changes to the orientation format for new members.
- It was agreed that we would have a meeting by phone on October 23 at 9:30 a.m- 12:00 p.m.
- Brandon Halleck was assigned to the Membership Committee.
- Ashley Sherrow was assigned to the Engagement Committee.
- Ayriane Bailey was assigned to the Evaluation Committee.

### **Other Committee Reports:**

**Evaluations-** No report was given.

**Membership -** Rochelle reported two applications received. Recruitment strategies were discussed. Rochelle will put together a letter to be sent to community partners. Application deadline will be October 16.

### **Announcements-**

Val loved the retreat and had a great time. Really is starting to feel connected to other members.

Tim- AIDS Walk coming this Saturday in Evansville. Great prizes await. Trip to Costa Rica being raffled. He gave a lot of educational presentations last month. ARG harm reduction team did a training recently at Southwestern Healthcare that was well received. He also bought a house!

Chris- HIV Hepatitis awareness meeting set for Nov. 13. He is finalizing details and hoping for a good turnout. He is searching for a lunch sponsor. Wayne County HD is searching for a P.T. tester. He is doing college testing soon. Has many signed up already. Stated he has a waiting list. Will be on vacation the first two weeks in October.

Latorya- Planning annual Women and AIDS conference for December 3<sup>rd</sup>, 9a-3p at Logan Center in South Bend. This will be called "Stop the Madness, Reducing Risk, Increasing Prevention".

Rochelle- Allen County is working to finalize their Syringe Access Program proposal. She was happy with the recent supply shipment from ISDH. They passed out condoms and lube during Fort Wayne Pride.

Meredith- She reported giving out a lot of lube and condoms at their Bloomington PRIDE Event. School is back in session. They will be increasing testing there. Monroe County approved SAP plan. Plan was submitted to the state for approval. Indiana Recovery Alliance will be lead agency to operate the program. The "Harm Reduction Summit" will be rescheduled. She will forward information once she knows. They have been trying to schedule a "Community Conversation" event.

Aquanette- Just celebrated her birthday..... Happy Birthday!

Brenda- Reported that most number of hospitals ever receiving national recognition awards for number of HBV/HAV vaccinations. She recently traveled to CDC and the Hepatitis B program was recognized for their outstanding work with positive women.

**Public comments-** There were no comments.

**Meeting Adjournment-** 2:30 p.m.

**Important Dates**

**Teleconference- October 23<sup>rd</sup> 9:30 a.m. – 12:00 p.m.**

**Next CPG Meeting, November 17th ISDH**