

Indiana Department of Health and ZOTEC - Quick Reference Guide

Gaining User Access to Zotec (for Facilities)

What is ZOTEC?

The Indiana Department of Health (IDOH) has partnered with Zotec during Phase 1A of COVID-19 vaccination efforts. Zotec has the available features needed to collect important data on patient demographics. You will document vaccine administration for your facility's patients using Zotec.



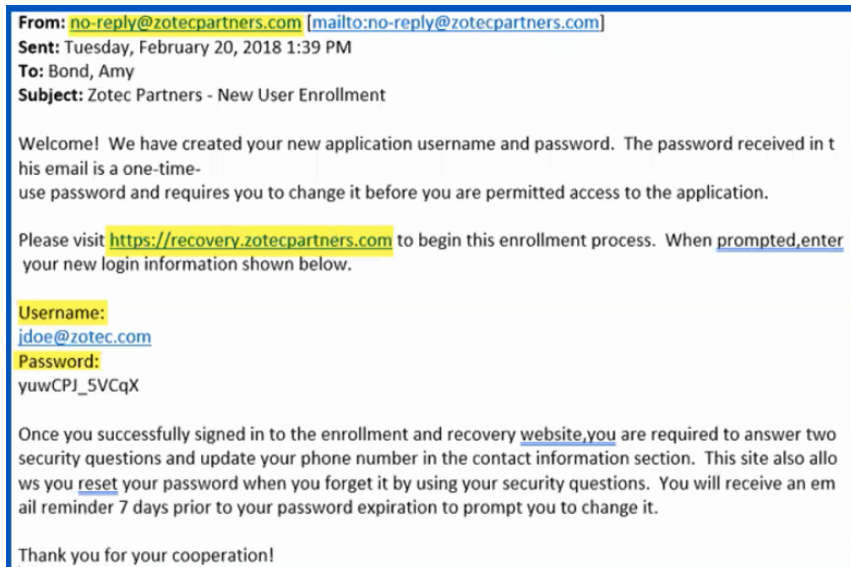
Questions? Please Contact our IDOH Help Desk Portal (<https://eportal.isdh.in.gov/C19VaxHelpDeskCustomer>)



Tip: Do not use Internet Explorer. Please use Chrome or Firefox.

User Access for Facilities

1. You will receive an email from [No-reply@zotecpartners.com](mailto:no-reply@zotecpartners.com) with the subject line New User Enrollment.



2. Use the credentials received via email. You will be able to change the temporary password after logging in.
3. Please begin the enrollment process at <https://recovery.zotecpartners.com>



Welcome to our Self-Service User Account Management System

First Time Users - Please sign in using the credentials received via email. You will then be able to change your temporary password and complete the enrollment.

[Enrollment Documentation](#)

Returning Users - If your current password will expire soon or has already, sign in using your credentials and update as required.

[Password Reset Documentation](#)

* Enrolled User Self-Service *



Reset Password

Reset your forgotten password



Unlock Account

Unlock your locked out account

- For First Time and Existing Users -

Sign in

User Name:

Password:

Login

