

# SCMP PROJECT PROFILE CHECKLIST

The acceptable font size for the narrative is 11 or 12 pitch with all margins at 1 inch. The following information must be included in each project profile.

The application checklist below provides the required documents for an application package. AMS expects that applicants will read the entire RFA prior to the submission of their application to ensure that they understand the program's requirements.

SCMP requires that all Multi-State Application Packages from potential multi-state partners submitted to their chosen Participating States include the following:

- Project Narrative and Budget which consists of:
  - Cover Page
  - Table of Contents
  - Abstract
  - Narrative (not to exceed 15 pages)
  - References
  - Budget Spread sheet and Budget Narrative
- Personnel Qualifications
- A Letter of Commitment from Each Multi-State Partner
- Three (3) Letters of Support from Stakeholders or Beneficiaries
- Areas Affected by Project

The above mentioned items must be combined into ONE file in the order that they appear above.