INDIANA SCHOOL FOR THE BLIND AND VISUALLY IMPAIRED

Licensures/Certifications

Policy O-71

This policy is designed to ensure that faculty and staff at the Indiana School for the Blind and Visually Impaired obtain, maintain and be current with the necessary and/or required licensures and certifications as required by the State of Indiana or the Indiana School for the Blind and Visually Impaired. Failure to do so potentially jeopardizes the safety of students and others, impedes the educational impact of students, and fails to meet legal and statutory requirements, compliance, and accreditation.

This policy requires the ISBVI Superintendent and his/her designees to:

1. Annually certify that all faculty/staff are licensed and current with necessary licensures/certifications, including but not limited to:
   - faculty (in assigned and required subject areas and/or the area of Blind and Low Vision),
   - steam plant operators,
   - maintenance supervisors and staff,
   - dietary supervisors and staff,
   - transporters of students and others in state and/or personal vehicles.
2. Develop ISBVI Administrative Directives and Procedures ensuring proper and current licensures/certifications.
3. Provide ISBVI employees, contractors, and volunteers with written notice and document their receipt of this policy and any accompanying procedures.
4. Provide periodic on-going training and checks to ensure that everyone knows his or her responsibility in being current with necessary and required licensures/certifications.

ISBVI Policy O-71

Approved: 1/24/22

Reviewed and Approved: 10/27/25

ISBVI Superintendent: _____ _____
Date

ISBVI Board Chair: _____ _____
Date