



# IPSC RADIO INFORMATION UPDATE FORM

**If you are a vendor, please communicate the following to the customer.**

- Please allow five to seven business days to process your ID request.
- If you are requesting more than updates, please allow extra time to process your request.
- IPSC ID request(s) are processed on first in - first out basis.
- IPSC will investigate ID's for this agency that have "NOT BEEN USED" during the last 24 months.

**Submit by Email**

**Print**

You may submit this form via email (**you must save the form to your computer before emailing**), regular mail or fax. Please be sure to attach/include needed documentation with this form.

IPSC Connection Center  
100 N.Senate Ave, N825, Indianapolis IN 46204  
Fax: 317.234.6514  
icc@ipsc.in.gov

**1. Name of the County where IPSC IDs are assigned**

**2. Name of the Agency where IPSC IDs are assigned**

NOTE: If more than one agency is requesting IDs, please list each agency. Also note that the purchasing agency may or may not be the assigned agency.

**3. P25 Trunking Proof.** IPSC will issue/reassign ID(s) only if Proof of P25 Trunking Readiness is provided for **each IPSC ID request**. For Motorola, BK Technologies, Harris, and Tait radios, provide one of the following for **each IPSC ID request**: a) Radio Shipper document OR b) Code plug. For EF Johnson radios, provide the Serial Number for **each IPSC ID request**

**Is P25 Trunking Readiness Proof (for each ID) included in this IPSC ID request?**

YES

NO

**4. Total number of of radio record updates needed**

**NOTE: Radios that are sold, traded, or scrapped MUST BE de-programmed prior to removal of the radio from the inventory.**

**5. Radio Information**

	IPSC Radio ID		Old Radio Information			New (or Replacement) Radio Information			
	IPSC Radio ID	P25 ID if assigned	Old Radio Model Type	Old Radio Model Number	Old Radio Serial Number	New Radio Model Type	New Radio Model Number	New Radio Serial Number	P25 Ready?
	Example: 7XXXXX	Example: XXXXXXX	Example: XTL 5000	Example: H18UCF9PW6AN	Eample: 123XYZ6789	Example APX6000	Example: H98UCF9PW6AN	Example : 345GTR8765	Yes Or No
1									
2									
3									
4									
5									
6									
7									
To list more serial numbers please use following sheet									

Notes / Special Instructions

	IPSC Radio ID		Old Radio Information			New (or Replacement) Radio Information			
	IPSC Radio ID	P25 ID if assigned	Old Radio Model Type	Old Radio Model Number	Old Radio Serial Number	New Radio Model Type	New Radio Model Number	New Radio Serial Number	P25 Ready?
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									

Notes / Special Instructions