Addendum A - Sample Capability Data Sheet

Lane	Question(s)		Region A									
			County 1	County 2	County 3	County 4	County 5	County 6	County 7	County 8	County 9	County 10
Goverance	(Select box that best describes each county)	Countywide decision-making groups are informal and do not yet have a strategic plan in place to guide collective communications interoperability goals and funding										
		Some *formal* agreements exist and *informal* agreements are in practice among members of a countywide decision-making group; countywide strategic and budget planning processes are beginning to be put in place.										
		Formal agreements outline the roles and responsibilities of a countywide decision-making group, which has an agreed upon strategic plan that addresses sustainable funding for collective, regional interoperable communications needs.										
		Countywide decision-making bodies proactively look to expand membership to ensure representation from broad public support disciplines and other levels of government, while updating their agreements and strategic plan on a regular basis.										
Standard Operating Procedures (SOPs)	(Select box that best describes each county)	Countywide interoperable communications SOPs are not developed or have not been formalized and disseminated.										
		Some interoperable communications SOPs exist within the county and steps have been taken to institute these interoperability procedures among some agencies.										
		Interoperable communications SOPs are formalized and in use by all agencies within the county. Despite minor issues, SOPs are successfully used during responses and/or exercise(s).										
		Interoperable communications SOPs within the county are formalized and regularly reviewed. Additionally, National Incident Management System (NIMS) procedures are well established among all agencies and disciplines All needed procedures are effectively utilized during responses and/or exercise(s).										
Technology	(Select box that best describes each county)	Interoperability within the county is primarily achieved through the use of gateways (mobile/fixed gateway, console patch) or use of a radio cache.										
		Interoperability within the county is primarily achieved through the use of shared channels or talkgroups.										
		Interoperability within the county is primarily achieved through the use of a proprietary shared system.										
		Interoperability within the county is primarily achieved through the use of a standards-based shared system (e.g., Project 25).										
		What frequency band(s) do public safety agencies within the county currently utilize? (e.g., VHF-Low Band, VHF-High Band, UHF 450-470, UHF "T-Band" 470-512, UHF 700, UHF 800, UHF 700/800)										
Training & Exercise	(Select box that best describes each county)	Countywide public safety agencies participate in communications interoperability workshops but no formal training or exercises are focused on emergency communications.										
		Some public safety agencies within the county hold communications interoperability training on equipment and conduct exercises, although not on a regular cycle.										
		Public safety agencies within the county participate in equipment and SOP training for communications interoperability and hold exercises on a regular schedule										
		Countywide public safety agencies regularly conduct training and exercises with communications interoperability curriculum addressing equipment and SOPs that is modified as needed to address the changing operational environment.										
Usage	(Select box that best describes each county)	First responders across the county seldom use solutions unless advanced planning is possible (e.g , special event)										
		First responders across the county use interoperability solutions regularly for emergency events and in a limited fashion for day-to-day communications.										
		First responders across the county use interoperability solutions regularly and easily for all day-to-day, task force, and mutual aid events										
		Regular use of solutions for all day-to-day and out-of-the-ordinary events across the county on demand, in real time, when needed, as authorized.										
		What percentage of the time does the county use the following communications technologies during emergency response?										
		Cell service										
		Sat phone										
		Mobile data										
		Other:_____										
Response-Level Emergency Communications Demonstration		What method was used to demonstrate response-level emergency communications within the county? (e g , planned event, exercise, or after-incident report)										
		What score was achieved using the Response-Level Emergency Communications Evaluation Form?										
	Yes/No	Did the county demonstrate response-level emergency communications? For a successful demonstration, the county must: o Respond "yes" to all three primary evaluation criteria. o Achieve greater than 60 points on the supporting evaluation criteria.										

DRAFT: Subject to Paperwork Reduction Act (PRA) Approval