



Integrated Public Safety Commission  
Indiana Government Center North  
100 North Senate Avenue, Room N825  
Indianapolis, Indiana 46204 2203

## **Meeting Minutes Integrated Public Safety Commission (IPSC)**

**Tuesday, June 20, 2017**

### **1) Welcome**

- a) Chairman Douglas G. Carter, Indiana State Police Superintendent, called the Integrated Public Safety Commission meeting to order at 1:30 p.m., Tuesday, June 20, 2017. Commissioners present were: Michael Halter, proxy for Anthony Russo, Assistant Special Agent in Charge (ASAC) for the FBI; Tim Smith, Chief, Vincennes Twp. Fire Dept.; Senator Michael R. Crider; State Representative Randy Frye; Christopher Nodine, Asst. Fire Chief-Paramedic, Pendleton Fire and Ambulance; Brian Jones, LeMay Enterprises; Jason Carroll, Director of Public Safety - Ivy Tech Community College; and Michael Grzegorek, St. Joseph County Sheriff. Chairman Carter welcomed all in attendance, and with a quorum attained, immediately turned to the agenda items.

### **2) Adopt Minutes from Tuesday, December 20, 2016 and March 21, 2017**

- a) Chairman Carter called for a motion to adopt the minutes of the December 20, 2016 meeting; so moved by Commissioner Jones, seconded by Commissioner Grzegorek; unanimous adoption.
- b) Chairman Carter called for a motion to adopt the minutes of the March 21, 2017 meeting; so moved by Commissioner Nodine, seconded by Commissioner Crider; unanimous adoption.

### **3) Memorandums of Understanding (MOU) – Indiana Gaming Commission and ITR Concession Company, LLC**

- a) Chairman Carter called for a motion to adopt the IN Gaming Commission MOU; so moved by Commissioner Smith, seconded by Commissioner Crider; unanimous adoption.
- b) Chairman Carter called for a motion to adopt the IN Toll Road Concession Company, LLC MOU; so moved by Commissioner Nodine, seconded by Commissioner Grzegorek; unanimous adoption.

### **4) Statewide Interoperable Communications Executive Committee (SIEC)**

- a) Sally Fay, SWIC (Statewide Interoperability Coordinator) presented an SIEC report.
  - i. SIEC – Ms. Fay is the new SWIC, replacing Steve Skinner who retired earlier this year. Her role facilitates the Statewide Interoperability

Executive Committee comprised of members from each of the 10 Homeland Security districts as well as representatives from various state agencies. The SIEC meets quarterly on the same day as the IPSC Commission meetings, as well as monthly teleconferences. This morning's meeting concentrated on the FirstNet project, as well as the communications working group - an All Hazards Incident Mgmt. Team to redefine processes and procedures.

- ii. Commissioner Smith asked if District 10 has been assigned a representative yet in which they have not at this time.

## **5) Executive Director's Report**

- a) Dave Vice, IPSC Exec. Director, provided the Commission with an Executive Director's report.
- b) Mr. Vice reported that the Indiana EMS Commission endorsed the use of the regional mutual aid 4 talkgroup(s) that was used in the P25 upgrade as a best practice for communications between air medical resources and ground EMS.
- c) P25 Upgrade & Migration:
  - i. P25 Upgrade & Migration –
    - 1. Phase 1 was completed June 29, 2016 which included 26 tower sites.
    - 2. Phase 2 was completed Aug. 30 & 31, 2016 which included 36 tower sites.
    - 3. Phase 3 was completed on Dec. 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> which included 41 tower sites with three simulcast cells – Boone, Hendricks and Shelby counties.
    - 4. Phase 4 completion is scheduled for March 22<sup>nd</sup> and 23rd with 29 tower sites and two simulcast cells in Lake and St. Joseph counties.
    - 5. Phase 5 was completed on April 27<sup>th</sup> which included 21 sites
    - 6. Mr. Vice commended IPSC staff for their hard work, excellent performance and success during these migrations.
    - 7. 153 total sites were migrated with approximately 64,000 radios reprogrammed.
    - 8. Chairman Carter also complimented Mr. Vice and his staff, praising the smooth transition and completion of this monumental project.
    - 9. Commissioner Frye also praised IPSC for the success of this project.
  - ii. Active Radio Projects –
    - 1. St. Joseph County – Mishawaka/Notre Dame joined the system – adding 7 total sites. Commissioner Grzegorek thanked IPSC staff members Jon Allen and Kelly Dignin, as well as other staff for their assistance with this project.
    - 2. Steuben County – adding 5 sites. Chairman Carter asked what the value is with adding these sites, in which Mr.

Vice explained that radio coverage is enhanced, especially “in-building coverage” in particular areas not receiving coverage from the existing site. Commissioner Smith asked if these are full sites – Mr. Vice explained these are simulcast sites.

3. Porter County – adding 3 sites
4. LaPorte County – adding 3 sites
5. Decatur County – adding 1 site
6. Mr. Vice discussed that counties have decided to use the state radio system due to the unavailability of grant dollars

iii. FirstNet LTE Broadband Project –

1. On June 7<sup>th</sup> & 8<sup>th</sup> FirstNet team members Mr. Vice; DeWand Neely, Chief Information Officer for the State of Indiana; David Schwartz, Deputy Director of Indy Public Safety Communications; and Alicia Antonetti-Tricker, Crowe-Horwath attended the Summer 2017 State Plans SPOC Meeting in Dallas. This was the first meeting since AT&T was chosen as the primary vendor for this project.
2. Projected FirstNet timeline –
  - a. the FirstNet State Plan was released yesterday to all states website to review is [www.firstnet.com](http://www.firstnet.com)
  - b. State review of the plan – up to 45 days
  - c. FirstNet reviews any comments on the state plan by no later than Aug-Sept
  - d. Final State Plan delivered to Governor by end of 2017 to early 2018
  - e. 90-day opt-in/opt-out decision by the Governor
  - f. The IPSC Commissioners will receive a copy of the plan to review. IPSC plans to put out an RFP to see if any outside vendors interested in working with the State to develop our own LTE Broadband
3. State Plan Review Approach –
  - a. 5 workgroup meetings
  - b. 10 District meetings
  - c. Statewide survey
  - d. Broadband Executive Committee (key-players)
  - e. Indiana State Plan feedback submission
4. Mr. Vice provided Commissioners with a 6-week calendar of state plan review activities.
5. Mr. Vice presented an overview of the Statewide Conference that was held in May. 274 participants attended the conference.
6. FirstNet Outreach & Education – monthly newsletters are going out, as well as Facebook and Twitter accounts available now.
7. Chairman Carter asked what the total implementation timeline will be for this project. Mr. Vice explained that there is a five

year plan, but as the chosen vendor AT&T is utilizing their existing commercial network to initiate the process, so there will be immediate ability to use the system. Total timeline for the project is 25 years.

8. Mr. Vice introduced audience members Matt Dagostino with AT&T, and John Hunt with FirstNet.
9. Mr. Vice has done presentations in the last three months at the APCO/NENA Conference, IN Fire Alliance Board of Directors, IN Exchange Carriers Assn., State 911 Board, IN Sheriff's Assn. and the IN Volunteer Fire Assn.

iv. Other

1. Two bills have passed the Legislature and have been signed by Governor Holcomb:
  - a. House Bill 1491 – BMV cleanup bill which includes the removal of the sunset date of 7-1-19 reestablishing the IPSC portion of the BMV fees established under IC 9-29. This is the sole source of revenue to the IPSC Fund established under IC 5-26-4. Revenue from BMV July 2015 to June 2016 was \$14,172,246.76 which was \$3.5 million above the previous year.
  - b. Senate Bill 384 – agency bill that repeals IC 5-26-6 to remove reference to the “State Agency Public Safety Committee.”
2. Mr. Vice discussed IPSC’s current organizational chart. Sally Fay has taken over the position of the Statewide Interoperability Coordinator (SWIC). IPSC has been able to hire a new outreach coordinator, as well as a new data technician under the Data Operations Director (CAD/RMS). IPSC has had problems, though, recruiting telecom technicians for the radio and microwave side, so an agency review with State Personnel will look at the level of these tech positions.

## **6) Logistics Report**

- a) Doug Cochrane, IPSC Logistics Director, commended IPSC staff for the successful completion of Phase 5 of the P25 migration.
  - i. There are a wireline console projects going on in six counties: Pulaski, Cass, Fulton, Miami, Adams, Jay and Wells County Sheriff/Bluffton P.D.
  - ii. Three counties have wireline and simulcast upgrades going on: Steuben, LaPorte and Porter.
  - iii. Four additional DOC site projects include: IN Women’s Prison (upgrading existing site on the old system to P25); IN State Prison, Rockville Correctional Facility, and Branchville Correctional Facility. These last 3 facilities replaced standalone IDOC systems with IPSC Connected P25 radio and console sites. The consoles and connectivity

will be paid by DOC, and the radio site maintenance will be covered by IPSC.

- iv. With the conclusion of the migration, I.D. requests have subsided. 64,000 radios were migrated with over 70,000 P25 I.D.s issued.
- v. Mr. Cochrane discussed the microwave system project, working with Nokia-Alcatel on a maintenance contract.

b) Graphen Latif, Sr. Communications Analyst with NOC Center, presented the Commission with the IPSC P25 System Progress Report:

- i. Total number of P25 I.D.s issued to Zone 1 = 46,079
- ii. Total number of P25 I.D.s issued to Zone 2 = 12,695
- iii. Total number of P25 I.D.s issued to counties alone is 58,774
- iv. Total number of P25 I.D.s issued to state & federal agencies is 12,695
- v. Grand Total – P25 I.D.s assigned and issued YTD = 70,868
- vi. Projected total P25 I.D.s for 2017 is 12,000

## **7) Operations Report**

- a) John Asher, IPSC Field Operations Director, presented the operations update. IPSC radio technicians continue to work on radio programming, issuing radios to other state agencies, and making repairs.
- b) IPSC team has been busy working at radio tower sites making sure everything is working, as well as assisting with the microwave project replacing battery chargers.
- c) Tower site repairs continue with some HVAC high temp alarms, and generator issues at a few of the radio tower sites.
- d) Upcoming MIRS (mobile communications trailer) events include the Blueberry Festival in Plymouth and various county fairs. The MIRS was also deployed to Notre Dame during the Vice President's visit.
- e) IPSC currently has seven MOUs with other state agencies: ISP, INDOT, IDHS, Gaming Commission, State Fair Commission, IDEM, IDOA, and working on one with the IN School for the Deaf.

## **8) Planning & Training**

- a) Ms. Fay presented the update for Planning & Training
- b) Training Update (2nd quarter) -
  - i. Outreach coordinators Tyler Clements and Mike Watkins have developed a communications plan template that has been well received at the District meetings.
  - ii. Ms. Fay's team has also been focusing on customer service. Mr. Watkins provided a customer service training to IPSC staff in June.
  - iii. Mr. Watkins discussed a draft online training program for the 800 MHz system that has been created with the assistance of the IN Dept. of Homeland Security (IDHS) and ready for review.
  - iv. Pursuit training with dispatchers continues throughout the state. Four classes were held this quarter with 54 students. Seven radio training classes were also held with 62 students.

- v. Mr. Watkins has also started working on a Continuity of Operations Planning with IDHS and IPSC staff.
- vi. Partnering with IDHS, IN Dept. of Education, APCO and NENA on a school safety program focusing on interoperability.
- vii. Assisted with FirstNet seminars throughout the state
- viii. Will also be hosting a COMMEX (communications exercise) train the trainer class in early August in conjunction with Office of Emergency Communications.
- ix. Working on finalizing class date for Communications Unit Leader (COML) class
- x. Quarterly customer service trainings will continue for IPSC staff as well.
- xi. 2<sup>nd</sup> quarter statistics include 11 total classes with a total of 116 students. YTD totals include 17 total classes with a grand total of 281 students.

c) Outreach program statistics (2nd quarter) - Mr. Clements presented an overview of the outreach program:

- i. The outreach team has attended 11 District Planning Council meetings with a total of 254 attendees.
- ii. Supporting local county/individual agencies daily with 203 individuals reached
- iii. Attended the District 5 Training Exercise Planning Workshop
- iv. Attended district and regional Task Force and PSAP meetings
- v. Attended the IN Communication Unit Training Exercise Workshop
- vi. Assisted with the Regional FirstNet Homeland Security Exercise & Evaluation Program (HSEEP) meetings
- vii. Worked with Ohio on the Cross Border and Patching project. Have held five meetings with 62 attendees. Mr. Vice added that the bordering states of Ohio, Michigan and Illinois all have P25 systems and IPSC periodically receives I.D. requests from these surrounding states. This has been an issue due to the potential of running out of I.D.s.
- viii. Supporting local Emergency Management during several events:
  1. Montgomery County E.M.A. – professional canoe race
  2. Holiday World security – Spencer County/Owensboro, KY Interoperability for technical rescue
  3. Jasper County E.M.A. – Local Emergency Planning Commission (LEPC) Table Top Exercise (TTE)
  4. Fire Dept. Instructors Conference (FDIC)
  5. IN Volunteer Firefighters Assoc. (IVFA) Annual Conference
- iv. A total of 8,703 miles have been traveled by the Training/Outreach team for the 2<sup>nd</sup> quarter
- v. Response & Recovery Report (2<sup>nd</sup> quarter) -
  1. assisted the State Emergency Operations Center (EOC) activation exercise/drill
  2. attended a FEMA Emergency Support Function (ESF) Workshop

and contributed to the communications portion of the Earthquake Annex to the State Comprehensive Emergency Communications Plan (CEMP)

3. Supported the IN Incident Management Assistance Team (IMAT) with a Communication Unit Leader (COML) and quarterly deployment/exercise trainings
4. Also members of the State Qualification Review Committee for the task books

## **9) CAD/RMS System Implementation Report**

- a) Jon Allen, Data Technician, and Megan Compton, GIS Administrator with the MADDEN Center presented a CAD/RMS system overview on behalf of Kelly Dignin, CAD Administrator for IPSC. Mr. Allen began with a CAD-Mobile update -
  - i. The initial planning stage has started for the CAD 10.5 upgrade for Locals 1 & 2, DNR and ISP.
  - ii. Washington County is now live on the system
  - iii. Continue to work with St. Joseph and Spencer counties coming onto the system, as well as continuous site visits.
  - iv. Upgrading agencies to Mobile 10.9 with the same pocket cop server
  - v. ISP now has approximately 350 units deployed; the IN Gaming Commission has 4 units deployed on their own tenant.
  - vi. Pulaski County completed their 10.9 upgrade
  - vii. DHS and Pulaski County also upgraded their pocket cop on the new server.
- b) Ms. Compton presented an RMS update -
  - i. Under the leadership of Mr. Vice and with the support of Superintendent Carter several state agency heads have collaborated on public safety map layers. State agencies involved include IPSC, ISP, DHS, INDOT, DNR, IOT and IDOA.
  - ii. Also working on troubleshooting Mobile 10.9 map navigation/routing
  - iii. Currently have new road centerline and mile marker data ready for deployment on the Mobile and CAD systems as soon as testing is complete.
  - iv. Had a successful IN Geographic Information Council (IGIC) Conference in Bloomington back in May.
  - v. Ms. Compton discussed how Microsoft patches monthly, and these patches are applied to our 27 servers which are housed in IOT. This created about 6-8 hours of havoc for the system. This issue has since been resolved.
- c) Chairman Carter inquired about rivers and shorelines access to the system. Ms. Compton explained that DNR provides "waters data" available for free thru the Indiana Map.
- d) The MADDEN Center can be contacted at 317-234-9686 or [maddencenter2@ipsc.in.gov](mailto:maddencenter2@ipsc.in.gov).

**10) Other Discussion**

- a) Chairman Carter sits on a national commission with law enforcement peers where he discusses the success of our state's radio system. Chairman Carter went on to say that our state does not have the public relations and communication problems other states experience, and he thanked all in attendance for their hard work and dedication.
- b) Chairman Frye also commented how impressed he is with IPSC staff.
- c) Chairman Crider mentioned a robust bill that has been passed that will affect public safety with several bridge repair and construction projects around the state.
- d) Mr. Vice added that he will be working closely with the Governor's office on the FirstNet project. There will be a possibility that a conference call with Commission members may be necessary if the Governor decides to opt in earlier than planned.
- e) 2017 Meeting dates remaining:

September 19

December 19

These meetings will be held at the Indiana Government Center Complex (Room TBD). Please contact Julie Sheppard for additional information – [jsheppard@ipsc.in.gov](mailto:jsheppard@ipsc.in.gov).

- f) Hearing no other business, Chairman Carter adjourned the meeting of IPSC at 2:40 p.m.