



Integrated Public Safety Commission  
Indiana Government Center North  
100 North Senate Avenue, Room N825  
Indianapolis, Indiana 46204 2203

**Meeting Minutes  
Integrated Public Safety Commission (IPSC)**

**Tuesday, March 21, 2017**

**1) Welcome**

- a) Chairman Douglas G. Carter, Indiana State Police Superintendent, called the Integrated Public Safety Commission meeting to order at 1:45 p.m., Tuesday, March 21, 2017. Commissioners present were: Michael Halter, proxy for Anthony Russo, Assistant Special Agent in Charge (ASAC) for the FBI; Tim Smith, Chief, Vincennes Twp. Fire Dept.; and Michael Grzegorek, St. Joseph County Sheriff. Chairman Carter welcomed all in attendance, and immediately turned to the agenda items.

**2) Adopt Minutes from Tuesday, December 20, 2016**

- a) Without a quorum attained, Chairman Carter deferred the adoption of the December 20, 2016 minutes to the next meeting in June.

**3) Memorandum of Understanding (MOU) – Indiana Gaming Commission**

- a) Without a quorum attained, Chairman Carter deferred the adoption of the IN Gaming Commission MOU to the next meeting in June.
- b) The MOU is for the IN Gaming Commission allowing them to upgrade 18 old portable radios to P25.

**4) Statewide Interoperable Communications Executive Committee (SIEC)**

- a) Dave Vice, IPSC Executive Director, presented an SIEC report.
  - i. SIEC – the SIEC holds their quarterly face-to-face meeting on the same day as the IPSC Commission, however their meeting was cancelled due to the FirstNet Seminar in District 10.
  - ii. Mr. Vice introduced Jim Jarvis, U.S. Office of Emergency Communications (OEC) who introduced an upcoming project - SAFECOM Nationwide Survey which is a data collection effort to update communications capabilities based on the National Emergency Communications Plan and critical success areas of governance, SOP's, technology, training and exercises, usage and a new area of cybersecurity.
  - iii. Mr. Jarvis discussed the history of the SAFECOM program – in 2006 public safety agencies were asked to identify baseline level of capabilities for interoperability. In 2008 and 2010 there was a requirement by Congress to update this baseline which was done

- thru the Nationwide Emergency Communications Plan (NECP). This plan included two goals: Goal 1 was a major area event evaluation which was the Indy 500 here in Indy; Goal 2 was a county level evaluation of interoperability. A national report was then created from these evaluations. Now in 2017, the baseline is ready to be updated again thru the SAFECOM program in which 56 public safety agencies will answer the 36 question SAFECOM survey.
- iv. New SCIP process – SCIP is a Statewide Communications Interoperability Plan put together by the SIEC group. Three types of workshops will now be offered – governance achievement; technology; and funding/sustainment.

## **5) Executive Director's Report**

- a) Dave Vice, IPSC Exec. Director, provided the Commission with an Executive Director's report:
- i. P25 Upgrade & Migration –
    - 1. Phase 1 was completed June 29, 2016 which included 26 tower sites.
    - 2. Phase 2 was completed Aug. 30 & 31, 2016 which included 36 tower sites.
    - 3. Phase 3 was completed on Dec. 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> which included 41 tower sites with three simulcast cells – Boone, Hendricks and Shelby counties.
    - 4. Phase 4 completion is scheduled for March 22<sup>nd</sup> and 23<sup>rd</sup> with 29 tower sites and two simulcast cells in Lake and St. Joseph counties.
    - 5. Phase 5 with 21 sites will follow at the end of April due to one site not being ready for AT&T testing.
    - 6. Mr. Vice commended IPSC staff for their hard work, excellent performance and success during these migrations.
  - ii. Active Radio Projects –
    - 1. Hendricks County – the add-on site in Brownsburg is now operational.
    - 2. Within the next few months, 17 radio tower sites will be added to the system which will include the counties of Jasper, LaPorte, Porter, St. Joseph and Steuben.
    - 3. IU – IPSC staff met with the IU Police Superintendent, IU East Police Chief and Wayne County officials to discuss radio coverage on that campus.
  - iii. FirstNet LTE Broadband Project –
    - 1. Federal procurement is in process and expecting an award in the near future
    - 2. Projected FirstNet timeline –
      - a. vendor selection by May
      - b. execution of 100 day work plan thru August
      - c. FirstNet delivers DRAFT Indiana State Plan by August

- d. the State has 60 days to provide feedback on draft
- e. Final State Plan delivered to Governor by end of 2017 to early 2018
- f. 90-day opt-in/opt-out decision by the Governor
- g. The IPSC Commissioners will receive a copy of the plan to review. IPSC plans to put out an RFP to see if any outside vendors interested in working with the State to develop our own LTE Broadband
- 3. FirstNet District seminars have been completed in 7 of 10 districts to discuss the FirstNet Plan, and the two biggest issues with this State Plan have been coverage and cost concerns.
- 4. Commissioner Grzegorek questioned if new towers will built in which Mr. Vice explained existing towers will still be utilized. Commissioner Smith asked if any other states that have released RFPs received responses. New Hampshire has selected a vendor in case they choose to opt out of the FirstNet Plan.
- iv. Other
  - 1. Two bills have passed the House of origin, currently moving without opposition:
    - a. House Bill 1491 – BMV cleanup bill which includes the removal of the sunset date of 7-1-19 reestablishing the IPSC portion of the BMV fees established under IC 9-29. This is the sole source of revenue to the IPSC Fund established under IC 5-26-4. Revenue from BMV July 2015 to June 2016 was \$14,172,246.76 which Was \$3.5 million above the previous year.
    - b. Senate Bill 384 – agency bill that repeals IC 5-26-6 to remove reference to the “State Agency Public Safety Committee.”
  - 2. Governor Holcomb did not approve the previously announced agreement with Agile Networks to lease state owned communications infrastructure and land.
  - 3. IPSC currently has several vacant positions, Mr. Vice has asked staff to review the IPSC organizational structure and make suggestions and/or recommendations as to possible changes.

## **6) Logistics Report**

- a) Doug Cochrane, IPSC Logistics Director, discussed the upcoming Phase 4 of the P25 migration and the use of the microwave system. The Network Operations Center (NOC) has been busy with migration preparations and Mr. Cochrane introduced Grephen Latif to present Quarter 1 statistics.
- b) Grephen Latif, Sr. Communications Analyst with NOC Center, presented

the Commission with the NOC Progress Report:

IPSC Current System Progress Report:

- i. 1,193 remaining unreserved IDs –
    - a. 1,076 analog
    - b. 117 digital
  - ii. Director's reserve I.D.s total 711 – Mr. Vice added that the Director's reserve's purpose is to be used by emergency first responders for any possible major incident that may happen
  - iii. Total remaining I.D.s YTD = 1,818
  - iv. Radio I.D.s processed YTD = 3,635
- c) IPSC P25 System Progress Report:
- i. Total number of P25 IDs issued to counties alone is 56,295
  - ii. Total number of P25 IDs issued to state & federal agencies is 12,369
  - iii. Grand Total – P25 I.D.s assigned and issued YTD = 68,389
  - iv. Mr. Cochran added that there are 2 counties with current build-out projects – Porter and Steuben. The NOC has been orchestrating I.D.s for their expanded list of subscribers. Eight counties are adding new consoles as well. AT&T issues continue to be a problem.

## **7) Operations Report**

- a) John Asher, IPSC Field Operations Director, presented the operations update. IPSC radio technicians continue to work on P25 cutover meeting with vendors at sites, programming radios and making repairs.
- b) IPSC staff have been busy attending meetings, detail design reviews and conference calls working on the northern counties' site add-ons, as well as the St. Joseph County project.
- c) Tower site repairs continue with some HVAC and generator issues at a few of the radio tower sites. A lightning strike at one of the towers took out the tower light which had to be replaced.
- d) Upcoming events include Thunder Over Louisville in April – staff will be deployed there with the communications trailer.
- e) Mr. Vice added that some users have had complaints on system problems which have in fact been programming issues. IPSC staff has been assisting counties with these issues as well.

## **8) Planning & Training**

- a) Mr. Vice presented the update for Planning & Training on behalf of Sally Fay, IPSC Communications Director.
- b) Training Update (1<sup>st</sup> quarter) -
  - i. Working with IN Dept. of Homeland Security (IDHS) to create an online training program for the 800 MHz program.
  - ii. Pursuit training with dispatchers continues throughout the state. Three classes were held this quarter with 33 students. Three radio training classes were also held with 132 students.
  - iii. Partnering with IDHS on school safety planning, telecommunications standards and Datacasting project.

- c) Outreach program statistics (1st quarter) -
  - i. Outreach staff continue to attend District Planning Council meetings with 283 contacts in the last quarter.
  - ii. Four planning meetings with 70 attendees were held regarding work on a IN/OH cross border exercise.
  - iii. IPSC Outreach has reached 681 individual attendees since January 1, 2017.

## **9) CAD/RMS System Implementation Report**

- a) Kelly Dignin, CAD Administrator for IPSC presented a CAD/RMS system overview -
  - i. Another upgrade has been completed since the first of the year for ISP, DNR and Local2 agencies.
  - ii. Local 1 agencies upgrade will occur on April 11<sup>th</sup> with bug fixes and enhancements. CAD also now allows an ANI/ALI rebid.
  - iii. Again, the CAD system does include CAD, Mobile & RMS with data interoperability/sharing. Several physical servers were replaced with virtual machine (VM) servers.
- b) Indiana User Group – upcoming User Group Meetings:
  - i. March 22, 2017 – hosted by Brown County Sheriff's Dept.
  - ii. April 12, 2017 – hosted by Howard County Communications
  - iii. All agencies are welcome to these user group meetings regardless if they're hosted or not.
- d) The MADDEN Center can be contacted at 317-234-9686 or [maddencenter2@ipsc.in.gov](mailto:maddencenter2@ipsc.in.gov).

## **10) Other Discussion**

- a) Mr. Vice suggested that the March Commission meeting be moved to a Friday during legislative session.
- b) Mr. Vice mentioned that for the P25 migration the regional mutual aids added an inmate 4 for each region to be used for air ambulances.
- c) Chairman Carter complimented IPSC staff for the success of the P25 migration and expressed his sincere appreciation. Local community issues have been greatly reduced thanks to the migration.
- d) 2017 Meeting dates remaining:

June 20

September 19

December 19

These meetings will be held at the Indiana Government Center Complex (Room TBD). Please contact Julie Sheppard for additional information – [jsheppard@ipsc.in.gov](mailto:jsheppard@ipsc.in.gov).

- e) Finally, Mr. Vice introduced IPSC's new budget analyst, Kirsten Haney with the State Budget Agency.
- f) Hearing no other business, Chairman Carter adjourned the meeting of IPSC at 2:45 p.m.

