



Integrated Public Safety Commission
Indiana Government Center North
100 North Senate Avenue, Room N825
Indianapolis, Indiana 46204 2203

**Meeting Minutes
Integrated Public Safety Commission (IPSC)**

Tuesday, December 19, 2017

1) Welcome

- a) Chairman Douglas G. Carter, Indiana State Police Superintendent, called the Integrated Public Safety Commission meeting to order at 1:30 p.m., Tuesday, December 19, 2017. Commissioners present were: Tim Smith, Chief, Vincennes Twp. Fire Dept.; Senator Michael R. Crider; State Representative Randy Frye; Jason Carroll, Director of Public Safety - Ivy Tech Community College; and Christopher Nodine, Asst. Fire Chief-Paramedic, Pendleton Fire and Ambulance. Members present thru Webex were: Michael Grzegorek, St. Joseph County Sheriff and Brian Jones, LeMay Enterprises. Chairman Carter welcomed all in attendance, and with a quorum attained, immediately turned to the agenda items. Dave Vice, IPSC Executive Director announced that Commissioner Kevin Lynch, Dearborn County Commissioner, passed away from a lengthy illness and asked that any donations be made to the Dearborn County EMS.

2) Adopt Minutes from Tuesday, September 19, 2017

- a) Chairman Carter called for a motion to adopt the minutes of the September 19, 2017 meeting; so moved by Commissioner Smith, seconded by Commissioner Carroll; unanimous adoption.

3) Memorandums of Understanding (MOU) – IRS Criminal Investigation and Superior Air Ambulance Service, Inc.

- a) Chairman Carter called for a motion to adopt both MOUs for IRS Criminal Investigation and Superior Air Ambulance Service, Inc.; so moved by Commissioner Crider, seconded by Commissioner Nodine; unanimous adoption.

4) CAD/RMS System Implementation Report

- a) Kelly Dignin, CAD Administrator with the MADDEN Center presented a CAD/RMS system overview.
- b) 2017 Accomplishments –
 - i. The Madden team assisted with 10 DHS district meetings as well as weekly conference calls for the FirstNet team.
 - ii. Jon Allen & Megan Compton assisted Ms. Dignin with instructing a

- COML course in which Isaac Sprague, the newest Madden team member, attended as a student.
- iii. Moved the Advanced Authentication server to the NLETS cloud saving the state money.
 - iv. Upgraded the CAD and Mobile applications
 - v. Hired and trained new Data Tech, Isaac Sprague
 - vi. The entire team is now ESF2 certified as well as Web EOC
 - vii. Provided presentations at both the Indiana & Ohio FirstNet conferences, as well as the AIM and Harris conferences.
 - ix. Ms. Compton provided MAP updates to state agencies.
 - x. Providing mobile training to all agencies requesting training.
 - xi. Providing mobile upgrade to local agencies saving them money.
- c) Mobile Upgrade –
- i. 16 agencies have completed their upgrade with 13 agencies remaining. These upgrades include free training for first responders and administrators.
- d) 2018 goals –
- i. Continue to respond to tickets and calls.
 - ii. Become more proactive with technical team weekly reviews; site visits and user group meetings.
 - iii. Chairman Carter inquired about the site visits. Ms. Dignin explained that the site visits offer any additional training and discussion as well as new configurations proving extremely valuable to the users.
 - iv. Taking preemptive measures with continued training; develop a Test Team with the assistance of Rob Simpson with ISP; improving the SCOM/PRTG alerts (Server Communication/PRTG is a monitoring software); and finally the vendor Caliber Public Safety is considering a NOC to monitor the servers 24/7.
- e) Currently, approximately 210 agencies statewide are participating in this application with 107 agencies contributing full data thru RMS.
- f) The MADDEN Center can be contacted 24/7 at 317-234-9686 or maddencenter2@ipsc.in.gov.
- g) Commissioner Smith asked how often the user group meetings occurred. Ms. Dignin explained that the meetings were held 3 times in 2017 with 56 attendees.
- h) Chairman Carter complimented the Madden team on their customer service and hard work.

5) Executive Director's Report

- a) Dave Vice, IPSC Exec. Director, provided the Commission with an Executive Director's report. He announced a newly appointed Commission member, Mike Diekhoff, the City of Bloomington Police Chief, who was unable to make today's meeting. Mr. Vice plans to meet with Chief Diekhoff in January.
- b) P25 Upgrade & Migration:

- i. P25 Upgrade & Migration – Doug Cochrane, IPSC Logistics Director, continues to work with IDOA on the radio equipment QPA. Five companies responded to the RFP and offered demonstrations for IDOA. The goal is to have a contract in place by the end of January 2018.
- ii. Coverage issues in the Fort Wayne area were due to shielded antennas. The FCC, the State of Michigan and State of Ohio permitted the removal of these shields which improved coverage.
- c) Active Radio Projects –
 - i. Steuben County – added 5 sites
 - ii. Porter County – adding 3 more sites by early 2019
 - iii. LaPorte County – added 3 sites
 - iv. Notre Dame – adding 1 site in St. Joseph County by early 2019 – IPSC has provided the mobile site on wheels (MIRS) during home games to help with coverage and interoperability.
 - v. Mr. Vice discussed the North and South zones – these zones are capable of 64,000 radio I.D.s each. When locals add sites, the maintenance costs are added to the Motorola maintenance contract, so these costs are funded by the state. Therefore, an Amendment is in process for the Motorola maintenance contract to add over \$20 million dollars.
- d) FirstNet LTE Broadband Project –
 - i. “The Road to Opt-In” – Mr. Vice presented a road map listing various dates beginning with February 2012. IPSC received the State Plan in June 2017 and began an intensive evaluation in June and July 2017 which included traveling to the ten IDHS districts to receive public safety officials’ input, particularly on coverage. The State Plan was then returned to FirstNet/AT&T in August 2017, presented to the Governor in September, and finally Governor Holcomb announced on October 11th that Indiana would opt-in.
 - ii. Nationwide Opt-in/Opt-out Status - Colorado and Illinois opted-in as of yesterday which brings the total to 38 states and 2 territories. The State of New Hampshire decided to opt-out. 26 states issued RFPs/RFIs to support opt-in/opt-out evaluation of options. As of December 18, 2017, 17 of the 26 states have since opted-in.
 - iii. FirstNet/AT&T QPA - The state contract has been amended to include FirstNet/AT&T QPA pricing. Plans and pricing are available today offering potential savings.
 - iv. Indiana FirstNet “Launch” – held on November 30th at the Indianapolis Marriott East with 407 registered attendees and 20 FirstNet partner Vendors.
 - v. SLIGP 2.0 – currently working on submitting grant application for SLIGP 2.0 funding. December 28th is the application deadline. This grant will be approximately \$700,000 with a 20% match. This grant will be used to continue to support governance meetings and provide planning and support for locals across the state.

- vi. Education & Outreach – completed overview and domain-specific testimonial videos. These 4 videos feature agencies impacted by the development of the NPSBN which include one for FirstNet overview, one for fire, law enforcement and emergency management services.
- vii. Commissioner Smith asked if the zone change would affect user equipment. Mr. Vice explained that sites will be moved into the other zone with no effect on radio affiliation.

6) Logistics Report

- a) Doug Cochrane, IPSC Logistics Director, presented a microwave system update.
 - i. Microwave System – work continues to obtain a long term procurement and maintenance contract.
 - ii. P25 Clean Up – implemented 3 sites for Dept. of Corrections (DOC), as well as completed a detail design review for 4 additional sites at Westfield, Plainfield, Miami, and Wabash Valley Correctional facilities. Also fine tuning configurations to ensure that conversion data from the old system transferred into the new system correctly.
- b) Grephen Latif, Sr. Communications Analyst with the IPSC Network Operations Center (NOC) presented a logistics report.
 - i. Total number of P25 I.D.s issued to all 92 counties = 60,918
 - ii. Total number of P25 I.D.s issued to state & federal agencies = 16,918
 - iii. Grand Total – P25 I.D.s assigned and issued YTD = 77,463
 - iv. A yearly stats comparison shows that the grand total of P25 I.D.s issued by the end of 2016 increased by nearly 17,000 at the end of 2017.
 - v. The total number of P25 I.D.s allocated is 128,000, so the system is currently operating at 61% of total capacity.
 - vi. Since 2011, the year 2017 was the record year for processing radio I.D.s.
 - vii. Mr. Latif discussed stats collected by the NOC Center. Of the county and sub-agencies receiving radios, fire departments represent 37.8% with police departments coming in second at 31%. The most popular radio types distributed are the XTS2500 at 19%, the XTS5000 at 18%, and the increasingly popular APX6000 at 14%. ISP represents nearly 31% of the state agencies receiving radios, with INDOT coming in second at 24.35% and DOC at 16.43%.
- c) Commissioner Smith asked who is responsible for the old radio system used by hospitals. John Asher with IPSC responded that the EMS Commission would be responsible. Many hospitals have migrated to the new system, but those that haven't use the IHERN (the IN Hospital Emergency Radio Network) system and cell phones.

7) Operations Report

- a) John Asher, IPSC Field Operations Director presented the Operations report.

- b) Techs are still busy programming and writing new templates for several agencies including INDOT and ISP. Also distributing radios bought thru the contract to state agencies at no cost.
- c) Techs have also been involved with testing templates as well as site visits. Most site repairs have been the HVAC units. Many sites have experienced lightning strikes as well, particularly the Angola site. The site had to be taken off the air, a tower crew had to split the antennas and replace the tower top equipment.
- d) Continue to work with the State Personnel Dept. on recruiting new techs. IPSC is still down 2 techs with a few techs ready to retire by the end of this year. Qualified techs are difficult to find with the starting pay the state offers. Currently the radio techs are being cross-trained to work on both radio and microwave.
- e) Sally Fay with IPSC thanked Mr. Asher for his staff's hard work and dedication. Many officials have communicated to IPSC's outreach coordinators how much they appreciate the techs' assistance. Mr. Asher added that a large fire broke out on the border of Steuben/DeKalb counties, in which several departments were called to the scene. The system worked flawlessly with 100% interoperability. Officials were very pleased and complimentary, and Mr. Asher credited his staff as well as the entire IPSC staff for the success of the new P25 radio system.

8) Statewide Interoperable Communications Executive Committee (SIEC)

- a) Sally Fay, SWIC (Statewide Interoperability Coordinator) presented an SIEC report.
 - i. SIEC – the SIEC met this morning. IDHS did a presentation on the Emergency Management Assistance Compact (EMAC). This will assist with the team creating communications packages to use in the events of disaster.
 - ii. Projects – currently working on Datacasting, the use of public television frequencies and infrastructure to transmit data. Public television is very eager to offer their resources for school safety. Also working on cross border interoperable working groups with the State of Ohio. In the coming year, planning “IPSC Office Days” in which IPSC field staff will travel once a month to the different districts to offer services and solutions to locals.

9) Planning & Training

- a) Ms. Fay presented the Planning & Training update on behalf of Mike Watkins, IPSC Training Coordinator.
- b) Training Update (4th quarter) -
 - i. Pursuit training classes continue at ILEA for dispatchers
 - ii. Now using Acadis portal for registering/recording training allowing communication classes to become a part of students' training records.
 - iii. Participating member of the Telecommunicator Standards Committee.
 - iv. Working with agencies to develop Site Trunking Policies/Plans

- v. Working with several agencies helping to develop Site Trunking Policies/Plans.
- vi. Class dates have been set for 2018 Communications exercise in May and COML class in August.
- vii. Quarterly IPSC staff trainings continue as well.
- viii. Starting quarterly SIEC trainings (today was EMAC training)
- ix. 4th quarter statistics include 9 total classes with a total of 66 students. YTD totals include 41 total classes with a grand total of 495 students.
- c) Outreach program statistics (4th quarter) - Ms. Fay presented an overview of the outreach program on behalf of Tyler Clements, Outreach Coordinator:
 - i. Attended 14 District Planning Council meetings and more than 50 agency meetings (EMA, fire, police, etc.)
 - ii. Booth/speaker at eight trade conferences
 - iii. Social media – IPSC has nearly 1,000 followers with a total of 23,752 “people reached” this quarter. Weekly tech tips and live videos have had increased shares, views and followers.
- d) Response & Recovery (4th quarter)
 - i. IMAT 48 hour deployment annual exercise
 - ii. Franklin County full scale exercise
 - iii. Owen County SWAT standoff support/updates
 - iv. Indiana/Ohio cross border exercise
 - v. Parke County Covered Bridge Festival
 - vi. Whitley County/Fulton County cache radio support
 - vii. FEMA Region V Cross Border Communications Working Group
 - viii. Earthquake Planning Consortium
 - ix. IDHS Threat and Hazard Identification and Risk Assessment
- e) 2018 Goals –
 - i. Customer service is the top priority
 - ii. IPSC Office Days
 - iii. the Statewide Communications Interoperability Plan (SCIP) Workshop in February or March
 - iv. Communications Unit Workshop
 - v. Communications Unit Training
 - vi. Datacasting Pilot Project
- f) Commissioner Frye offered his compliments to the IPSC staff’s hard work and professionalism and how impressed he is.

10) Other Discussion

- a) 2018 Meeting dates:
 - March 20th
 - June 19th
 - September 18th
 - December 18th

These meetings will be held at the Indiana State Police Museum located at 8660 E. 21st Street, Indianapolis 46219. Please contact Julie Sheppard for additional information – jsheppard@ipsc.in.gov.

- b) Hearing no other business, Executive Director Vice adjourned the meeting of IPSC at 2:40 p.m.