

Meeting Minutes
Integrated Public Safety Committee Quarterly Meeting
Tuesday, December 18, 2018

1) Welcome

- a. Chairman Dave Vice, Integrated Public Safety Commission, called the Integrated Public Safety Commission meeting to order at 1:31p.m., Tuesday, December 18, 2018. Douglas G. Carter, Indiana State Police Superintendent, was running late due to prior engagement. Commissioners present were: Senator Michael R. Crider; State Representative Randy Frye; Jason Carroll, Director of Public Safety; Ivy Tech Community College, Michael Grzegorek, St. Joseph County Sheriff; Brian J. Jones, LeMay Enterprises; Christopher Nodine, Pendleton Fire and Ambulance; David Uran, Mayor of Crown Point; Tim Smith, Chief of Vincennes Township Fire Department.

2) First order of Business

- a. After the interview process, Superintendent Carter, Chairman David Vice and Representative from Governor's office selected Kelly Dignin as the new Executive Director for IPSC. David Vice would like to welcome Kelly into her new role.
- b. Mike Diekhoff, Police Chief –City of Bloomington; and Mike Pavey, FBI; were unable to attend meeting.

3) Adopt Minutes from Tuesday, September 18, 2018

- a. Chairman Vice called a motion to adopt the minutes of the September 18, 2018 meeting; so moved by Commissioner Tim Smith; seconded by Senator Michael Crider; unanimous adoption.

4) Executive Director's Report

- a. IPSC Executive Director Dave Vice provided the Commission with an Executive Director's report.
 - i. Last meeting the Governor's office had made contact with the County Commissioner; the County Commissioner declined so we are back in process of seeking another County Commissioner for the opening on the Board
 - ii. Also this is Sheriff Grzegorek's last meeting as he has served his two terms; thank you for your service to the Commission. This is another opening that will need to be replaced.
- b. P25 Upgrade
 - i. Continue to work with the Indiana Department of Administration (IDOA) on getting more manufacturers for the P25 QPA. There are now 4 manufacturers that have been approved, one is still in negotiations.
 - ii. Utah Communications Authority meet with IPSC on 11/29/2018 and brought 17 people with them. Discussed current radio system, P25 Upgrade and Indiana's legislator's structure. Very productive day; Indiana impressive on radio communication side; Utah was envious.
- c. Active Radio Projects
 - i. Elkhart County – adding 5 sites/ 12 channel 700 MHz
 - ii. Huntington County – adding 5 sites
 - iii. Delphi – adding 1 site/5 channel; have been working with Delphi a number of years should be live sometime this summer
 - iv. Henry County – adding 2 site/700 MHz
 - v. Brown County – adding 1 site

- vi. White County – adding 1 site
- vii. Porter County – adding 5 sites/12 channels
- viii. Floyd County – adding 2 sites. All of these site add are being paid for locally. The agency has no money for site ads; we pick up the maintenance on equipment on site ads.
- ix. Potential projects –
 - 1. Randolph County, Columbia City
 - 2. Wayne County/IU East
 - 3. Jennings County
 - 4. Daviess County
 - 5. Monroe County
 - 6. Vigo County
 - 7. Kosciusko County
 - 8. Adams County
 - 9. Mooresville Police
 - 10. DeKalb County
 - 11. Stark County
 - 12. Jay County
 - 13. Blackford County
 - 14. We are at 174 tower sites now; at time of P25 upgrade we were at 153 in just two short years. Over 90,000 user id's on the system.
- d. BMV revenue:
 - i. For the last 5 months July – November: up \$550,000.00 from previous year. Should be around \$12 – \$13 million dollars for the year.
- e. FirstNet Briefing:
 - i. Working with IOT on the Telecomm contracts on the processes for State Agencies for FirstNet and Verizon public safety offerings. IPSC is working with verifying personnel classifications from State agencies that would qualify to be a public safety position.
 - ii. Weekly calls with AT&T FirstNet; quarterly discussions to verify the number of sites that have been added that are meeting the contract set up nationally and what was negotiated with the state.

5) Logistics Report

- a. Doug Cochrane, IPSC Logistics Director, presented
 - i. Subscriber QPA update
 - 1. Started a year ago with IDOA/5 companies responded with intent to apply; 4 have completed the contract process. Awards were made to 4 in May/2018. IDOA had to draft the contracts. The 4 contracts finalized:
 - a. Motorola
 - b. BK
 - c. Harrison & Tait – joint venture
 - d. EF Johnson
 - e. Mr. Vice added it is good we have more manufacturers will be good for competition, some services by agency will be inhibited by the manufactures.
 - f. Doug Cochrane said the manufacturers will be providing a Programming Software Class/process of being set in next couple months.
 - g. New Manufacturer procedures/software
 - i. Harris & Tait keys/testing
 - ii. Relm new key process
 - h. JVC Kenwood contract outstanding execution.
 - ii. Looking to extend the date on the P25 Upgrade contract

- iii. Microwave Contract in place
 - 1. Purchasing equipment
 - 2. Network assessment
 - 3. Path survey done; brought to attention on how bad path was from Terre Haute to Jasonville. Looking at alternative to obtain another site.
 - 4. Completed number of updates to microwave radio software and router software; all updates are done and at the most current release.
 - iv. IOT – PC refresh for agency (list of all software needed)
 - v. Multiply meetings
 - 1. User agency's inquiring about encryption/encryption keys/ADP key
 - 2. TIA P25 Standards Committee/ISSI Committee
 - 3. Motorola user groups
 - vi. Rollout meeting for Comm Shop product/help organize radio inventory and Asset Management
 - 1. Site visits/work orders for agencies we maintain
 - vii. Finished Genesis product; user view for radio system status
- b. Grephen Latif, Sr. Communications Analyst with the IPSC Network Operations Center (NOC) presented a 4th Quarter logistics report
 - 1. What is Network Operations Center – monitor statewide communications
 - 2. Work with AT & T/microwave/ Motorola
 - 3. Track repairs/users/ maintain ID records
 - 4. Issue ID's
 - 5. Current system process reports
 - 6. Zone 1- 58 counties
 - 7. Zone 2- 34 counties/64, 00 IPSC id's have been issued
 - 8. 2017- 2018 added 4000 id's
 - 9. Current P25 system – operating at 64% capacity
 - 10. Track all id request and maintain records/projection was 6000 have already reached 6500 id's
 - 11. System stats-P25 ID's yearly Stats comparison 2017-77,463 2018-81,476
- c. Mr. Vice introduced the new Administrative Assistant for IPSC, Shelly Ballard.

6) Operations Report

- a. John Asher wanted to thank Dave Vice for all his hard work, leadership, friendship, over the last 16 years that John has been at the state.
- b. Don Marcum was recognized by Governor for 40 years of service. Thank Don for all his hard work.
- c. Don and staff have been very busy this year; programming over 5500 radios for state agencies. Half way thru State Police/INDOT with updates. State Police projects next month. Hopefully in February to finish up with INDOT. INDOT doesn't like to have projects in the winter time.
- d. Site work with generators, HVAC, circuit issue, installation issues. Getting equipment all lined up.
- e. Site update

7) CAD/RMS System Implementation Report

- a. Kelly Dignin, CAD Administrator with the MADDEN Center, presented a CAD/RMS system overview.
 - i. Conducted upgrade to CAD system
 - 1. State - 8/8/18
 - 2. Local 1 agencies - 9/12/18
 - 3. Local 2 agencies – 11/15/18
 - 4. ISP – 12/5/18 – was very long processed because everything is planned

5. 100 bug fixes/webCAD enhancements becoming very popular application. It provides situational awareness.
6. Enhancements include:
 - a. Schedule Modular – preplanned events/as you plan can build out events
 - b. Auto send is now sending LAT/LON –can be tracked immediately
 - c. People/Vehicle Tab: Several agencies including ISP requested this enhancement
7. Mobile App. Upgrade coming later
8. Customer Service Improvements Efforts:
 - a. User groups – Jon Allen suggested having National User Group Conference in Indiana. Teamed up with IVY Tec. Overall very good conference.
 - b. Site Visits - every week –some type of training
9. GIS Administrator – Aaron Shaw – Public Safety Experience
10. Ticket Stats – breaking down by Agency.
11. Isaac Sprague developed a Training Program for MDD to ECWS.
 - a. Kokomo was pilot
 - b. 60 officers attended. Training was very valuable. No cost to IPS.
12. MADDEN CENTER always open 24/7
13. Let us provide free training

8) Statewide Interoperability Coordinator (SWIC)

- a. Sally Fay, the Statewide Interoperability Coordinator, presented a Training, Outreach & Planning Report.
- b. FirstNet update activities; Status of contractual and state plan obligations that the President has agreed to for Indiana thru Federal contract.
- c. Introduced AT & T/Bill Soards –President
- d. Mr. Vice – went with Sally to FEMA Region 5 meeting; Indiana is farther ahead than any other state with FirstNet. Bill Soards involvement throughout the process is one reason Indiana has been so successful.
- e. 150 sites currently operating solely for Public Safety/55 new sites / 22 have been approved and 12 have signed lease
- f. DAS (distributed antenna system) through- out the state house campus
- g. Centralized Radio Access Network (small cell) – Terre Haute
- h. State campus – IU/Purdue/Lucas Oil/Lynbrook Square Mall
- i. FirstNet meeting – response division/network support
- j. 6441 subscribers FirstNet in Indiana
- k. 197 agencies FirstNet
- l. Federal agency developing videos to use in Indiana
- m. Viewed new video with Tyler Clements
- n. Biweekly calls with FirstNet AT & T (coverage reaches levels we need). For locals, decision must be based on coverage until entire network is built out. IPSC's role is to serve as a conduit with other agencies.
- o. We have seat at the table/ always talking with FirstNet/AT & T. all in all working really well.
 - i. Training & Outreach
 1. **Mike Watkins (Training)** – 800 MHz training, Monroe County all fire departments, St. Joe County, Johnson County sent all 911 dispatchers, Valparaiso fire department, White County create a site trucking plan for adding a new tower, State Police Recruit class for pursuit training.
 2. Meet with State 911 Board, adopted some suggestions on a core standard for dispatchers.
 3. Launched a virtual training program; delivered via WebEx. Training was condensed to 45 minutes.
 4. Coming up in January: ESF2 Refresher Staff, Staff Training scenario to Wabash Valley event

5. A total of 57 classes were held in 2018, with a total of 404 students.
6. Data casting Project – Adams County (10/2018 did active shooter drill; very successful). Interesting in keeping system.
7. **Tyler Clements (Outreach)** – Current activity in exercise and response: 1. Dubois County - Full scale activity 2. Greene County exercise 3. Montgomery County 4. Northern Iceberg Regional exercise – District 1, 2, 3 & 4
8. Resource & Support – Park County Bridge Festival, Southern Indiana Ice storm Jefferson County response, Clark County Emergency Management, and Morgan County Sheriff – warrant sweep, Brown County, All hazardous incident management team deployment to Florida. FirstNet was only platform that worked for the first 4 weeks during Hurricane Florence & Michael.
9. I would like to thank Dave for your support with supplying us with support.
10. **Andrea Baughn** – drives a lot; 9 district meetings; 72 overall meeting, 23 state agency meetings, 475 local stakeholders.
11. Road Trip was completed this year attendance was low. Those who did attend got very unique perspective. District 1 most attended. Not sure if the Road Trip will be continued in the future.
12. Sally Fay – revising Road Trips: next year looking at elected officials; also resign MOU's with each county.
13. Instead of 10 meetings maybe 3 regional meetings.
14. Statewide Communications Interoperability Plan (SCIP). – first written in 2007, it was completely rewritten this summer during a workshop. The document has been forwarded to you for approval. Jim Jarvis in attendance with Cyber Security Infrastructure Security Agency. We would like to get the Commissioners approval on this document. Doug Carter ask of board wanted to review or vote on document. Sally stated it is a living breathing document. Moved by Tim Smith, seconded by David Uran. Document was approved.
15. Sally attended the winter National Council of Statewide Interoperability Coordinators (NCSWIC) conference in Oklahoma City. Thought it was one of the better ones.

9) Other Discussions

- a. Dave Vice wanted to thank all commission members, local, state and Federal members and all IPSC Staff members for their dedication and commitment to quality for the communications for the state of Indiana. Very proud to part of this team of employees.
- b. Superintendent Doug Carter presented Dave Vice with a Resolution. Superintendent Doug Carter, Senator Michael Crider and Randy Frye presented Dave Vice with The Sagamore of the Wabash Award. Tom Vanderpool/ INDOT presented Dave Vice with a plaque. DOC presented Dave Vice with a gift box. Jim Jarvis thanked Dave Vice and presented him with a federal DHS challenge coin.
- c. Chairman Dave Vice asked to adjourn the meeting; Superintendent Carter moved the meeting be adjourned / Michael Grzegorek, seconded. Meeting adjourned at 1:23 pm.

COMMISSION MEMBERS PRESENT:

Jason Carroll, Brian Jones, Senator Michael Crider, Dave Vice, Superintendent Douglas Carter, Randy Frye, Christopher Nodine, David Uran, Tim Smith.

Quorum was present.