



# Integrated Public Safety Commission

100 North Senate Avenue, N825



Indianapolis IN



46204



317.234.1540



## Commission Quarterly Meeting Minutes

**INDOT -TMC Conference room C, 8620 E 21st St, Indianapolis, Indiana 46219**

**Tuesday March 18, 2025**

- 
- 1) Call to Order (Superintendent Anthony Scott) 1:37pm with quorum
  - 2) Roll Call (Yvonne Alexander)
    - a) Commission Members
      - i) Superintendent Anthony Scott- Present
      - ii) Rumen Dimitrov- Absent
      - iii) Benjamin Hunter- Present
      - iv) Stephen Bartels- Absent
      - v) Ed Schroder- Present
      - vi) Jim Fulwider- Microsoft Teams
      - vii) Jeremy Pell- Present
      - viii) Michael Crider- Absent
      - ix) Michael Kutsko- Absent
    - b) Audience
      - i) Present: Yvonne Alexander, Andrea Baughn, Tyler Clements, Erv Faulk, Luis Galvez, Nick Jafuta, Brett Nommensen, Jeff Rader, Larry Turner, Venisha Warren, Michael Watkins and Zachary Woodrum
      - ii) Microsoft Teams: Shelly Ballard, Richard Bickel, Karlee DeWitt, David Durbin, Doug Haygood, Prash Ramani, Tom Smith, Ian Spaid, Matt Spencer John von Arx, Tracey Walls and Mike Wheatley
  - 3) Minutes of December 10, 2024 meeting (Superintendent Anthony Scott)
    - a) It was moved by Benjamin Hunter and seconded by Ed Schroder to accept the December 10, 2024 meeting minutes as distributed. Motion passed.
  - 4) Executive Director's Report (Michael Watkins)
    - a) Commission live stream
    - b) Agency Update: Administration Organization
      - i) Cabinet structure organizational chart shared
      - ii) Cabinet Position: Secretary of Public Safety, Jennifer-Ruth Green
      - iii) Role: Responsible for ensuring the safety and security of residents by overseeing law enforcement, emergency preparedness, and public safety policy development
      - iv) Reporting Offices and Agencies: Department of Corrections, Indiana Criminal Justice Institute, Law Enforcement Academy, Homeland Security, Office of School Safety, Integrated Public Safety Commission, Parole Board, and Department of Toxicology
      - v) Increased communication within the vertical
      - vi) Efficiency and customer service are a priority



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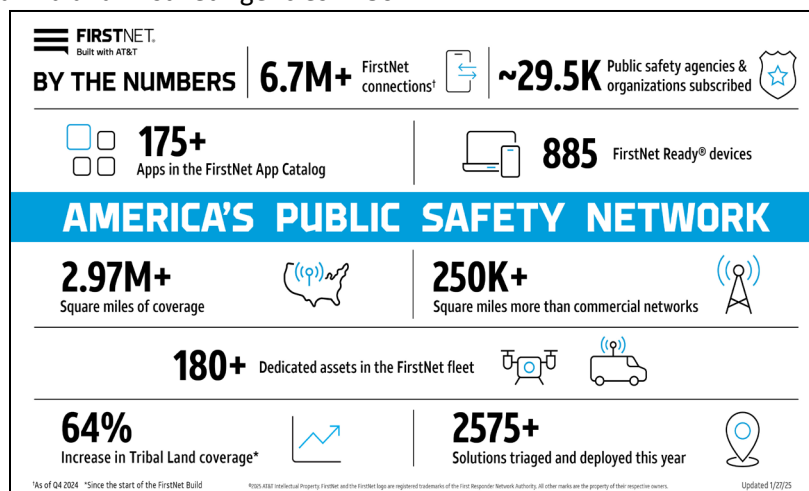
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- c) Agency Update: Legislation
  - i) HB1155 – Radio Jamming
  - ii) SB26 – Radio Jamming
- d) Agency Dashboard
  - i) Staffing
    - (1) Filled 41
    - (2) Vacant 2
  - ii) 2025 Goals
    - (1) Revise Agency Continuity of Operations Plan
    - (2) Create Disaster Recovery Plan
    - (3) Training Checklist for all divisions
  - iii) 2025 Focus
    - (1) START: System, Team, Accountability, Relationships, Transparency
  - iv) Site back up (wi-fi)
  - v) Wayne County (2 sites)
    - (1) Jay County
    - (2) Whitley County
  - vi) Vendor Days will be held the third Monday monthly
  - vii) Radio ID removal project paused
  - viii) Website refresh
- e) Agency Update
  - i) Team
    - (1) Quarterly Staff Trainings
    - (2) Quarterly Leadership Development Trainings
- f) SPOC (First Net) report
  - i) Total FirstNet Indiana 95,322
  - ii) Total Indiana FirstNet Agencies 1186





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## FIRSTNET – INDIANA NEW COVERAGE SITES: ALL 2025 PLANNED SITES

County	City	Site Candidate Approved	Site Acquisition Complete	Construction Start	On-Air
ALLEN	FORT WAYNE		Mar		Oct
BOONE	WHITESTOWN				Mar
DEKALB	BUTLER			Apr	Dec
ELKHART	ELKHART			Mar	Oct
ELKHART	ELKHART		Mar		Nov
ELKHART	GOSHEN		Mar		Nov
ELKHART	MIDDLEBURY				Apr
FRANKLIN	LAUREL				May
HENDRICKS	PLAINFIELD		Mar		Nov
HUNTINGTON	HUNTINGTON				Nov
KOSCIUSKO	CLAYPOOL				Aug
LAKE	DYER				Mar
LAKE	GARY				Jun
LAKE	LOWELL			May	Aug
LAKE	LOWELL		May		Sep
MARION	INDIANAPOLIS				Jun
MARION	INDIANAPOLIS		May		Dec
MARION	INDIANAPOLIS			Apr	Sep
PORTER	VALPARAISO			May	Sep
WHITE	MONTECELLO		Mar		Oct

This presentation reflects predictions and estimates of our anticipated build plan. While these slides represent our current judgment of what the build plan will look like at the end of the year, they are subject to uncertainties and matters beyond our control that could cause actual results to differ materially. You are cautioned not to place undue reliance on this presentation, which reflects estimates at the date of the presentation. Please keep in mind that we are not obligating ourselves to revise or publicly state the revision of any of these predictions in light of new information or future events.

iii)

### g) Staff Recognition

#### i) Larry Turner

- (1) Oversees all FCC & APCO licensing/compliance
- (2) Chair of region 14 Planning Committee
- (3) Serves on Region 54 planning council
- (4) BDA education and coordination

### 5) Statewide Interoperability Coordinator Report (Andrea Baughn)

#### a) Emergency Service Function (ESF) 2

##### i) Jan 5 Winter Weather Storm

- (1) Activated on Sun Jan 5 to support communication for the SEOC, the INNG HAT teams and power restoration at cell/radio tower sites

##### ii) Staffing and Support

- (1) 3 staff members working 12-hour shifts, with the ICC assisting by working 4-hour shifts on Sunday and regular shifts on Monday, Tuesday

#### b) FCC Coordinator

##### i) Bidirectional Amplifier (BDA) Project

- (1) Dec – Koorsen Fire Protection presentation
- (2) Feb – Class for AHJ and FCC Licensees sponsored by Comba
- (3) Jun – class for installers

##### ii) FCC Licensing

- (1) Correcting issues with our licensing at 2 sites
- (2) Applications for sites that are moving locations
- (3) Coordinating Region 14
- (4) New licenses for 700 MHz



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- c) Training
  - i) 911 Connects, 2025 Collaborative Virtual Workshops
    - (1) Wednesday January 29, 2025, 11 a.m.-Noon EST
  - ii) February 22-23 AuxComm
- d) Outreach
  - i) Work with customers to overcome barriers and achieve quality and sustainable outcomes
    - (1) YouTube video, Paoli Police Department post, Switzerland County grant and Michigan Interoperability Conference
    - (2) Clay, Floyd, Franklin, Fulton, Jay, LaPorte, Morgan, Orange, Owen, Pulaski, Putnam, Rush, Spencer, Switzerland, Warren, Wayne, Whitley, DNR and FSSA
- e) Statewide Communication Interoperability Plan
  - i) Started April 2024
  - ii) SIEC and other stakeholders participated
  - iii) Final Workshop July
  - iv) Complete February
- 6) Operations Report (Venisha Warren)
  - a) Capital Funding
    - i) This project began in 2023 and was designed to provide a lifecycle for current and future equipment at IPSC sites.
    - ii) What is included & why?
      - (1) Generators – provide emergency backup power to prevent outages when commercial power is out
      - (2) HVAC – Keep radio equipment at a functional temperature
      - (3) UPS units – provide backup power
      - (4) Microwave battery chargers – Keep Microwave batteries charged and provide power for the current loads
    - iii) Project Breakdown- bar chart shared
      - (1) Microwave Battery Chargers
        - (a) Total: 53
        - (b) Current Project (to be replaced): 27
        - (c) Replaced: 17
      - (2) UPS Units
        - (a) Total: 177
        - (b) Current Project (to be replaced): 20
        - (c) Replaced: 14
      - (3) HVAC (sites)
        - (a) Total: 121
        - (b) Current Project (to be replaced): 21



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- (c) Replaced: 20
- (4) Generators
  - (a) Total: 127
  - (b) Current Project (to be replaced): 17
  - (c) Replaced: 4
- b) Field Service & Support
  - i) Team Statistics
    - (1) 2025
    - (2) Generator Preventative Maintenance: 18
    - (3) HVAC: 82 related work orders for checks & repairs
  - ii) 2024
    - (1) Generator Preventative Maintenance: 121
    - (2) HVAC: 242 Preventative maintenance checks
- c) Radio Shop Statistics
  - (1) Advanced System Key
  - (2) Advanced System Key Appointments: 34
  - (3) Renewals: 97
  - (4) Reformatted & Programmed: 19
  - (5) Advanced System Key Expired: 19
  - (6) Advanced System Keys New issue: 15
- ii) Radio Programming
  - (1) Programmed: 41
  - (2) RFC/Alignments: 11
  - (3) Firmware Upgrades: 4
  - (4) Feature Upgrades: 3
  - (5) Surplus preparation: 56
  - (6) Templates Modified: 68
- d) Fiber Project
  - i) Current completion
    - (1) 37 IPSC sites
    - (2) 6 DOC sites
    - (3) 6 county dispatch sites
  - ii) Next Steps:
    - (1) Work with both Comcast & AT&T to upgrade all telecom circuits to fiber and enhance site security
  - iii) Jeremy Pell- Have there been any changes to the already approved capital projects that we've been discussing over the past couple of years?



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- (1) Venisha- Yes, we'll be able to continue to do everything projected. Maybe a little bit of changes here and there based on budget and what we're allowed to do but we're still on track

7) System Administration Report (Zac Woodrum)

- a) Number of calls- line graph shared
- b) Number of Busies- line graph shared
- c) Number of Subscribers- line graph shared
- d) Encryption Updates
  - i) Policy Updates
    - (1) Shifting from reviewing new talkgroups to all talkgroups
    - (2) Ensuring all talkgroups are coordinated
  - ii) Policy Benefits
    - (1) Increased subscriber safety
    - (2) Increased interoperability
- e) CriticalConnect Interoperability Project
  - i) Memorandums of Understanding in progress
    - (1) Fort Wayne / Allen County, IN
    - (2) Indianapolis / Hamilton County, Madison and Marion County, IN
    - (3) Louisville / Jefferson County, KY
  - ii) Cross-System Patching
    - (1) Fewer system resources
    - (2) Cleaner audio
- f) Benjamin Hunter- On the encryption updates, if you guys are updating that policy, you guys sent that out; making sure there's interoperability
  - i) Mike Watkins- yes, we can bring it to the next commission meeting to be looked at; currently any agency can encrypt without us being involved  
Zachary- to be clear we can still have selectable talk groups but anything that we don't know is encrypted in the future, they have to coordinate with us to make sure that it's all done correctly; no issues across the state but has happened in the pass and to prevent in the future

8) Emergency Response Report (Tyler Clements)

- a) Division Budget – eliminating cost
  - i) Ongoing study to increase efficiencies across the Division
  - ii) Mobile Cell Site, compact rapid deployable (CRD) manufacture offering complete data plan 66.59% Savings / \$16,645.00 saved
    - iii) Previous annual 2TB pooled data plan = \$24,995
    - iv) New annual 2TB pooled data plan = \$8,350
  - v) CRD responses in 2024 -> 13 major incidents/events
    - a) 94 days between two units



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- vi) Eliminating low volume used application within 80 deployable CACHE Phones
  - vii) \$6,720.00 annual savings
  - i) CACHE phones deployed 15 major incidents/events, 2024
  - b) Strike Team – Restructuring
    - i) Communications Strike Teams
      - (1) In the past five (5) teams – reducing to four (4) teams focusing on overall effectiveness
    - ii) Developing Leaders and mentorship – Squad Leaders
      - (1) Communication
      - (2) Collaboration
      - (3) Delegation
      - (4) Team culture
      - (5) Safety
    - iii) Team Members
      - (1) Attend quarterly trainings
      - (2) Deploy to planned event and emergency/disaster incidents
      - (3) Participate in statewide exercises
  - c) Upcoming Planned Event
    - i) Process of Developing Comprehensive – Public Safety Communications Plan
      - (1) Ensuring effective coordination and communication ability between various agencies
        - (a) Identifying new incoming entity stakeholder and communication representatives – April 2025
        - (i) Outline Tactical and Operational needs based on command objectives
          - 1. Identify available channels, radio systems, their capabilities based on event area, regional footprint
            - a. Develop strategic contingencies based on same tactical, operational needs of incident within event
              - i. Ensure total optimization of technology considerations and public safety broadband resources
      - ii) This year's plan increases operational communication and has eliminated four (4) radio system talkgroups by increasing use of National Interoperability Channels to better communicate across state/jurisdictional lines
- 9) Unfinished Business – Commission Members
  - a) None
- 10) New Business
  - a) Delegation of Signature Authority
    - i) The Executive Director shall have the authority to sign all documents concerning purchase orders, travel documents, leases or contracts, take any necessary and operational actions, and otherwise exercise any Commission powers enumerated in Indiana Code § 5-26-2-5, which are necessary, ordinary or convenient for the daily operation of the agency, providing



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- that any action does not have a fiscal impact exceeding \$750,000, or in the discretion of the Executive Director, require the approval of the Commission.
- (1) It was moved by Benjamin Hunter and seconded by Jeremy Pell to accept the Delegation of Signature Authority as presented. Motion passed.
- b) 2025 Quarterly Meetings
- i) June 17, 2025 – in person meeting
  - ii) September 16, 2025 – in person meeting
  - iii) December 9, 2025 – in person meeting
- 11) Benjamin- With the new governor are their reappointments
- a) Mike- Current three vacancies, the Police Chief, Mayor, and Private Sector; working with Secretary of Public Safety on these appointments as well vice chairman being appointed for the Commission; we still have quorum with these vacancies

Adjourn – It was moved by Benjamin Hunter and seconded by Ed Schroder to adjourn at 2:17. Motion passed.