



Meeting Minutes

Integrated Public Safety Commission Quarterly Meeting

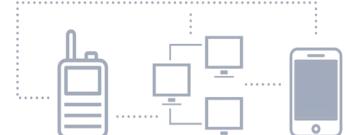
Tuesday, December 15, 2020

1) Call to Order

- a. Douglas G. Carter, Indiana State Police Superintendent, called the Integrated Public Safety Commission Quarterly Meeting to order at 1:31pm, Tuesday, December 15, 2020. Commissioners present were: Douglas G. Carter, Indiana State Police Superintendent; Jim Fulwider, Montgomery County Commissioner; Tim Smith, Chief Vincennes Township Fire Department; Jason Carroll, Director of Public Safety Ivy Tech Community College; Mike Nielsen, Sheriff-Boone County. This was a virtual TEAMS meeting.

2) Executive Director's Report

- a. Kelly Dignin, IPSC Executive Director, provided the Commission with an Executive Director's Report discussing the following items:
 - i. 2020 Four Main Goals
 - 1. Provide Indiana Public Safety Professionals with top quality communications service
 - a. Realign organization by creating Subscriber Services Team
 - i. Improvements:
 - 1. ICC: ID request turnaround time from 30 days to an average of 3 hours.
 - 2. Relocated CTC to Greenwood
 - 3. System Key Management and technical assistance is provided daily
 - 2. Remove barriers to interoperable communications
 - a. Newsletter
 - b. Deliver training, exercise, and evaluation programs
 - c. Invest in communications technology to save money & lives
 - 3. Provide communications for emergency response & restoration services
 - a. Tyler Clements was promoted to Response Team Supervisor
 - b. 3 Strike Teams formed; quarterly training
 - c. ESF2 Response Team (Kelly Dignin, Sally Fay, Andi Vaughn, Mike Watkins)
 - 4. Maintain & Improve existing communications system
 - a. Upgrade microwave system Phase 2-5
 - b. Upgrade SAFE-T land mobile radio system (P25 7.18)
 - c. Upgrade the hosted data system (version CAD 10.19 & Mobile 10.19)
 - ii. 2021 Goals- Our strategic plan will focus upon four goals, with each year building upon the previous year's progress.
 - 1. Provide Indiana Public Service Professionals with top quality communications service
 - a. Third Thursday – open dialogue
 - b. Quarterly newsletter – answer question: If IPSC would only do this to create better customer service?
 - 2. Remove barriers to interoperable communications
 - a. Monthly in-service training continues to be held virtually during pandemic. Will offer hybrid model after pandemic.
 - 3. Provide communications for emergency response & restoration services



- a. COMU (AuxCom) – auxiliary communications/HAM radio & (TERT -Telecommunications emergency response team). TERT offers specialized dispatcher services.
- 4. Maintain & Improve existing communications systems
 - a. Critical connect/smart connect
 - b. Infrastructure improvements – Doug Cochrane has been working with AT&T)
- iii. Emerging Technology – Plan your budget
 - 1. LMR – LTE up and running on FirstNet. State agencies ONLY
 - 2. Critical Connect
 - a. Cross border/automatic roam (push to talk)/console resource (able to patch dispatch to resource). Completed test in Michigan.
 - b. Encryption (load into radios without touching radios)
 - c. LMR-LTE FirstNet will also work on critical connect. INDOT and Dept. of Health on FirstNet now.
 - d. Smart connect=plan your dollars. Smart connect is an application to allow your radio to connect to WIFI in low coverage areas.
 - 3. Modems
 - 4. Wireline console
 - 5. TDMA- flash for APEX series
 - 6. Data sharing -MDD grant license
- iv. SPOC (State Point of Contract) Report
 - 1. Governor has asked for improvement at 23 sites
 - a. 5- year build, currently on year 3
 - b. DAS in Government center
 - i. North/tunnel – live January 8th, 2021
 - ii. South – under construction/Feb 2021
 - iii. Capital building – plan has cleared should be up and running sometime 2021
- v. Coverage is King
 - 1. 600 agencies with FirstNet
 - 2. More than 30,000 devices
 - 3. LMR-LTE first in nation to complete

3) Statewide Interoperability Coordinator

- a. Sally Fay, Indiana Statewide Interoperability Coordinator (SWIC), provided the Commission with an update, discussing the following items:
 - i. SIEC quarterly meetings/made up of representatives of the 10 each home security districts and state agencies and other non- government agencies.
 - ii. 2021 SEIC Activities & Goals
 - 1. Address Gaps – Amateur Radio Coordination and Dispatcher Communication unit (COMU) roles
 - a. Staff reorganization
 - b. Technical Assistance Requests
 - 2. Statewide Communications Interoperability (SCIP) Update
 - a. 2007 updated every 2 or 3 years. Last update was 2018
 - 3. Tactical Interoperable Communications Plan (TICP) Project –a plan on how to operate/communicate in emergencies with other agencies. This information will be used to populate an electronic field operations guide. (FOG)
 - 4. Communication System & Asset Management (CASM) Tool

Upgrade/Overhaul- this tool has communications data, assets, and systems across the county. Recognized Jim Jarvis our Federal govt. representative. SESA. He helps with resources, guidance, and expertise. Technical assistance.



4) Operations Report

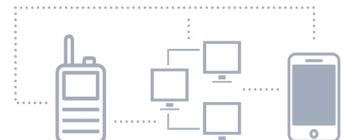
- a. John Asher, IPSC Field Services Deputy Director provided the Commission with a Field Services Report, discussing the following items:
 - i. Shout out to all the operations staff: Venisha Warren & Don Marcum working thru COVID-19.
 - ii. Microwave upgrade
 - iii. Benefits with keeping PM/HVAC contracts updated; 152 sites
 - iv. Age on generators/in- house repair along with vendors; everything up and running
 - v. 52 state radio tower sites/working with State Police and doing repairs in-house
 - vi. Wireline console (many counties updating using CARES money) Elkhart county

5) Network Services Report

- a. Doug Cochrane, IPSC Network Services Deputy Director provided the Commission with a Network Operations Report, discussing the following items:
 - i. Day to day business – responsibilities
 1. Liaison to AT&T for our site connectivity and FirstNet system
 2. Liaison to Indiana Office of Technology (IOT)/security and refresh purposes
 3. P25 System Manager – program with Indiana to Michigan test and exercise
 4. Liaison to Motorola Solutions Inc.
 5. Support for the Hardware programming key
 - ii. Microwave Upgrade status/ started in April/thank Tony Stantz & Mike Green as well as John Asher's team
 1. Phase 1 and 2 are complete, paths in Green, Magenta, & Blue on map
 2. Phase 3 path in Orange. 17 hops/started with delivery of equipment today
 - a. Diversion path (in magenta) to avoid a trash pile legacy path was from Terre Haute to Jacksonville: 206 Terre Haute, 207 Jacksonville, 231 Farmersburg – added site
 3. Phase 4 path in Red. 12 hops
 4. Superintendent Carter thanked Doug and his group for the Monster success of the microwave project.

6) Subscriber Services Report

- a. Jon Allen, IPSC Subscriber Services Deputy Director, provided the Commission with a Subscriber Services report, discussing the following items:
 - i. Data
 1. Ticket review by application/ALL support tickets were down from last quarter due to bug fixes and hot fixes
 - a. CAD
 - b. Mobile
 - c. Online RMS
 - d. Adv. Auth
 - e. Web CAD
 2. Upgrades
 - a. CAD 10.20.1
 - i. 18 New features & enhancements
 - ii. 129 bug fixes
 1. 18 bug fixes in CAD 10.20.1
 - b. Mobile 10.20
 - i. 12 New features & enhancements
 - ii. 9 bug fixes
 - c. GIS
 - i. November 13th handed over new map package to ISP for deployment to their machines. ISP refresh
 - ii. Voice



1. Land Mobile Radio (LMR)
 - a. 89,299 radio IDs assigned on system
 - b. Starting a new 2-year zero use report/good stewards of the system
 - c. Approximately 10,000 radios that have not been keyed up in 2 years
 - d. Locate-Activate on the 8th
2. ICC Vendor Survey
 - a. How would you rate the time it took to receive a reply from the ICC?
 - b. How fast did you receive your Radio IDs?
 - c. Rate your overall satisfaction with the ICC.
 - d. Is there anything you want to tell us we did not ask?

iii. Training & Outreach

1. Training
 - a. Indiana Law Enforcement Academy (ILEA); due to COVID all activity has halted.
2. Outreach
 - a. TICP Update – Large Scale (all 92 counties and all state agencies to complete a 20- page document. 34 counties are completed along with 5 state agencies.
 - b. District Planning Council Meetings
 - c. Local Communication Meetings
3. Projects
 - a. TICP –work will pay off next fiscal year the Assistance to Firefighters Grant (AFG) will focus on communications. About 60% of questions will be same as the TICP questions.

iv. Emergency Responses, Tyler Clements, Emergency Response Supervisor, provided a report on the following:

1. Incidents & Request for Support
 - a. City of Jeffersonville – Civil Unrest events/MIRS providing contingency 8TAC conventional repeater standby 96-hour runtime.
 - b. Tell City Police Department – PSAP refurbish Mobile Date Deployable used to support operations while construction occurred
 - c. Cradlepoint mobile unit support Indiana State Police Mobile Command Center for Civil Unrest standby Indianapolis Metro area
 - d. Support to State Communications Task Force providing local and regional communications support in effort for POD (point of dispensing) & Vaccine Distribution Planning
 - e. Indiana State Department of Health – ongoing support for FirstNet device solutions, purpose-built and rugged deployable product guidance
2. Year End calls for service
 - a. Responses, Incidents – 45
 - b. Incident Communications Plans (ICS205) – 46
 - c. MIRS/Strike Team Details – 6
 - d. Strike Team Training hours – 18
 - e. On-the-Air hours – 528
 - f. Cache equipment receipts – 380
 - g. FirstNet uplift Hours – 519
 - h. Cell Drop Kits – 10 incidents, 214 days (combined all devices)
 - i. Cache Radio Deployments – 5, 68 days (combined all devices)
3. Updates
 - a. Implementation of MIRS vehicle tool additions



- b. Added quick-deploy kit for technician response to repair repeater feed lines centrally located at Greenwood, CTC
- c. All Heavy-Equipment has been prepared for winter/cold weather operation
- d. Finalizing, upcoming proposal on indoor warehouse equipment dolly capable of safely and efficiently moving trailers up to 50,000 lbs.
- e. Strike Teams completed 4 Quarterly In-Service trainings focusing on safety, equipment maneuvering and peer techniques for field equipment optimization
- f. Coordinated agency-wide PPE kit soon to be distributed to staff for use when social distancing measures cannot be used or in confined space areas during field visits
- g. Official Markings added to MIRS; thank you to Jane Ryderson, Controller. New wrap for MIRS.

7) Other Discussions

- a. Kelly Dignin took roll call of commission members
- b. Wished all a Merry Christmas
- c. Asked for motion to adjourn the meeting:
 - i. Mike Nielsen motion to adjourn
 - ii. Jim Fulwider second motion to adjourn
 - iii. Superintendent Carter adjourned meeting at 2:38pm.

8) The next Integrated Public Safety Commission Quarterly Meeting will take place on Tuesday, March 16, 2021 at 1:30pm.

