



## **Meeting Minutes**

### **Integrated Public Safety Commission Quarterly Meeting**

### **Tuesday, June 16, 2020**

#### **1) Call to Order**

- a. Douglas G. Carter, Indiana State Police Superintendent, called the Integrated Public Safety Commission Quarterly Meeting to order at 1:35pm, Tuesday, June 16, 2020. Commissioners present were: Douglas G. Carter, Indiana State Police Superintendent; Jim Fulwider, Montgomery County Commissioner; Tim Smith, Chief Vincennes Township Fire Department; Jason Carroll, Director of Public Safety Ivy Tech Community College; David Uran, Mayor, City of Crown Point; Michael Crider, State Senator; Mike Diekhoff, Police Chief-City of Bloomington

#### **2) Executive Director's Report**

- a. Kelly Dignin, IPSC Executive Director, provided the Commission with an Executive Director's Report discussing the following items:
  - i. 2020 Goals
    - 1. Provide top quality communications services and customer service-3 ways this has been obtained – 1. Realign and reorganize the agency structure. 2. Relocate CTC. 3. Strengthen System Key Program
    - 2. Remove barriers to interoperable communications
    - 3. Provide communications for emergency response and restoration service
    - 4. Maintain and improve existing communications system
      - a. Microwave system upgrade – goal date 3/2021
      - b. SAFE-T land mobile radio
  - ii. IPSC Org Chart
    - 1. Combined to create Subscriber Services (Public Safety Customer Service Team)
    - 2. Training, Outreach, & Support
    - 3. NOC has become ICC
  - iii. Q1 2020 Review
    - 1. Guidance letter (COVID-19)
    - 2. EOC Support
    - 3. ESF2-Shift Briefs
    - 4. Held weekly call with COML & COMT
    - 5. Lt. Governor's Office
    - 6. Strategic National Stockpile (PPE Equipment)
    - 7. Maintained cache equipment
    - 8. 911 Center Support
    - 9. LMR to LTE
  - iv. State Point of Contact-FIRSTNET
    - 1. Opt-In 23 additional sites
    - 2. 3 DAS in Government Center
  - v. Band 14 coverage (map)

#### **3) Statewide Interoperability Coordinator**

- a. Sally Fay, Indiana Statewide Interoperability Coordinator, provided the Commission with a SWIC update, discussing the following items:
  - i. SIEC Quarterly Meeting 6//15/2020
    - 1. LMR to LTE – funding requested



- a. Survey
  - b. Tips to help prepare
- 2. Grants
- 3. Upcoming Events:
  - a. CISA Technical Assistance (TA) Requests
  - b. COML Class rescheduled for October 26-29, 202
  - c. IPSC “Town Hall” meetings – July
  - d. Indiana LMR-LTE Interconnection Webinar-June 24, 2020 at 2:00 p.m. (EST)
- 4. COVID-19/Protest General Discussion – process and plans that had been preparing for worked during this time.
  - a. IPSC served as ESF2 lead in EOC 101 days, longest deployment in history
  - b. Best practices
    - i. Weekly COMU calls
    - ii. WebEx Teams board with FirstNet Indiana team
    - iii. Easy transition to remote work
    - iv. Partnerships – especially with Indiana Statewide 911 Board and ISP special events team
  - c. Reports of activity from SIEC members

#### 4) Subscriber Services Report

- a. Jon Allen, IPSC Subscriber Services Deputy Director, provided the Commission with a Subscriber Services Report, discussing the following items:
  - i. Ticket review by application
    - 1. WebCAD
    - 2. Adv. Auth
    - 3. RMS
    - 4. Mobile
    - 5. CAD NG
  - ii. Upgrades
    - 1. CAD 10.19 Completed
      - a. 25 new features & enhancements
      - b. 39 bug fixes
    - 2. Mobile 10.19 Completed
      - a. 19 new features & enhancements
      - b. 10 bug fixes
    - 3. Voice/ ICC
      - a. One place to call for things IPSC
      - b. Hours of operations: 7AM – 10PM
      - c. Monday – Friday
      - d. New email: [ICC@ipsc.in.gov](mailto:ICC@ipsc.in.gov)
      - e. Phone# 317-234-1540
        - i. After hours transfer to on call person
      - f. Open position in the ICC
        - i. Will be going through justification of getting someone hired.
    - 4. Land Mobile Radio
      - a. Radio ID’s
        - i. 87,437 assigned on system
        - ii. \$13.31 per id
        - iii. Same day ID request being pushed out by ICC
      - b. Top 10 Sites – St. Joseph
      - c. Busiest Sites – Shelbyville (weather related)



- iii. Training & GIS Projects
  - 1. GIS
    - a. New map package being tested in DEV
  - 2. Training
    - a. Started back up @ ILEA with EVOC/Pursuit Training
    - b. ComL class in October
  - 3. Outreach
    - a. Working toward a virtual townhall in July/2020
- iv. Emergency Response
  - 1. COVID-19 Response
  - 2. 2020 Year to date Involvement
    - a. Planned Events – 10
    - b. Planning Only meetings – 7
    - c. Emergency Response – 8
    - d. FirstNet Emergency Uplifts – 33
    - e. Strike Team Deployment (stand-by only) – 2
    - f. IC5205 – Incident Communications Plans – 24
    - g. Mobile CAD Deployment (stand-by only) – 1
  - 3. Ongoing Projects – Enhanced Capability
    - a. Implementation of Cache Readiness Program – to include further buildout of existing services
      - i. Portable Radio
      - ii. Base Station Radio
      - iii. Cellular Drop Kits
      - iv. Cradlepoint multi-connection FirstNet routers
      - v. MIRS Deployment Site-on-Wheels
      - vi. CEL-FL portable FirstNet mobile in-building extender
      - vii. Mobile CAD/MDD
  - 4. FirstNet Advancements
    - a. Voice
      - i. Local Control Portal Purchase Packages
      - ii. Gov. on FirstNet
        - 1. Uplifted for event
        - 2. ISP Executive Protection Detail
      - iii. LMR>LTE
        - 1. State Agencies Only
    - b. Data
      - i. SOI Custom APN
      - ii. Local Control Portal Purchase Packages
      - iii. Static IP on B&W Sim
      - iv. Control Center
  - 5. Stream box – allowing for ISP to follow protest/demonstrations in real time. A Big Thank You from Superintendent Carter.

## 5) Network Services Report

- a. Kelly Dignin provided the Commission with a Network Services Report, developed by Mr. Doug Cochrane, IPSC Network Services Deputy Director, discussing the following items:
  - i. Motorola P25 LMR upgrade
    - 1. Prework started weeks of 3/30 & 4/6
    - 2. On site work occurred week of 4/13
    - 3. Console upgrade work occurred/occurring onsite scheduled after onsite work complete
    - 4. Upgrade complete date: March 2021



- ii. LMR to LTE Link
  - 1. FirstNet Core permanent connection complete
    - a. Testing continuing
  - 2. Critical Connect
    - a. Permanent connection in process of being completed.
    - b. Testing by Motorola teams with a test system in process
  - 3. Policy, processes being drafted (IPSC is using a new application to draft policies. IPSC is first in nation to use this new application.
- iii. Microwave System upgrade
  - 1. Project call since March
  - 2. Projected start in September, 4 phases, one hop at a time to minimize outage.
    - a. Phase 1 (NE IN) 15 hops
    - b. Phase 2 (NW IN) 9 hops
    - c. Phase 3 (SE IN) 17 hops
    - d. Phase 4 (SW IN) 12 hops
  - 3. Map showing upgrades

## 6) Field Services Report

- a. John Asher, IPSC Field Services Deputy Director, provided the Commission with a Field Services Report, discussing the following items:
  - i. Greenwood office move
    - 1. Hoping to have 9/15/2020 Commission Meeting at new location
    - 2. Over 10,000 sq. ft. of office, warehouse space
  - ii. Microwave dish cover replacements
  - iii. Re-lamping tower sites
  - iv. Generator/HVAC repairs
  - v. 3 Major contracts up for renewal in October/2020; working with Public Works
    - 1. HVAC
    - 2. Generator
    - 3. Tower climbs
  - vi. Radio shop
    - 1. System Key Program – updated
    - 2. Radio repair and ticket request
  - vii. Two positions opened: Technician and Inventory Specialist
    - 1. Welcome Matthew Noonan- he was hired the day of freeze
  - viii. Motorola Maintenance Contact
  - ix. Site Security
    - 1. Monroe County – arrest made has been a year- long process
    - 2. Looking into site security for all sites/ \$699.00 per year per site. Equipment would be maintained by Motorola.

## 7) Other Discussions – Commission Members

- a. Superintendent Carter asked Kelly Dignin about IPSC future plans with the situation of the economy.
  - i. Response: IPSC would like to move forward with the following projects:
    - 1. Critical Connect
    - 2. Microwave project/adding a monitoring network
    - 3. LINK application – backup system would allow NOT to go into Site Trunking
    - 4. Radio Management- update template/software. \$91,000 a year to just pushout application
    - 5. Busy sites – add additional channels
  - ii. Economy must turn around for IPSC to complete these projects.
- b. Tim Smith, Chief Vincennes Township Fire Department, wanted to recognize IPSC hard work and appreciated the update on future projects.



- 8) **Seeing no other business, Superintendent Carter declared the meeting adjourned at 2:32 p.m.**
- a. The next Integrated Public Safety Commission Quarterly Meeting will take place on Tuesday, September 15, 2020, at 1:30pm

