

said motion. In addition to the Orders, the party filing the motion shall provide the Clerk/Court with stamped, addressed envelopes to all parties of record.

**LR17-TR 53.5-4 – Continuances**

- (A) All motions for continuance, unless made on the record during the hearing of the cause or otherwise specifically authorized by the Court, shall be in writing.
- (B) Before filing a written continuance, the moving party shall confer with counsel for all other parties and, where practical, with any parties appearing pro se, to determine any objections and to ascertain dates for rescheduling when all parties are available. Such objections and alternative dates (not less than three) shall be reported in or attached to the motion for continuance.

**LR17-TR 5-5 - Court Service upon Attorneys**

The attorney boxes located in the offices of the three (3) Courts and in the Clerk's Office are designated as a suitable place for the delivery of pleadings, documents and other papers, by the Clerk of the Court, for any attorney that maintains an office in DeKalb County, Indiana.

**LR17-TR 00-6 - Bail Policy and Schedule**

- (A) This rule shall apply to all persons charged with felonies or misdemeanors in the DeKalb Circuit Court or the DeKalb Superior Courts.
- (B) All persons charged with a criminal offense in DeKalb County shall be admitted to bail in the amount, if any, fixed by the Court and endorsed upon the warrants of arrest.
- (C) The following bail schedule determines presumptively the reasonable bail that shall be imposed for arrests made without a warrant:
  - (1) A person charged with murder, a Class A Felony or an F1 Felony shall be held without bond until the person can be brought before the Court for hearing.
  - (2) A person charged with a F2 Felony, other than battery, \$20,000.00.
  - (3) A person charged with a Class B or F3 Felony, other than battery, \$10,000.00.

- (4) A person charged with a F4 Felony, other than battery, \$7,500.00.
  - (5) A person charged with a Class C or F5 Felony, other than battery, \$5,000.00.
  - (6) A person charged with a Class D or F6 Felony, other than battery, \$2,000.00.
  - (7) A person charged with a Class A Misdemeanor, other than battery, \$1,000.00.
  - (8) A person charged with a Class B or C Misdemeanor, \$1,000.00.
  - (9) A person arrested on an onsite warrantless arrest, on a charge of battery, at the Class A Misdemeanor level, or higher, or any charge involving methamphetamine at the F6 level or higher, shall be held in the DeKalb County Jail without bond until the person is brought before the Court for initial hearing.
- (D) Upon request, a Judge of the DeKalb Circuit or Superior Courts may set an initial bail that is different than the schedule shown above.

**LR 17-TR 79 (H)-7- Appointment of Special Judge in Civil Proceedings**

In the event a special judge selected under Trial Rule 79, Sections (D) (E) or (F) does not accept the case or a judge disqualifies and recuses under Trial Rule 79(C), then the clerk of the court shall appoint on a rotating basis one of the other presiding judges from DeKalb County, and if that judge is unable to serve because of disqualification pursuant to the Code of Judicial Conduct, then the clerk shall appoint on a rotating basis a person from a list of judicial officers eligible under Trial Rule 79 (J).

If the judge selected to serve is disqualified or is excused from service, then clerk of the court shall appoint the next judge on the list. If no judge on the list is eligible to serve as special judge or the particular circumstances in the case so warrant, the then presiding judge in the case shall certify the matter to the Indiana Supreme Court for the appointment of a special judge pursuant to TR79(H)(3).