

MEETING NOTES

1. MINUTES OF BOARD MEETINGS FOR MARCH 14, 1996 AND MAY 28, 1996 (MOTION - RICHMOND/CARPENTER)

APPROVED UNANIMOUSLY

2. ELECTION REPORT: The following persons were elected to the Board: David R. Hennessey, Jeffery L. Lantz, Donald W. Pagos, Terrance W. Richmond and Daniel Toomey.

3. EXECUTIVE DIRECTORS REPORT:

A. INTRODUCTION OF STAFF AND INTRODUCTION OF NEW PERSONNEL - VELDA McFARLAND, SECRETARY/RECEPTIONIST AND DAWN NOLAN, NETWORK ADMINISTRATOR

B. REPORT ON OVERHAULING BULLETIN BOARD AND OFFICE SYSTEM: Ms. Nolan reported: Complete overhaul being done on Bulletin Board. Ms Nolan is receiving volunteer assistance from Randy Lucas and Fritz Modisett. Completion date unknown, but anticipate 3 to 4 weeks. Replaced old system with new equipment. Modification and upgrade being done with eye toward what is most cost effective. Discussion of development of Web site and use of Internet facilities.

C. GOALS 1996-97 and 1997-99: Executive Director and Staff prepared drafts of IPDC Goals for the short term (1996-97) and for the long term (1997-99) and requested the Board to prioritize these goals. The board reviewed each of the periods and determined the following priorities:

- I. TRAINING
- II. PUBLICATIONS
- III. COMPUTER CONSULTANTS
- IV. INTERACTIVE VIDEOS

The following were areas discussed by the Board in determining the priorities:

TRAINING:

a. The board discussed the proposals set for in the Goals for 1997-99 under training, but also discussed the development and use of inter-active videos for training. An example are the videos produced by the America Judicial Academy (Evidence especially).

b. The board concluded there was a continual need for training and an expansion of this area and determined this was its first priority and recommended further development under paragraph III in the Goals of 1997-99.

PUBLICATIONS:

a. Beef up Casebank to cover the gaps pre-84 cases, gaps in 7th Cir. cases and gaps in Supreme Court cases.

1. Discussion occurred re maintaining Casebank as is - hard copy sent out periodically and re converting to an electronic format. It was noted that hard copy costs will continue to increase. Richmond expressed concern if go to an all electronic format for the Casebank and push toward Internet access alone there may be some P.D. who work in the outlying areas of the state that may not have access to a modem or may not be ready for the electronic information highway. It was recommended continuing with the Casebank as hard copy and look into developing it on an electronic format.

2. Richmond expressed desire the board should anticipate the development of the electronic format and the needs that arise from such development by inserting in the 1997-99 goals a line item to set up funds for training and additional staff personnel to assist P.D.s through out the state in using this system. Hennessey expressed a desire to have moneys available to hire new staff at IPDC who would roam the state assisting P.D. with their computer training and needs.

MOTION: Motion to make it a line item in the IPDC's budget to hire sufficient staff person to assist P.D.'s with computer access and programs (Hennessey/Richmond - Unanimous) It was noted to implement this would require new resources!

3. Board agreed the staff should continue to project and refine their long term proposed recommendations concerning the Casebank submitting such goals and recommendations periodically to the board for its review and input.

b. New Publications:

A review was made of the publications which were to be published by IPDC in 1996-97 - Trial,

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Sentencing Update and Juvenile.

1. The board discussed the future publication of an annotated Jury Instruction Manual using the Indiana Pattern Jury Instructions (Criminal) and cross-referencing the same to the Casebank.

2. The board also discussed publication of the pocket Indiana Rules of Evidence booklet and the Criminal code booklet each year.

3. The board discussed the proposal to develop and publish LWOP and a DP pamphlets. Carpenter expressed concern the pamphlets might become "a bible". Hennessey pointed out "it was better than nothing." He anticipated that it would similar to the procedure and materials sent by Paula now. It should be sent out immediately to newly appointed attorneys with a preface that the pamphlet was written merely as an overview. It was decided by the board that the staff should hold off in this area to see what LWOP and DP developed.

4. The board felt IPDC should continue to update the manuals with Evidence having the highest priority and Pre-Trial second.

5. The board discussed placing the motions (non-capital) on disks in lieu of publishing the manuals.

6. The board encourage the publications staff to continue to look for "new resources", upgrade and expand the Newsletter. Look to other state publications - see Kentucky's Advocate publication.

7. The board agreed with the proposals pertaining to experts.

4. OLD BUSINESS:

A. PERFORMANCE STANDARDS - TABLED TILL JULY 19, 1996 BOARD MEETING

B. T-SHIRT CONTEST - TABLED TILL JULY 19, 1996 BOARD MEETING

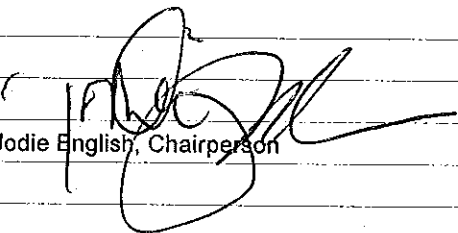
C. PRO-BONO AWARD - TABLED TILL JULY 19, 1996 BOARD MEETING

5. NEW BUSINESS:

A. ELECTION OF OFFICERS - TABLED TILL ANNUAL BOARD RETREAT SEPTEMBER 27, 1996

B. DATE OF BOARD RETREAT - SEPTEMBER 27 AND 28, 1996

6. ADJOURNMENT: NEXT BOARD MEETING - JULY 19, 1996 @ 5 o'clock p.m. at Adams Mark, Indianapolis, Indiana;
NEXT SEMINAR: ETHICS - July 19, 1996 @ 1 o'clock p.m. at Adams Mark, Indianapolis, Indiana.


Jodie English, Chairperson

Jeffery L. Lantz, Secretary