SERVER PURCHASE POLICY
Policy Number: Operations (ITP) 00-4

Re-issued
Effective Date: 04/01/2007

1. Purpose

Establish IOT as the sole reviewer and authorizer of all server procurements.

2. Revision History

<table>
<thead>
<tr>
<th>Revision Date</th>
<th>Revision Number</th>
<th>Change Made</th>
<th>Reviser</th>
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<tbody>
<tr>
<td>04/01/2007</td>
<td>01</td>
<td>Defined Policy</td>
<td>Jim Rose</td>
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<tr>
<td>05/17/2007</td>
<td>02</td>
<td>General Revisions</td>
<td>R. Bauchle</td>
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<tr>
<td>05/31/2013</td>
<td>03</td>
<td>Review</td>
<td>M. Gross</td>
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<tr>
<td>10/07/2021</td>
<td>04</td>
<td>Review</td>
<td>E. Winblad</td>
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3. Persons, Groups, Systems Affected

All agencies within the Executive Branch of Indiana State Government

4. Policy

Post consolidation, IOT is responsible for reviewing the purchase of all server equipment to be utilized by Executive branch agencies.

5. Responsibilities

5.1. End users/customers
   5.1.1. Specification of server equipment requirements

5.2. Agency
   5.2.1. Specification of server equipment requirements

5.3. Agency Business Units
   5.3.1. Specification of server equipment requirements

5.4. Contractors, vendors, etc
   5.4.1. Specification of server equipment requirements

5.5. IOT staff
   5.5.1. Review of agency server equipment requirements
   5.5.2. Approval during procurement workflow

6. Definitions/References

Statutory Authority IC 4-13.1