

SLCGP Planning Committee Meeting

Indiana Government Center South – Harrison Hall, Conference Room 18

Tracy Barnes - Chair

Meeting Minutes

February 27, 2023 at 10am EST

Voting Members Present:

Aaron Hyden, MSD of Wabash County
Amy Lindsey, Franklin County
Brad Hagg, Indiana Department of Education
Craig Jackson, Indiana University
Hemant Jain, Indiana Office of Technology CISO
Jeremy Stevens, Howard County
Joel Thacker, Indiana Department of Homeland Security Executive Director
Kent Kroft, Tippecanoe County
Lisa Cannon, Madison County
Lloyd Keith, City of Gary
Mat Trampski, Purdue University
Timothy Renick, City of Carmel
Tony Peffley, Elkhart County
Tracy Barnes, Indiana Office of Technology CIO
Vernon Lutz, City of Evansville/ Vanderburgh County

Advisory Members Present:

Becca McCuaig, AIM
David Cartmel, IOT
Graig Lubsen, IOT
J.D. Henry, DHS/CISA
Tad Stahl, IOT
Taylor Hollenbeck, IOT

Members Not Present:

Andrew VanZee, Indiana Hospital Association (voting)
Chetrice Mosley-Romero, IECC (advisory)
David Steward, Indiana Supreme Court (advisory)
Kim Snyder, IDHS (advisory)
Jonathan Whitham, IDHS (advisory)
Ryan Hoff, AIC (advisory)

Call to Order and Roll Call

Meeting was called to order at 10:03am by Chair Tracy Barnes. Taylor Hollenbeck called roll and announced a quorum.

Approval of January Minutes

1. Taylor Hollenbeck mentioned a spelling correction to “SLCGP” in the David Cartmel section of the minutes.

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2. A motion was made by Lisa Cannon to approve the January minutes. The motion was seconded by Kent Kroft.
 - a. A voice vote approved the minutes.

Review and Approve the Addition of Advisory Members to the Committee

1. Addition of Jacob Blasdel, Director of the Indiana Bond Bank, as an advisory member of the SLCGP Planning Committee.
 - a. A motion was made by Joel Thacker and seconded by Kent Kroft.
 - b. A voice vote approved the addition of Jacob Blasdel to the “Committee” as an advisory member.

Review Draft Elements in State Cyber Plan

1. David Cartmel & Small Groups presented on their projects and products.
2. Rural Communities
 - a. A motion to approve the Rural Communities element was made by Tony Peffley and seconded by Jeremy.
 - b. A voice vote approved the Rural Communities element.
3. Governance & Strategy
 - a. Element 13
 - i. Discussion around broad terminology of operations, mechanical, technical, etc. Recommendation was to make this section more high level to allow the funding to go further.
 - ii. Craig Jackson made a motion table this element until the term operational was generalized. Timothy Renick seconded this motion, and it was passed via a voice vote.
 - b. Element 14
 - i. Discussion around typos and adding the CISA to the list of federal resources.
 - ii. Jeremy Stevens made a motion to pass the current element with the noted edits and Timothy Renick seconded the motion. A voice vote approved Element 14.
 - c. Element 6
 - i. Kent Kroft motioned for the passage of the current element language, and Timothy Renick seconded the motion. A voice vote approved Element 6.
4. Operations
 - a. Element 5
 - i. Discussion around detailing guidance and 3rd parties. Mat Trampski recommended adding “and/or” in the Supply Chain Risk Management section.
 - ii. Mat Trampski motioned to approve Element 5 with the suggested changes, and Jeremy Stevens seconded. A voice vote approved the edits and passage.
 - b. Element 2
 - i. Lisa Cannon motioned for the passage of Element 2 and Tony Peffley seconded the motion. A voice vote approved the Element 2.
5. Training
 - a. Element 8
 - i. Discussion surround around “key resource” and NIST framework/resource and will training occur for 3rd party entities.

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- ii. Vernon Lutz motioned for the passage of Element 8 and Kent Kroft seconded the motion. A voice vote approved Element 8.
 - b. Element 12
 - i. Jeremy Stevens motioned for the passage of Element 12 and Kent Kroft seconded the motion. A voice vote approved Element 12.
- 6. Assessments & Mitigation
 - a. Element 4
 - i. Discussion around changes in spelling/grammar and whether the last paragraph could be stripped.
 - ii. Craig Jackson motioned for the approval of Element 4 and Mat Trampski seconded the motion. A voice vote approved Element 4.
 - b. Element 10
 - i. Lisa Cannon motioned for the passage of Element 10 and Jeremy Stevens seconded the motion. A voice vote approved Element 10.
 - c. Element 1
 - i. Discussion around monitoring and tracking asset and inventory management.
 - ii. Craig Jackson motioned for the approval of Element 1 and Lisa Cannon seconded the motion. A voice vote approved Element 1.
- 7. Continuity of Operations
 - a. Element 7
 - i. Discussion around COOP and planning to a certain point. Maybe including in PU/IU Assessment a question about whether or not the local has a COOP.
 - ii. Lisa Cannon motioned for the passage of the element and Tony Peffley seconded. A voice vote approved Element 7.
 - b. Element 3
 - i. Aaron Hyden motioned for the passage of Element 3 and Lloyd Keith seconded the motion. A voice vote approved Element 3.
 - c. Element 11
 - i. Discussion around the reason the Federal Government doesn't call out threat intelligence forms.
 - 1. Kent Kroft motioned for the passage of Element 11 and Lloyd Keith seconded the motion. Element 11 passed with a voice vote.
- 8. Continuity of Communications and Data Networks
 - a. Discussion around how this will be a difficult element since a lot of rural communities are facing these issues.
 - b. Tony Peffley motioned for the passage and Craig Jackson seconded. The motion was passed with a voice vote.
- 9. Mission Statement
 - a. Tracy Barnes request a robust rewrite of the state for approval at the next meeting. He would like to see an overall statewide goal.
- 10. Vision Statement
 - a. Discussion around grammar and responsibilities.
 - i. Amy Lindsey motioned for the approval of the Vision Statement and Brad Hagg seconded. A voice vote passed the Vision Statement.

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11. Building Objectives for the Goals

- a. Discussion around flushing out how we are going to track the objectives. Only one Plan has to be submitted this year, one is not needed for FY 23. Goals should be very high level and redefined. Education, Discovery and Engagement came up as the three main points.
- b. Everyone will need to join 2-3 small groups to review the objectives for the Plan before the March meeting.

Federal Update

1. J.D. Henry mentioned the upcoming NOFO has an estimated release date of July 2023. There have been no funding bulletins released yet, meaning no state has received funding for their Plan.
2. CISA is pronounced Cissa.

New Business Discussion

1. NDA Forms
 - a. Discussion around the purpose of NDAs and open door policies with meetings. Some meetings have the opportunity to be closed-door depending on the subject/topic being discussed.
2. Upcoming Local Government Travels
 - ii. March 24th – IU East
 - iii. March 31st – PU Hammond
 - iv. April 21st – Ivy Tech Lawrenceburg
 - v. May 16th – Ivy Tech Evansville
 - vi. June 22nd – Ivy Tech Terre Haute
3. Upcoming Monthly Meetings
 - i. March 23rd at 12pm EST
 - ii. April 19th at 12pm EST
 - iii. May 18th at 12pm
 - iv. June 29th at 12pm
 - v. July 31st at 12pm
 - vi. August 30th at 12pm
 - vii. September 28th at 12pm

Adjournment

The SLCGP Planning Committee adjourned at 12pm.