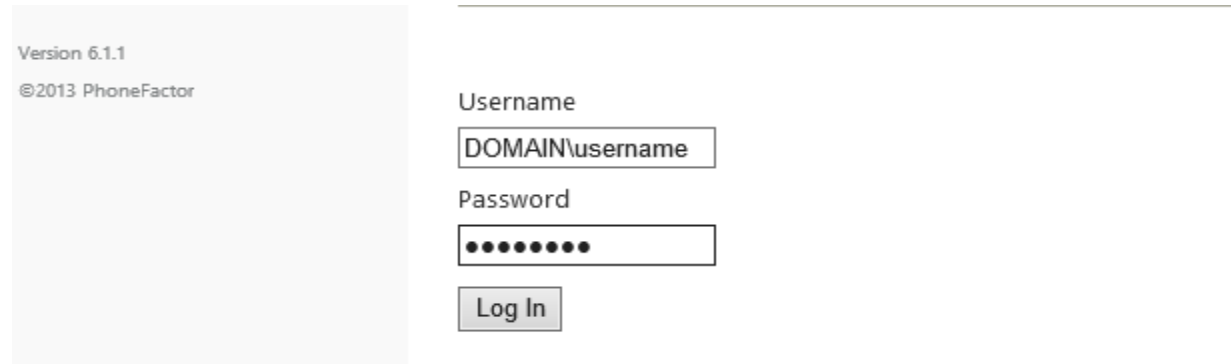


Instructions for Enrolling the Azure Authenticator Smartphone App

These instructions will walk you through enrolling the Azure Authenticator phone app.

Download and install the app. Additionally, if you have an Android device, you may need to download and install “Barcode Scanner” by ZXING TEAM.

Access the Multi-Factor Authentication User Portal at <https://pfp.iot.in.gov>, login with your username, in the form of DOMAIN\username, and password.



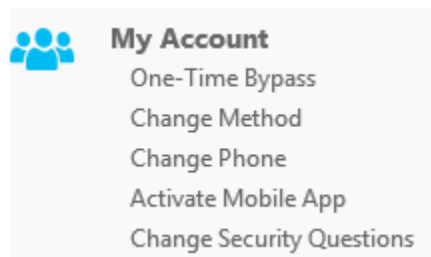
Version 6.1.1
©2013 PhoneFactor

Username
DOMAIN\username

Password
●●●●●●●●

Log In

Once you are logged into PhoneFactor. Click Activate Mobile App on the left side menu.



Click on the “Generate Activation Code” button. The buttons are not active in the images below.

My Account: Activate Mobile App

First install the Multi-Factor Authentication mobile app on your phone, then click the Generate button to receive an activation code. The activation code will be entered in the mobile app to complete the activation process. The activation code expires in 10 minutes. You may generate a new code at any time.

Generate Activation Code

PhoneFactor will generate an activation code and present you with a QR code that you can scan with your app:

After activating the Multi-Factor Authentication mobile app on your device, you'll need to change your method to Mobile App. Click the Change Method link in the navigation menu and specify the Mobile App method to start using the app.

Activation Code

028 036 178

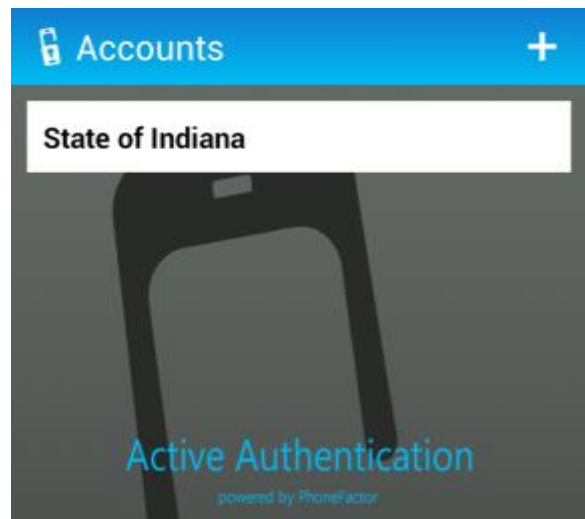
URL

<https://pfp.iot.in.gov/app>

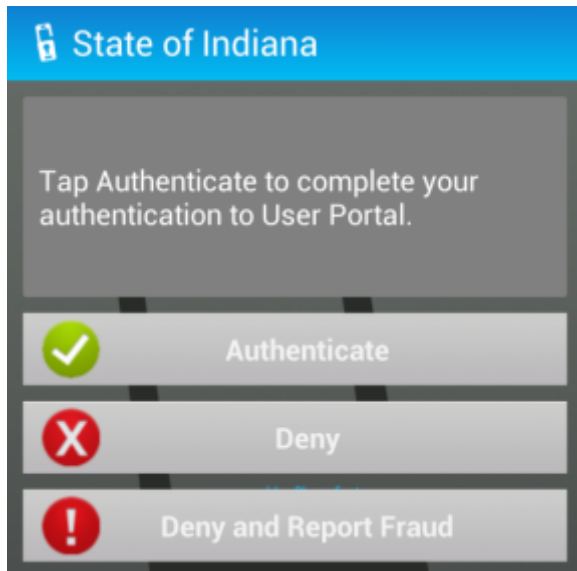


Generate New Activation Code

Open up your app, click the scanner button at the top of the app, and point your camera at the screen. The scanner will scan the QR code and activate your phone. You may also type the code and URL into the app manually, and then click the arrow button, if you wish. When activation is complete, the app will display “State of Indiana”.

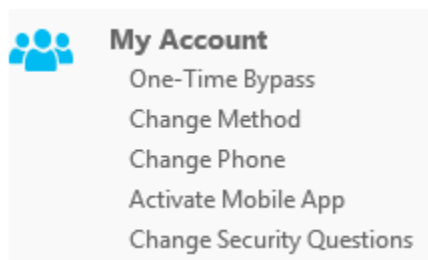


Click the “Authenticate Me Now” button on the webpage and PhoneFactor will send out an authentication request to your phone. Click Authenticate to complete the request and then click Close to close the app.

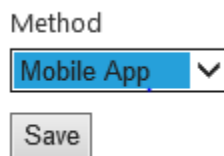


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Once you have activated the app, click Change Method in the left side menu



Click the drop-down box under Method and change it to Phone App. Click Save.



Once you have saved your option, you can test by logging out of the user portal and logging back in. The PhoneFactor App will prompt you to verify your login.

Congratulations! You have successfully activated the PhoneFactor Phone App.