Authenticator Instructions:

Note: You can use any authenticator app, the below instructions are for Microsoft Authenticator.

1. Click Add (If you already have the Microsoft Authenticator App downloaded, skip to Step 4.)
2. On your computer, click **Next**
4. On your mobile device, in the Microsoft Authenticator app, if prompted, allow notifications. Select Add Work or school account.
OR press the menu button, then Select + Add account, then select Work or school account
5. On your mobile device, in Add work or school account dialog box, select **Scan a QR code**
6. Using your mobile device camera, scan the QR code presented on your computer.

7. On your computer, click **Next**
8. On your mobile device, in Microsoft Authenticator, Approve the sign in request
Approve sign-in?
10. On your computer, click **Done**

11. **Success!** If you have more than one account, such as an elevated or admin account, you will need to log out of your current one and into the other account as needed.