



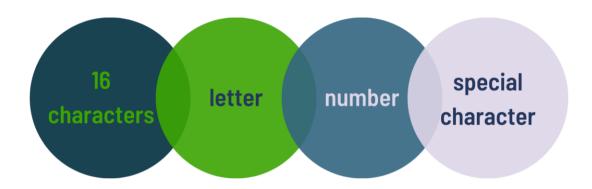
Overview

Beginning in 2026, all users will be required to update their password to comply with new IOT Password Requirements. This change will take place on an agency-by-agency basis throughout 2026. Specific dates and timelines will be communicated as individual agencies approach their changeover date.

Who	Why
ALL USERS: Standard and Elevated accounts	To tighten security and mitigate common security threats to our networks and data, we are moving to a state-wide password policy
When	How
During the 14-day window for your specific agency	You will visit signin.in.gov to reset your password

Requirements

All Passwords must include the following:



Standard Accounts (for Users)

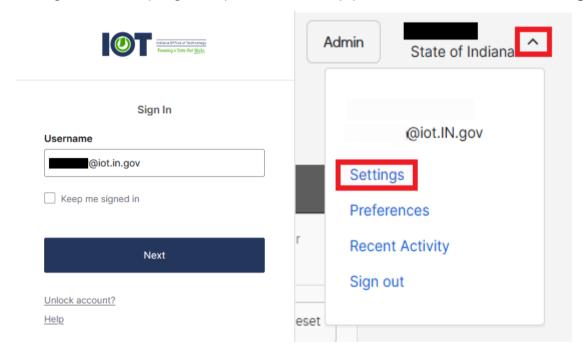
- New Password will be required every 365 days.
- Cannot reuse previous 24 passwords.
- Account will lock out after 5 failed password attempts. Will automatically unlock after a 15-minute period.

Elevated Accounts (Special Usage)

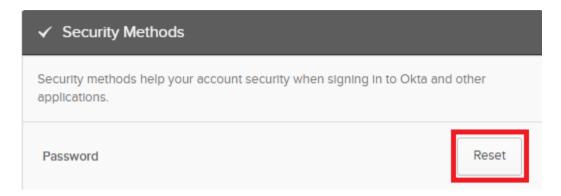
- New Password will be required every 90 days.
- Cannot reuse previous 24 passwords.
- Account will lock out after 3 failed password attempts and will remain locked until user follows unlock process on the Self-Service portal.

What Do You Need To Do?

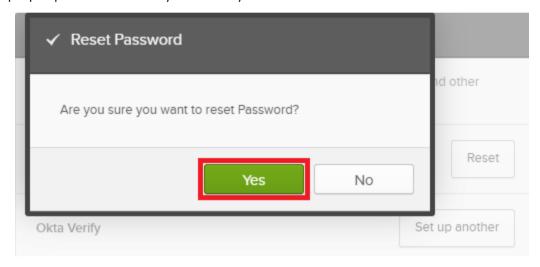
Option 1: (Easy Option) <u>after</u> 9am on the date announced for your agency, visit signin.in.gov and login to Okta, On the Okta Dashboard click on the triangle at the top right of your screen (by your name) and click Settings.



Once the settings open, **click Reset** to the right of Password on the right side column (under security methods)



A pop up will ask "Are you sure you want to reset Password?" Click YES.



You will now go through the MFA process, and once you've authenticated with Okta, you'll enter a new password in compliance with the new password requirements.

okta



Reset your Indiana password



Password requirements:

- · At least 16 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- · Does not include your first name
- · Does not include your last name
- Password can't be the same as your last 24 passwords

New password Re-enter password

Reset Password

Click the blue RESET PASSWORD box. Congratulations, if you're a standard account, you're done for a year! (If you're changing an elevated account, you're done for 90 days.)

Reminder for Elevated (Admin) or privileged accounts – Perform the previous steps but with a private browser or incognito window.

Option 2: (More Difficult Option) If you choose not to change your password
during the 14-day window communicated to your agency, when you
attempt to login on (or after) the final day of the campaign, you will be
force-prompted to change your password to comply with the new
standard, after you complete Multi-Factor Authentication through Okta.

FAQs

- Will certain passwords be blocked? Yes! There is a list of commonly used
 passwords that will be excluded, including any part of your first name, last
 name, username, or any of your past 24 passwords.
- **Do I still change my password in Active Directory (AD)?** No, going forward you will always change your password through signin.in.gov (Okta) and it will automatically sync with AD.
- Can I still reset my password on password.in.gov? No, you'll now do all your resets through signin.in.gov.
- Can I still reset my password via ctrl+alt+delete? No, that feature will be removed and you'll now do all your password resets through signin.in.gov.

- What do I do if I forget my password? Visit signin.in.gov and sign in with your username ex. (<u>jsmith@agency.in.gov</u>) then choose the Forget Password link to reset your password.
- How does Multi-Factor Authentication (MFA) work? The easiest way is through Okta Verify. This is a free app, available for download on your state-issued (Apps @ Work) or personal device (App or Google Play store) to complete MFA. The phone call option is available at the present time, however, it will be phased out by the end of 2026, so we highly encourage the use of the Okta Verify app.
- Do all my passwords for other website and applications need to meet these new criteria? Not necessarily, however, we do highly encourage you to utilize the <u>Keeper</u> application to help with password management. This application is paid for by IOT and will securely store all your passwords. Keeper will also generate complex passwords to amplify your password security. It is connected through Single Sign On (SSO) so you only have to remember that one "main" password, and all the rest can be securely stored for you.
- Can I just change my password now? If you change your password prior
 to your agency's official new password requirement campaign window,
 you will <u>still</u> be required to change it (again) on or after the campaign
 begins, regardless of when it was most recently changed.
- Will this affect my Azure SSO applications? No, your current Azure/Entra
 applications will remain unaffected as it's only your password that is being
 effected.

- Will this change how I login to AWS? No, you will still need to login to AWS twice to your standard or admin AWS console session.
- When is my agency's 2-week campaign window? Below is a <u>TENTATIVE</u>
 <u>SCHEDULE</u> for each agency. This schedule may shift as deployment begins. Users will receive email reminders 30, 14, and 1 day(s) prior to your agency's change.

Agency	Tentative Date
IDEM	January/February 2026
DWD	January/February 2026
DNR	February/March 2026
ISP	February/March 2026
INDOT	March/April 2026
DOC, PEN	March/April 2026
FSSA	April/May 2026

Agency	Tentative Date
DCS	April/May 2026
State Domain	May/June 2026
DOR	May/June 2026
Shared Domain	June/July 2026

^{*}Please note: the dates above are tentative, target dates, and may shift as the change is deployed.